

City of Oconto Inspection Department
1210 Main Street
Oconto, WI 54153
920-835-6016
920-834-7713 Fax
jlast@cityofoconto.com



Frequently asked questions

What type of work requires a building permit?

All work other than minor repairs. If you are unsure if your work is considered a minor repair, contact the *Inspection Department* at (920)835-6016.

How can I obtain a building permit?

You may obtain permits one of two ways. All permits can be printed and filled out from the City of Oconto website at Cityofoconto.com (click on Department, then click on Inspections) or by stopping at the *City Hall/Inspection Department* and picking up a packet that pertains to your project.

What do I need to turn in to receive my permit?

All projects are required to have the proper permit application filled out in its entirety and a signature on the cautionary statement. The project may also be subject to a set of plans, accurate site plan/survey of property lines and structures, erosion control plan, energy worksheet, and a list of all contractors.

How do I receive my permit?

You receive your permit by turning in all necessary applications and forms at the *City Hall/Inspection Department*. The *Inspection Department* will notify you when your permit is ready to be picked up. All permits need to be paid in full at the City Hall at time of pick up.

How long will it take me to get a permit approved?

Depending on the type of project some permits may be able to be obtained the same day. Larger projects that require plan reviews may take up to 10 working days.

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When can I start my projects?

No project shall be started until a building permit is received.

What will my permit cost?

Permit cost can be calculated by using the Permit Fee Schedule found on the City of Oconto website or by stopping at the *Inspection Department* for a project cost analysis.

Do I need to have my work inspected?

All work is subject to inspection.

How do I get my work inspected?

You may get your work inspected by contacting the *Inspection Department* and setting up an appointment. You must allow 3 business days to be inspected before proceeding with work.

Can I do the work myself or do I need to hire a contractor?

All home owners may do their own work although it is highly recommended to have a professional contractor do the work due to the frequent changes in uniform dwelling codes.

How long is my permit good for?

All permits are good for one year from when they are issued.