

Minutes of the Oconto Utility Commission held on September 11th, 2017

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:30 p.m.
- 2.) Roll Call Members present: Al Schreiber, Brian Vandenlangenberg, & Earl Uhl. Excused: Ron Filz & Steve VanCampenout. Others Present: Jeremy Wusterbarth & Adam Filz.
- 3.) Approval of agenda: **Motion by Uhl second by Vandenlangenberg to approve of the agenda as presented.**
3 ayes M/C
- 4.) Approval of meeting minutes from 7/31/2017: **Motion by Vandenlangenberg second by Uhl to approve of the meeting minutes from 7/31/2017 as presented.**
3 ayes M/C
- 5.) Public Input: Jeremy stated they are working on the Evergreen water tower. Inside of the tower needs to be repainted.

Note: Steve VanCampenout arrived at 5:35 pm.

- 6.) Correspondence:
 - a.) WWTP Upgrades Update: Jeremy gave tour of WWTP and explained updates.
 - b.) Electrical Costs: Members reviewed information presented.
 - c.) WWTP Monthly Flows: Members reviewed information presented.
 - d.) Septic Hauler Comparison: Members reviewed information presented.
 - e.) Utility Report: Members reviewed information presented.
 - f.) Sewer Back-Up at 910 McDonald St: The main line had to be plugged, Steve forgot to unplug. Sewer backed up in owner’s basement, creating a big mess. Owner was very nice to work with and was very reasonable and understanding. Already on Friday, the service master had it pretty much all cleaned up that night. Two of the rooms were furnished. The cleaning estimate was \$9,700.

Note: Check into unpaid utility bills for the new apartments. Can they go on the tax roll?

- 7.) DISCUSSION/RECOMMENDATION/ACTION ON THE FOLLOWING:
 - a) Approve Proposal for Roof Repairs from Darrel Anderson in the amount of \$9,600: Tabled.
 - b) Simple Rate Increase: Audit report suggested rate increase for 2018. Schreiber and Wusterbarth disagree. A 4% rate is recommended, we are at 3.9%. Expenses are down and we just got a new jail. In 2019, the issue will be reviewed and discussed again.
 - c) Committee may vote at approximately 5:45 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters: No closed session.
 - 1) Performance based compensation: According to a discussion with the Council, starting in 2018 or 2019, raises will be 2% across the board and based on merit. The head of each department will be able to decide how each employee gets their raise based on the caliber of their work. Vandenlangenberg expressed favor, as did Schreiber. All agree in support of merit based raises.

Motion by Uhl second by Schreiber to approve merit based raises to be allocated to employees by the head of each department. 4 ayes M/C

8.) Approval of Accounts Payable from July 1st to July 31st, 2017 in the amount of \$119,219.19:
Motion by Schreiber second by Vandenlangenberg to approve of the Accounts Payable from July 1st to July 31st, 2017 in the amount of \$119,219.19. 4 ayes M/C

9.) Revenue & Expenditure Guidelines from 2017:
Motion by Uhl second by Vandenlangenberg to approve of the Revenue & Expenditure Guidelines from 2017 as presented. 4 ayes M/C

10.) Next meeting date & time: As needed.

11.) Adjournment: **Motion by VanCopenhout second by Vandenlangenberg to adjourn @ 6:25 p.m.**

Meeting minutes submitted by:
Brittney Bickel
Utility Clerk