

**BOARD OF PUBLIC WORKS**  
**MONDAY, October 30th, 2017 at 5:30 p.m.**  
**City Hall Conference Room**

1. The meeting was called to order by Vice Chairperson Anderson.
  2. Roll Call: Darrell Anderson, Ron Daul, Dean Reed, Roger Reed (+5:54), Howard Schaden  
Also Present: Superintendent of Public Works Jeremy Wusterbarth
  3. **D. Reed called the motion to approve of the agenda; Daul seconded. (4 Ayes)**
  4. **Approval of the September 25<sup>th</sup>, 2017 meeting minutes was called by Schaden with a second of D. Reed. (4 Ayes)**
  5. Public Input: None.
  
  6. Correspondence:
    - Crushing updates reveal about 75 hundred yards complete in a 13 thousand yard process. Completion is expected by the end of next week.
    - Superintendent Wusterbarth presented (handout) the 5 Year Capital Improvement Plan for the Board of Public Works and Utility: Note street length of each project, year of work, description of job, and cost with utility.
    - Also presented (handout) is a Resolution needed for Grant demands of sidewalks; that 50% Grant still looks good. The Elementary School Principal and Chief Faith will write letters increasing need to the DNR.
  
  7. DISCUSSION/RECOMMENDATION/ACTION ON THE FOLLOWING:
    - a) **D. Reed moved to approve to interview 5 applicants for BOPW opening with a second of Daul. (5 Ayes)**  
Wusterbarth had 25 most appropriate applicants: hire intent is bent on work dedication, ability in operating experience, and eventual ability to vacillate from one piece of equipment to the next. He presented applications of the 5 prospective candidates he chose as the Board reviewed each; Wusterbarth gave reasoning between these top choices. Each of the 5 will be interviewed Wednesday evening; a recommendation will be presented @ the November meeting.
    - b) **Approval to pay the request to Sommers Construction in the amount of \$63,081.56 for Charles Ave. /Bralick Way sidewalk project was motioned by Daul with a second of Schaden. (5 Ayes)**  
The project is complete although a semi damaged a handicap ramp which Sommers Construction will return to repair. Further landscaping will accompany spring wherein flowering crab trees and grass will be planted on the terrace.
    - c) **D. Reed motioned to pay the invoice to the Oconto County Highway Department for road maintenance and blacktopped streets in the amount of \$10,746.74; Daul called second. (5Ayes)**
  
  8. **Review of Accounts Payable Reports for August in the amount of \$27,634.40 led to discussion and approval of Schaden with a second motion of D. Reed. (5 Ayes)**  
Questions covered a possible cost of blade maintenance (\$352), Northern Refinishing sandblasting and painting a blower prolonging its life, trash removal from Holtwood Campground which is billed to Park and Rec. Note: Wusterbarth sent a letter cancelling Advanced Disposal and GAD for 2018. We will rebid accepting a 1 year contract with no fuel surcharges in the future.
  9. Revenue & Expenditure Guidelines for August 2017 are staying within the Budget which was approved.
  10. Report/Approval of Attendance to Seminars/Meetings/Conferences: None.
  11. Next Meeting Date and Time: Monday, November 27 @ 5:30 p.m.
  12. **Daul called adjournment @ 6:08 p.m. and the entire Board seconded. (M/C)**
- Minutes submitted by Susan K. Seidl