

**Minutes of the Board of Public Works Committee  
Held on Monday, March 6, 2017 at 5:30 p.m. Pursuant to Notice Duly Given.  
City Hall Conference Room**

1. Meeting Called to Order by Chairperson Reed at 5:30 p.m.

2. Roll Call: Roger Reed, Darrell Anderson & Howard Schaden

Excused: Dean Reed & Mayor Heier

Also Present: Superintendent of Public Works Jeremy Wusterbarth and Deputy Clerk/Treasurer Lauren Resch as recording secretary

3. Approval of Agenda

**Moved by Anderson, seconded by Schaden to approve the agenda as presented**

**Motion carried upon verbal voice vote.**

**3 ayes**

4. Approval of the February 6th, 2017 Meeting Minutes

**Moved by Anderson, seconded by Schaden to approve the February 6th, 2017 Meeting Minutes**

**Motion carried upon verbal voice vote.**

**3 ayes**

5. Public Input

Wusterbarth stated that Norm Bushmaker is officially done at the recycling center. His hours are being covered by other employees at this time. Two candidates were interviewed for the position and one will be presented to the City Council on March 7<sup>th</sup> for approval.

Wusterbarth also informed the Board that Brown County Resource and Recovery had begun charging the city approximately \$5/ton for recyclables about a month and a half ago, in error. We are actually supposed to be receiving payment for these items. He anticipates a check for about \$100 coming in to make up for this mistake.

**Stamsta arrived at 5:35 p.m.**

6. Correspondence

a. Jim Hanson Resignation Letter

Wusterbarth stated that Hanson officially handed in his resignation letter the week prior. He has the job posted for 3 weeks in the newspaper with the deadline being March 30<sup>th</sup>. He wanted to extend the time to allow people to see it and to get their applications in. He will then narrow down the applicants and present them to the Board.

**7. DISCUSSION/RECOMMENDATION ON THE FOLLOWING:**

a) Approve Invoice from Packer City International in the Amount of \$3,574.14 for Repairs to the City Garbage Truck

**Moved by Schaden, seconded by Anderson to approve the Invoice from Packer City International in the Amount of \$3,574.14 for Repairs to the City Garbage Truck**  
**Motion carried upon verbal voice vote. 4 ayes**

b) Possible Repairs to 1992 International Plow Truck  
**Moved by Anderson, seconded by Stamsta to table item for a future date.**  
**Motion carried upon verbal voice vote. 4 ayes**

8. Review Accounts Payable Reports from February  
**Moved by Schaden, seconded by Anderson to accept the Accounts Payable Report from February.**  
**Motion carried upon verbal voice vote. 4 ayes**

9. Report/Approval of Attendance of Seminars/Meetings/Conferences  
Wusterbarth stated that he and Rick Schultz went to a Waste Water and Recycling Conference in Elkhart Lake. He said it was very informative and he made a really useful contact.

10. Next Meeting Date and Time – Nothing to schedule at this time

11. Adjournment

**Moved by Anderson, seconded by Stamsta to adjourn**  
**Motion carried upon verbal voice vote. 4 ayes**  
**Meeting adjourned at 5:50 p.m.**

Minutes submitted by:  
Lauren Resch  
Deputy Clerk/Treasurer