

**Minutes of the Committee of the Whole meeting held on  
Tuesday, October 2, 2018 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Council President Schreiber.
2. Roll call: Kim Bronikowski, Al Schreiber, Jean Feldt, Bob Le Breck, Roger Reed, Attorney Calvert  
Excused: Mayor Heier, Dean Reed  
Also present: Building Inspector Joe Last, Fire Chief John Reed, Police Chief Mike Rehberg, Park & Rec Director John Bostedt, Library Director Kristin Laufenberg Administrator Sara Perrizo and as recording secretary and other interested parties.
3. Approval of Agenda  
**Moved by Feldt, seconded by Bronikowski to approve the agenda.**  
**Motion carried upon verbal voice vote. 5 ayes**
4. Correspondence/Public Appearances  
R. Reed informed the members that the Harbor Commission is in the process of looking into grant money to expand the fishing slab at the City Docks.
5. Discussion/Recommendation on:
  - a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents  
  
Schreiber read the list aloud and Chief Rehberg stated he has no objections.  
  
**Moved by Bronikowski, seconded by Le Breck to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents.**  
**Motion carried upon electronically recorded vote. 5 ayes**
  - b. Building Inspection Report  
Last reported that 29 permits were issued in September for a year-to-date total of 291, resulting in approximately \$5.4 million in project value. The total project value in 2017 was \$5.3 million. The clean-up of dilapidated fences continues, with most coming into compliance. Other properties are being cleaned up per Last's direction.
  - c. Police and Fire Reports  
Rehberg reported that there were 56 ordinance violations in September and 449 total complaints. Training of the new officers is moving along and both will be on their own before the end of October. The third new officer will start on October 17.  
  
Rehberg informed that work was done county-wide to fundraise for ballistic vests for every officer in the County. The helmets and vests that were purchased will stop a rifle round. Due to

staffing changes in the Sherriff's department, Rehberg and J. Reed will be taking over the grant process for this equipment. J. Reed stated that the Humvee can also withstand a rifle round.

The Fire Department has been asked by Marinette County to be available for back up in the event of a large fire. In exchange, their department will also serve as a back-up for us. J. Reed has also been asked to be a member of the Hazmat team out of Marinette.

The Fire Department has recently obtained a new stair chair for use in one of the ambulances. Reed showed the old and new chairs to the committee. In addition, the first training session for the public was held and included CPR and Stop the Bleed training. Joint training for both departments continues.

Finally, Reed reported that there is a leak in the department's main pumper truck. The estimated repair cost is \$11,000, but since the leak is on the low pressure side of the truck and testing showed that it is not significant, Reed is comfortable using the truck as is. The department will keep an eye on this.

- d. Payroll for the Month of September 2018 in the Amount of \$140,977.36, Accounts Payable for the Month of August 2018 in the Amount of \$936,358.30 and Other Financial Reports as Presented

**Moved by Feldt, seconded by R. Reed to approve the payroll for the month of September 2018 in the amount of \$140,977.36, accounts payable for the month of August 2018 in the amount of \$936,358.30 and other financial reports as presented.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- e. Quote from Oconto County to Blacktop Fire Department Parking Lot (North Side) in the Amount of \$8,567.50

Perrizo explained that the approach area is in need of repair due to cracking and holes in the cement. A quote was obtained to replace the cement, but it is very costly. The cost of blacktopping can come out of the capital improvements account for City Hall.

**Moved by Feldt, seconded by Bronikowski to approve the quote from Oconto County to blacktop the fire department parking lot on the north side in the amount of \$8,567.50.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- f. Resolution Terminating Tax Incremental District #2

Perrizo explained that all project costs have been recovered in this district and there is now excess increment. In addition, the district is within five years of its mandatory closing date, so no more expenditures can be made per State law. By closing the district now, another year of tax increment will be collected and the final audit for the district can be done with the city's annual audit.

**Moved by Feldt, seconded by Bronikowski to approve the resolution terminating Tax Incremental District #2.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- g. Quotes for Farnsworth Library Heater and Air Conditioner Replacement  
Laufenberg presented three quotes to replace four furnaces and three air conditioners. Discussion ensued regarding the contractors who quoted, all of who are local. The decision was made to go with Stewart's, who have done good work for the city in the past. Funding for the units was discussed. The Library has recently received a generous donation and feels as though they could pay for half of this project if the city could fund the other half.

**Moved by Feldt, seconded by Le Breck to approve the quote from Stewart's Heating & Cooling in the amount of \$18,950 contingent upon funding in the 2019 budget.  
Motion carried upon electronically recorded vote. 6 ayes**

- h. Approval of Quote for High Expansion Foam Generator and Nozzles in the Amount of \$5,027.14  
J. Reed informed that the existing foam that fire departments have been using has been found to contaminate ground water. Therefore, it has to be disposed. One of the paid-on-call firefighters works for Ansul (foam supplier) and can get us good pricing. There is high-expansion foam that can be used in basements and attics. It fills the room and snuffs out fire very quickly. Having this available would result in overtime savings and less water damage to property. The nozzles that we currently use are a mixture of different models. Purchasing new nozzles that are all the same will be much safer. Discussion regarding funding this purchase ensued, with Perrizo recommending that the cost be taken from the general fund.

**Moved by R. Reed, seconded by Feldt to approve quote for high expansion foam generator and nozzles in the amount of \$5,027.14, to be paid for out of the general fund.  
Motion carried upon electronically recorded vote. 5 ayes**

- i. Approval of 2019 Harbor Rates  
Le Breck attended the Harbor Commission meeting, where the recommendation was to increase the seasonal slip rates by \$2 per foot and the transient rates by \$.50 per foot. Le Breck questioned where we are going with the Harbor. Do we want to be a marina, focus on transients or boat launches? People have said that we are competing with Hi Seas Marina, but Le Breck doesn't feel that we are. We paid off the negative fund balance in the Harbor with money that could have been used elsewhere, and now we have to decide what direction we want to go with it. Bronikowski stated that we have similar rates to other marinas in the area, but our amenities are not the same. If we continue to raise rates, we are going to get less boats. Bostedt reported that there were 18 boats in each of the last two years that stayed for one month or longer. R. Reed opined that we can't charge the same as Hi Seas as we don't have the same things to offer boaters. Feldt agreed, stating that we are not a "full service" marina and raising rates is not the answer to filling slips.

**Moved by Feldt, seconded by Bronikowski to leave the seasonal slip rental rates the same as in 2018 (\$38 per foot).  
Motion carried upon electronically recorded vote. 5 ayes**

Bostedt stated that he supports raising the transient rates, as we are lower than other marinas in the area.

**Moved by Le Breck, seconded by R. Reed to increase transient boater fees to \$1.50 per foot.  
Motion carried upon electronically recorded vote. 4 ayes, 1 nay (Bronikowski)**

Bostedt stated that the recommendation from the Harbor Commission was to leave all other rates the same as they were in 2018.

**Moved by Le Breck, seconded by Feldt to leave the remainder of the Harbor rates at the same amount as in 2018.  
Motion carried upon electronically recorded vote. 5 ayes**

- j. Approval of 2019 Rates for Holtwood Campground  
Bostedt reported that the recommendation from the Park & Rec committee was to leave the rates the same as in 2018. Schreiber noted that there hasn't been a rate increase in two years. Le Breck countered that we also haven't changed any amenities and we are making money. Bronikowski can't see raising rates now as we've been promising new bathrooms for two years. Schreiber opined that if the rates are left the same this year, a "healthy" increase should be looked at for next year, after the new bathrooms are in place. Bostedt opined that we need to use common sense when we do raise the rates. Perrizo pointed out that the campground is self-sustaining and uses no tax dollars to operate.

**Moved by Feldt, seconded by Le Breck to keep the campground rates at the same amounts as in 2018.  
Motion carried upon electronically recorded vote. 4 ayes, 1 nay (R. Reed)**

- k. Approval of 2019 Rates for Aageson Pool  
Bostedt stated that the recommendation from the Park & Rec committee is to increase daily admissions, except seniors, by \$.50, increase single seasonal passes by \$5, family seasonal passes by \$10 and pool parties by \$15. Bronikowski noted that is a 37.5% increase for pool parties. Feldt asked if there are "blackout dates" for the parties and Bostedt responded that parties are not allowed during Little League and Girls Softball weekends. In addition, the parties are held to two hours and occur only at the end of the day. Perrizo also noted that there is no limit to the number of kids at a party.

**Moved by Le Breck, seconded by Feldt to approve the increases in Aageson Pool rates for 2019.  
Motion carried upon electronically recorded vote. 5 ayes**

6. **Moved by Le Breck, seconded by R. Reed to adjourn at 7:26 p.m.  
Motion carried upon verbal voice vote. M/C**

Respectfully Submitted,  
Sara Perrizo, CPA  
City Administrator