

**Minutes of the Committee of the Whole meeting held on  
Tuesday, December 5, 2017 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.
2. Roll call: Mayor Heier, Kim Bronikowski, Al Schreiber, Dean Reed, Bob Le Breck, Roger Reed, Jean Feldt  
Excused: Attorney Calvert  
Also present: Building Inspector Joe Last, Fire Chief John Reed, Administrator Sara Perrizo as recording secretary and other interested parties.

3. Approval of Agenda

**Moved by Schreiber, seconded by D. Reed to approve the agenda.**

**Motion carried upon verbal voice vote.**

**6 ayes**

4. Correspondence/Public Appearances

Perrizo read aloud a letter from County Clerk Kim Pytleski informing the Council that County Board Supervisor Jerry Beekman has resigned. Since he held a City seat, the Council has the option to recommend a replacement. However, the seat is up for election in April. The consensus of the Committee was to leave the seat vacant until the election.

Mayor Heier read aloud a thank you letter from Charles Windsor, who owns property in the community that Oconto adopted as a "sister city" after Hurricane Harvey.

Aldersperson Schreiber has been approached by several people regarding the sale of the youth center building for a price of \$6,000. He stated that the youth center received \$15,000 from the City to put a new roof on the building and feels that if the city gets into ventures like this in the future, some of the money should be returned to the city. The building was never listed for sale or advertised and Schreiber feels that the youth center should have tried to get as much money as possible out of it. Aldersperson Bronikowski was on the youth center board and stated that the building was sold because they couldn't afford to pay the bills associated with it. They found a buyer who was willing and able to come in and pay those bills. The money received for the building will be going to scholarships for high school students. Schreiber reiterated that the building should have been listed for sale, as it would likely have brought in much more money. He further stated that, in the future when the city donates to something, we need to be aware that this could happen. Bronikowski countered that the \$15,000 for the roof was donated a long time ago and there was not enough help or interest to keep the center running.

5. Discussion/Recommendation on:

- a. Reappointment of Sue Anderson to the Park & Rec Committee

**Moved by Feldt, seconded by Schreiber to approve the reappointment of Sue Anderson to the Park & Rec Committee.**

**Motion carried upon electronically recorded vote. 5 ayes, 1 nay (Bronikowski)**

- b. Reappointment of Nancy Rhode and Jim Viestenz to the Harbor Commission

**Moved by R. Reed, seconded by Schreiber to approve the reappointment of Nancy Rhode and Jim Viestenz to the Harbor Commission.**

**Motion carried upon electronically recorded vote. 6 ayes**

- c. Reappointment of Earl Uhl to the Airport Commission

**Moved by Le Breck, seconded by Feldt to approve the reappointment of Earl Uhl to the Airport Commission.**

**Motion carried upon electronically recorded vote. 6 ayes**

- d. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer’s License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Mayor Heier read the list aloud and informed that Chief Faith told him that he has no objections.

**Moved by Schreiber, seconded by Bronikowski to approve the Applications to Serve Fermented Beverages and/or Intoxicating Liquor.**

**Motion carried upon electronically recorded vote. 6 ayes**

- e. Building Inspection Report

Last reported that there were 20 permits issued in November, for a year-to-date total of 310. The revenue brought in so far this year is approximately \$36,000, with a project cost of \$5.2 million.

Last then showed two new documents – the Floodplain Development Permit Application and Property Benchmark Certification. These documents and the related benchmark survey are needed to reduce the city’s liability in the event of a flood. This will take effect on January 1.

Last also informed that four letters were sent to owners of dilapidated temporary structures. All will be coming into compliance in the near future.

Finally, Last reported that the attorney who was representing Joel Portmann is no longer doing so.

Chief Reed stated that his department has handled his absence very well and both the Captain and all firefighters have stepped up during this time.

- f. Accounts Payable for the Month of November 2017 in the Amount of \$495,762.22, Payroll for the Month of November 2017 in the Amount of \$128,560.85 and Other Financial Reports as Presented

Le Breck questioned several invoices for oil changes and recycling fees, which were answered by Perrizo and J. Reed.

**Moved by Feldt, seconded by Bronikowski to approve the accounts payable for the month of November 2017 in the amount of \$495,762.22, payroll for the month of November 2017 in the amount of \$128,560.85 and other financial reports as presented.**

**Motion carried upon electronically recorded vote. 6 ayes**

- g. Mayor Heier stated that the Committee may vote at approximately 6:30 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 1985(1)(c) for discussion on personnel matters

- i. Police Chief
- ii. Fire Chief

**Moved by D. Reed, seconded by Feldt to enter into closed session at 6:30 p.m.**

**Motion carried upon electronically recorded roll call vote. 6 ayes**

Also present in closed session: Administrator Perrizo, PFC Member Cliff Martin, Fire Chief Reed

- h. **Moved by Schreiber, seconded by Feldt to return to open session at 8:04 p.m.**

**Motion carried upon verbal voice vote. 6 ayes**

- i. Action/Discussion on Matters from Closed Session

**None.**

- 6. **Moved by Le Breck, seconded by Schreiber to adjourn at 8:05 p.m.**

**Motion carried upon verbal voice vote. M/C**

Respectfully Submitted,  
Sara J. Perrizo  
Administrator