

**Minutes of the Committee of the Whole meeting held on
Tuesday, February 6, 2018 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.
2. Roll call: Mayor Heier, Kim Bronikowski, Al Schreiber, Dean Reed, Bob Le Breck, Jean Feldt, Attorney Calvert
Excused: Roger Reed
Also present: Building Inspector Joe Last, Fire Chief John Reed, Police Captain Mike Rehberg, Superintendent of Public Works Jeremy Wusterbarth, Administrator Sara Perrizo as recording secretary and other interested parties.
3. Approval of Agenda
Moved by Schreiber, seconded by D. Reed to approve the agenda.
Motion carried upon verbal voice vote. 5 ayes
4. Correspondence/Public Appearances
None.
5. Discussion/Recommendation on:
 - a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Mayor Heier read the list aloud. Captain Rehberg stated he has no objections.

Moved by Schreiber, seconded by Feldt to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents.

Motion carried upon verbal voice vote. 5 ayes
 - b. Building Inspection Report
Last stated that 17 permits were issued in January with an estimated project cost of \$324,000. The Catholic Church has received state approval for their new building. All of the apartments on the Bond Pickle property have received their final occupancy permits. The property located at 318 Adams Street has new owners and they have been issued a 45 day raze order. Last will be beginning a project to contact owners of dilapidated fences in the City informing them that repairs are needed. Finally, Last stated that some contractors from outside of the City have not been getting the proper permits, so signs informing of the requirement for building permits will be posted at each of the entrances to the City. Perrizo stated that the TIF money has been paid to the owners of the new apartment buildings.
 - c. Police and Fire Reports

Rehberg informed that there were 50 ordinance violations in January, 4 of which resulted in citations, 21 of which were resolved and 26 of which are still pending.

J. Reed spoke about the inception of the "Stop the Bleed" program. Members of the police and fire departments have received training as instructors for the program. There will be five satellite areas set up for training. The purpose of the program is to train people what to do in the event that someone has a severe bleed. Training will also be done in-house for city employees and then offered city-wide.

J. Reed also informed that the new extrication tools will arrive next week. Also, training has begun for a dispatch support team that will be available to assist dispatch during major events. Both the police and fire departments will be involved.

- d. Accounts Payable for December 31, 2017 in the Amount of \$160,930.95, Accounts Payable for the Month of January 2018 in the Amount of \$2,025,269.16, Payroll for the Month of January 2018 in the Amount of \$138,664.76 and Other Financial Reports as Presented

Aldersperson Le Breck questioned several invoices which were explained by the department heads who were present.

Moved by Le Breck, seconded by Bronikowski to approve the accounts payable for December 31, 2017 in the amount of \$160,930.95, accounts payable for the month of January 2018 in the amount of \$2,025,269.16, payroll for the month of January 2018 in the amount of \$138,664.76 and other financial reports as presented.

Motion carried upon electronically recorded roll call vote.

5 ayes

- e. Denial of Request for Tower Permits from Wireless Planning, LLC
Perrizo explained that a request was received from Wireless Planning, LLC to construct two towers within the city. One would be located in a residential area and one in the industrial park. There are concerns about the locations as well as the impact this could have on the Utility due to loss of tower rental revenue. Wusterbarth stated that the Utility receives services fees of approximately \$52,000 for tower rentals. Losing that revenue would lead to a required water rate increase. In addition, a new corral system could be installed to accommodate any future rental needs.

Moved by Feldt, seconded by Le Breck to deny the request for tower permits from Wireless Planning, LLC.

Motion carried upon electronically recorded roll call vote.

5 ayes

- f. Approval of Invoice from Belson Co. in the Amount of \$19,601.35

Moved by D. Reed, seconded by Feldt to approve the invoice from Belson Co. in the amount of \$19,601.35.

Motion carried upon electronically recorded roll call vote.

5 ayes

- g. Approval to Purchase Fire Department Turnout Gear in an Amount Not to Exceed \$25,000

J. Reed explained that this is the last of the three-year replacement plan for the turnout gear. In the future, money will be set aside each year for this.

Moved by Schreiber, seconded by Bronikowski to approve the purchase of Fire Department turnout gear in an amount not to exceed \$25,000.

Motion carried upon electronically recorded roll call vote.

5 ayes

6. **Moved by Le Breck, seconded by D. Reed to adjourn at 6:22 p.m.**

Motion carried upon verbal voice vote.

M/C

Respectfully Submitted,
Sara J. Perrizo
Administrator