

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153

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Subject: Airport Commission meeting minutes for December 8th, 2017

1. Meeting called to Order: December 8, 2017 at 9:00 A.M. by Vice Chairperson Robert LeBreck
2. Attendance:
 - a. Commission Rollcall: Robert LeBreck, Steve Witt and Earl Uhl Present.
3. Approval of Agenda: Steve moved to accept. Seconded by Earl. The motion was voted and carried.
4. Public
 - a. Appearances: Clyde Bridger, Jean Fogelberg and James Valentine.
 - b. Correspondence: None
5. Approval of minutes from previous meeting: Earl moved to accept, seconded by Steve. The motion was voted and carried.
6. Discussion/recommendation/approval of department reports:
 - a. Treasurer's Report: Earl moved to accept, seconded by Steve. The motion was voted and carried.
 - b. Manager's Report: Steve moved to accept, seconded by Earl. The motion was voted and carried.
 - c. Review of Bills: Earl moved accept bills, seconded by Steve. The motion was voted and carried.
7. Discussion/recommendation/action of Old Business:
 - a. None.
8. Discussion/recommendation/action of New Business:
 - a. 100LL AvGas pre-approve to order between January and March 2018 with board approval for the airport manager to process billing not to exceed \$18,000.00. Steve moved to accept, seconded by Earl. The motion was voted and carried
 - b. Approval to purchase a backpack-blower (approximant cost \$600) in January 2018 for snow removal, FOD control, maintenance of new lighting & equipment. Earl moved accept bills, seconded by Steve. The motion was voted and carried.
9. Special Events:
 - a. 2018 – 3rd Annual Kid's-N-Kite's featuring Wisconsin Kite Club, July 7, 2018. Event planner: Liz Walker.
 - b. 2018 – 10th Annual EAA Warbird Fly-In and Car/Tractor Show September 15, 2018. Event planner: James Valentine at 920-246-5620.
10. Date for next meeting: January 8, 2018 at 9:00 a.m. Earl moved to accept, seconded by Steve. The motion was voted and carried.
11. Adjournment: Meeting adjourned at 9:51 A.M on October 9, 2017 By Robert LeBreck (Vice Chairperson). Steve moved to accept, seconded by Earl. The motion was voted and carried.

Daniel Kind
Recording Secretary/Manager.

CF: Robert LeBreck Steve Witt, Earl Uhl, City of Oconto, Oconto County and Airport files.