

HARBOR COMMISSION
Wednesday, September 6th, 2017 @ 4:00 P.M.
City Hall

- 1.) The meeting was called to order by Commission Chairman Roger Reed.
- 2.) Roll Call: Dick Olson, Roger Reed, Nancy Rhode (+4:35), Todd Trepanier, Jim Viestenz
Also Present: Director of Parks, Rec., and Forestry John Bostedt, John Mick/Hi Seas Marina
- 3.) **Approval of agenda as presented was moved by Olson and seconded by Viestenz. (4 Ayes)**
- 4.) **Olson called approval of the 8/16/2017 meeting minutes; Trepanier motioned second. (4 Ayes)**
- 5.) Public Input: None.
- 6.) Correspondence: None.
- 7.) Discussion/possible recommendation/updates on the following:
 - a.) **Fishing viewing platform @ City Docks** [Trista Hobbs UPEA Engineering] – Tabled due to illness. Jeff from the DNR is checking into our 5 year plan which will need to be approved by the Commission, Park Board, and Council. Its contents are necessary in reapplication to the DNR and Costal Management Grant. Olson suggested we look into the Oconto Development Corporation (originally built by stock 30 years ago.) Our needs are a useful platform he states, as he is very involved in its purpose with industries and City projects. The fishing platform is well used and in need of (safety) repair.
 - b.) **Review Cabela’s 2018 Site Agreement**— Director Bostedt distributed a copy of our past contract. He also investigated Riverview rooms Thursday – Saturday: \$75.00. (Rhode noted the City need not pay tax.) The Cabela Contract will be changed from 30 to 4 rooms for 3 nights; site fee of \$4,500. With these revisions, the Commission finds the contract acceptable.
 - c.) **3 updated cameras for the Harbor** have been “installed. Amazing and budgeted in Maintenance,” said Bostedt. The Harbor Masters approve. As of yet, we need 3 more.
 - d.) **Coded door locks for bath/shower doors** are installed. Only 2 complaints from “free” users. Boaters have stated their approval and thanks. They remain tidy.
 - e.) **Seasonal Slip Invoices**-- 3 outstanding: 1 large; 2 small. Bostedt states that we will be very close to Budget 2017.
 - f.) **2018 Harbor Rates** were once again distributed by Director Bostedt. In the past we haven’t requested the \$5 launch fee for motorless boats which involves Holtwood, City Docks, and Harbor. Discussion centered on why boaters leave vs. remains. Mick noted City expenses are still operating at a loss: other harbors charge far more. Perhaps we should find another use for it: i.e., fishing. We need to make our Harbor carry its operating load. **Viestenz motioned to raise seasonal slip rentals rates, in a step system, to \$42.00 per ft. X length of boat. And to charge for launch fees of non-motorized boats. Trepanier called second. (4 Ayes/1 Nay)**
 - g.) **The 2018 Budget** distributed by Bostedt was discussed at great length with explanations, analysis, and reflection in revenues and then expenses by the Board. Olson suggested we round off our totals which Bostedt will see to and to create a Miscellaneous Account for all

the minimal budgets. **A motion to accept the 2018 Harbor Budget with the changes was sounded by Olson and seconded by Rhode. (5 Ayes)**

Olson called a second motion to carry over any 2017 remainder from the Capital Improvements \$20,500.00 to Budget 2018. Reed seconded. (5 Ayes)

Bostedt called attention to replacement of some Slow Wake buoys: their purpose has been spent via age.

8.) Board Report:

a.) Marketing & Advertisement— A **SWAT date** of September 20th @ 6 p.m. was established as set up by Rhode.

b.) City Boat Ramps— Working. Dock 13 needs a winter float fix.

c.) Fishing Tournaments/Special Events – The Sheboygan Walleye Tourney August 20th had 110 boats and had a new successful 4 flight launching process. A 2018 necessity to the tournament directors will be 2 port-a-potties. ALSO noted: Josh Long/OF made and donated walleye cutting boards now located in the fish cleaning station: he will be sent a thank you from the Commission and a free launch pass.

d.) Park(s) Inspection Report [John Bostedt] - Up to date.

9.) Approval of Accounts Payable from August 1, 2017 thru August 31, 2017 in the amount of \$14,688.91 was placed into acceptance by Rhode with a second of Trepanier. (5 Ayes)

10.) Revenue & Expenditure Guidelines were reviewed with the Accounts Payable.

11.) Next Meeting date/time: **Wednesday, October 11 @ 4 p.m. City Hall**

12.) **Viestenz voiced adjournment @ 6:08 p.m. Olson seconded. (M/C)**

Minutes submitted by
Susan K. Seidl