

**MINUTES OF THE MEETING OF THE COMMITTEE OF THE WHOLE  
HELD ON TUESDAY, OCTOBER 31, 2017 @ 8:30 A.M.  
PURSUANT TO NOTICE DULY GIVENT  
CITY HALL, COUNCIL CHAMBERS**

1. The meeting was called to Order by Mayor Lloyd Heier.
2. Roll Call: Dean Reed, Robert LeBreck, Jean Feldt(+8:45), Roger Reed, Kim Bronikowski, Al Schreiber  
Others Present: Mayor Lloyd Heier; Administrator Sara Perrizo, Director of Parks, Rec., and Forestry John Bostedt; Superintendent of Public Works Jeremy Wusterbarth; Police Chief Faith and Chief Reed; Daniel Kind, Kristin Laufenberg, Joe Last
3. **D. Reed moved for approval of agenda; R. Reed seconded. (5 Ayes)**
4. Public Input/Correspondence: None.
5. Discussion on 2018 budget requests scheduled as follows (A list of Department Changes was given to the COW.):

8:35 a.m. **Police/Crime Prevention**— The question of whether to split the Police and Fire clerical Department duties was presented. The difference would give fewer benefits and flexibility with work schedule. Note that 1 employee works part time in both. A person for each department would give more quality service.

**Schreiber moved that 1 part time clerical position be established in the Police Department and be given a wage of \$15.89 for a total reduction of \$40,449. Dean Reed seconded.**

**(5 Ayes, Bronikowski Nay)**

**LeBreck motioned to reduce Police Department equipment repair by \$2,000; D. Reed seconded.**

**(6 Ayes)**

**Feldt called motion to reduce Police Health Insurance by \$10,322 with a Schreiber second.**

**(6 Ayes)**

**D. Reed motioned with a Schreiber second to reduce \$8,000 in clothing allowance to \$6,500 (-1,500).**

**(6 Ayes)**

**Operational supplies were reduced \$1,000 via a motion of Schreiber and second of Bronikowski.**

**(6 Ayes)**

**LeBreck motioned to reduce the Police Department Capital Expenditures by \$13,000; D. Reed seconded.**

**(6 Ayes)**

9:15 a.m. **Fire/Ambulance**— Chief Reed explained 2018 Budget intents and reasoning; he was complimentary of his staff and the ease of working with other City Departments crediting them all in problem solving and saving money. Schreiber commended him for working with the County; D. Reed did so of the Department's readiness.

**Bronikowski called motion to increase ambulance revenue by \$20,000; D. Reed seconded.**

**(6 Ayes)**

**LeBreck called to reduce Fire Department equipment repair \$2,500 with a second of R. Reed.**

**(6 Ayes)**

Part time clerical was changed from \$15.89 to \$17.00 per hour if current employee remains, motioned by R. Reed and seconded by Schreiber. (5 Ayes, Bronikowski Nay)

D. Reed called motion to reduce Fire Department health insurance by \$9,768; Schreiber issued a second. (6 Ayes)

Feldt motioned to reduce other expenses (physicals) by \$2,000 with a Bronikowski second. (6 Ayes)

10:00 a.m. **Building Inspector** Last presented his 2018 Budget and reasoning. It was determined to accept this Budget as is.

10:15 a.m. **Airport**— Kind attends 3 conferences\* per year. Money is up, and there is a need for replacement of a vehicle, and ownership of borrowed equipment, as well as, equipment repair in 2018. \*Conferences give many ideas, including how to run events/not take on the event, (Boy Scout Aviation badges are possible in the future) and increased information. Much repair is completed “in house” via “Mike” and Kind beyond hours clocked. Mayor Heier commented that he is very happy with the leadership and service here.

LeBreck motioned to decrease \$1,000 for training and conference as well as \$2,000 from the Airport Budget contractual services. R. Reed called second. (6 Ayes)

11:00 a.m. **Public Works**— Wusterbarth spoke of potential need for a new computer next year to replace a cost in repair analysis and transportation for that repair. He also explained a gradual LED light savings and change over with utilities in the future.

Bronikowski motioned to increase assessment revenue from curb and gutter \$10,000 and sidewalk assessments \$10,000 totaling \$20,000. D. Reed called a second. (6 Ayes)

Schreiber called motion to increase general transportation aid to \$22,283; LeBreck followed up with a second. (6 Ayes)

An increase of \$3,000 in utility permit revenue came from Bronikowski with a second of D. Reed. (6 Ayes)

Schreiber motioned an increase in revenue from weed and nuisance control by \$6,000; D. Reed seconded. (6 Ayes)

Public Works health insurance was reduced \$10,040 with a motion of Bonikowski and a second of Schreiber. (6 Ayes)

Feldt called for a reduction of overtime by \$1,000; LeBreck seconded. (6 Ayes)

A reduction in street machine operation of gas/diesel of \$5,000 was called by Feldt with a Bronikowski second. (6 Ayes)

An increase of \$1,400 via recycling/garbage program was moved by Feldt; seconded by Schreiber. (6 Ayes)

Reduction of sidewalk maintenance by \$24,000 was motioned by Feldt; D. Reed seconded. (6 Ayes)

Administrator Perrizo gave credit and tribute to Wusterbarth for creating a garbage/recycling disposal system that is self-sustaining. Her sentiments were backed by Schreiber, the Mayor, and the COW. The Superintendent noted that the program had an increase of \$14,000.

12:00 p.m. Break for Lunch

1:00 p.m. **Library**— As an update, it was noted that the steps cost \$11,000; second floor tiles are needy and call for replacement. Laufenberg thanked the COW for the ability to achieve accomplishments they have wanted.

**Life insurance was reduced \$2,314 by a motion of Feldt and second of Schreiber. (6 Ayes)**

**Feldt motioned to reduce library utilities by \$2,500; Bonikowski seconded. (6 Ayes)**

Jim L., Chairman of the Library Board, expressed his efforts in preparing a 5 Year Plan for needed repair and replacement. Laufenberg shared that the Oconto High School Class of 1972 has established Farnsworth Library as their project and will be adding to the renewal of 2<sup>nd</sup> floor tiling, appearing to be ½ the cost. She noted that 2018 celebrates the library in its 115<sup>th</sup> year.

1:45 p.m. **Harbor/Parks/Forestry**—

**Schreiber called for a reduction of health insurance by \$2,206; LeBreck seconded. (6 Ayes)**

**A reduction of Parks training conferences in the amount of \$500 was motioned by Bronikowski and seconded by Schreiber. (6 Ayes)**

**An elimination of \$600 via the office supply account was placed in motion by LeBreck with a Bronikowski follow-up. (6 Ayes)**

**The Pool employee salaries budget was lessened by \$10,000 with a motion of LeBreck and second of R. Reed. (6 Ayes)**

**D. Reed called for reduction of Park Social Security by \$765; Schreiber motioned second. (6 Ayes)**

**Reduction of the Harbor maintenance account of \$3,000 was called by LeBreck; seconded by R. Reed. (5 Ayes, D. Reed Nay)**

**Reduction of the Parks Capital Improvement by \$5,000 was placed in motion by Schreiber with a second of LeBreck. (6 Ayes)**

Director Bostedt gave credit for the success of Holtwood Park to the Park Employees and campers themselves. Schreiber complimented the operation of low noise level on the Campgrounds. Bostedt covered explanation of needs and foresight into necessary future maintenance in each Parks/Rec./Forestry.

Between sessions Administrator Perrizo covered the following:

(10:45) **Revenue**

**Increase by \$2,000 miscellaneous revenue was motioned by Feldt and seconded by Bronikowski. (6 Ayes)**

**An increase by \$3,000 of interest on investment moved Feldt; Bronikowski seconded. (6 Ayes)**

**Council Budget**

**D. Reed called a motion to eliminate Council contractual services @ \$750. Feldt called second. (6 Ayes)**

**Schreiber motioned to decrease contractual services for the City Attorney by \$1,500. Bronikowski called a second. (6 Ayes)**

**An increase in Clerk/Treasurer health insurance by \$2,044 was motioned by Bronikowski with a second of R. Reed. (6 Ayes)**

**LeBreck called motion to decrease postage of the Clerk/Treasurer \$1,000. Bronikowski called second. (6 Ayes)**

**3:00 p.m. Remainder of General Fund (Technology, Tourism, Industrial Development and others)—**

Other Budget areas were read by Perrizo with commentary. We were informed that the tax rate will go down 11¢ per thousand. In total \$229,953 was cut from the 2018 Budget. Mayor L. Heier thanks Administrator Perrizo and commends her and the Council for their work. Schreiber felt decisions were fair across the board.

**6. Schreiber called for adjournment @ 3:33 p.m. LeBreck seconded. (M/C)**

Minutes submitted  
by Susan K. Seidl