

**NOTICE OF MEETING OF THE COMMITTEE OF THE WHOLE
TUESDAY, OCTOBER 23, 2018 @ 8:30 A.M.
CITY HALL, COUNCIL CHAMBERS**

1. The 2019 Budget meeting was called to order by Mayor Heier @ 8:32 a.m.
2. **Committee of the Whole** Roll Call: Mayor Lloyd Heier, Kim Bronikowski, Jean Feldt, Robert LeBreck, Dean Reed, Roger Reed, Al Schreiber
Also Present: Administrator Sara Perrizo, and Chief Reed
3. **Approval of agenda was moved by LeBreck; Feldt seconded. (6 Ayes)**
4. Public Input/Correspondence: Perrizo prepared the Board for her work with the proposed changes to the 2019 Budget, for the most part discussed with each Department Head: reaching a tax rate of \$9.43.
Two issues proceeded budget discussion:
 - LeBreck questioned garbage bag rolling. Schreiber noted that unemployment should return in kind: Mayor Heier added that insurance becomes a problem.
 - Perrizo reported a 14% increase in health insurance: 10% was stated in the 2019 Proposed Budget.

5. Discussion on 2019 Budget requests scheduled as follows:

Airport (Daniel Kind)

Kind stated that there is a need for more in salary as Mike is retiring and the hire will need to be trained. At present the Airport is understaffed. He also stated other issues: brush cutting has become necessary; repair of facilities cannot be ignored. Tools need to be bought as they do not exist and equipment also falls into this category. Insulation will be necessary in the near future. Bearings on the doors; mower fin repair and blades need replacement; entry door and springs, and windows require replacement. Snow blower cost due to faulty build was costly in the past year. The truck requires replacement. (Note: Airport Manager's report has listed these issues.) Presently repair/support needs continue at the facility and are met by the County and Superintendent Wusterbarth. This is Kind's 2nd budget, now with a full understanding of the facility. Schreiber concluded that Airport needs have been ignored past years: Kind, however, has made major improvements. LeBreck stated that we have one of the safest small airports in the State.

Feldt motioned to reduce the 2019 proposed Airport budget \$300 in Capital Improvements; \$300 in Office Supplies; \$2,000 Equipment Repair; \$2,420 Contractual Services; \$500 Maintenance of Buildings (Total: -\$5,520). LeBreck motioned a second. (6 Ayes)

Administrator Perrizo suggested a 5 year Capital Improvements Plan, which Kind felt feasible. She also reported that anything not spent stays in the Airport fund. Feldt expressed appreciation to Kind for his attention to the facility.

Library (Kristin Laufenberg) and 2 board members

The building has had an inner face lift. Circulation has increased and lending ratio is above 1.

Discussion led to the following:

D. Reed motioned to reduce the Library proposed budget by \$1,000 in Equipment Repair, Printing Reproduction by \$150; and added was \$9,000 to Capital Projects. Feldt motioned second. (M/C)

Public Works (Jeremy Wusterbarth)

Superintendent Wusterbarth disbursed his 5 year Capital Improvement Plan for BOPW and Utility reflecting the past and projects ahead. Schreiber complimented our Recycling program designed by Wusterbarth who noted that we have a good working relationship with Brown County: accepting all our tires, electronics and appliances. Harbor Road discussion concerned diagonal parking/a bike path... each emphasizing safety. Wusterbarth will check the right-of-way but thinks grant potential is poor. Were this reality, a public informational meeting would be necessary.

D. Reed moved to increase Public Works Curb and Gutter Assessments \$15,000; Sidewalk Assessment \$6,000; Recycling Disposal of Tire/Electronics/Appliances revenue by \$2,000; and increase Tire/Electronics/Appliances expense by \$1,000. Bronikowski seconded. (M/C)

Harbor/Parks/Forestry (John Bostedt)

LeBreck centered on \$5,000 in the Harbor Fishing Tournament fund. It was noted that transient slip rental fees have been raised: City owned property has set fees that cannot be negotiated. The board felt an increase in Capital Improvements would help our City Park asset. Director Bostedt noted that he reduced Salaries for the Pool \$4,368. Also he informed that Pool chemical costs are increasing.

Feldt motioned to increase Capital Improvements/City Park \$2,500, decrease Forestry Other Expense by \$3,500 and reduce Pool Salaries by \$4,368; D. Reed voiced second. (6 Ayes)

Feldt called motion to increase revenue for Harbor transient slip rentals by \$2,000; D. Reed issued second. (5 Ayes/LeBreck Nay)

Building Inspector (Joe Last)

Schreiber complimented Last as after 20 years of neglect the job is finally in effect. He stated that we need the equipment to continue this success. Inspector Last emphasized that we need a new (used) vehicle, and software. Inspector Last has approached the County for software share: the concept was rejected. Heier thought he should approach them again. However after much discussion, it was determined that software must meet State expectation (Capital Projects account).

Feldt motioned to reduce Building Inspection Telephone \$250; Office Supplies \$250; Operational Supplies \$250; and Gas/Diesel \$400. D. Reed followed up with a second. (M/C)

D. Reed called motion to add \$5,000 and then amended to \$10,000 to the Building Inspection Capital Projects account; Schreiber seconded both. (M/C)

12:05- 1:05 p.m. Break for Lunch

Police/Crime Prevention (Chief Rehberg)

A spreadsheet distributed by Chief Reed contained CONCERNS. Part time employee worth was covered and emphasized: time and knowledge accomplished in one's own hours. This is the 1st time the department has been fully staffed in 3 years. Chief Rehberg expressed that he drops back into officers' shift hours if there is a need: and the needs have been great (approx. 20 shifts per year). This is beyond his position and its hours. Salary fell into discussion.

LeBreck motioned to drop the Police Chief salary back to a 3% increase (\$9,596); Feldt seconded. (3 Ayes; 3 Nays of Feldt, Schreiber, and LeBreck... the tie broken by a Mayor vote of Aye)

Motion failed.

Fire/Ambulance (Chief Reed)

It was stated that the Fire Fighters contract is settled pending their approval. Chief Reed expressed great disappointment in the last vote on salary. He spoke of both Chief Rehberg's expanded job and his own. He also distributed a salary sheet showing where he lands on this pay scale: he has lost in excess of \$20,000 and benefits by becoming Chief. Other issues covered by Reed were Property and Liability numbers which he felt weighted, and suggested they be reworked. (He stated that they were different for Fire and Police.) Allocation should be between departments. He questioned the holiday vs. the base pay. Finally noted was that Revenue is not reflected in the overall budget.

D. Reed motioned for an increase in salary and benefits in the budget (\$6,402) due to negotiations and a restructure in the Department. LeBreck called second. (M/C)

D. Reed called a second motion to reduce Ambulance-Other \$30,000; Schreiber seconded (M/C)

Feldt reconsidered her salary vote.

Bronikowski motioned a reconsideration on the salary vote with a D. Reed second. (5 Ayes; 1 LeBreck Nay)

Discussion on salary continued.

Feldt motioned to increase the salary for the Police Chief to \$80,000 as previously stated in the budget (14.6 increase); Bronikowski called second. (4 Ayes; Schreiber and LeBreck Nay)

Remainder of General Fund (Technology, Tourism, Industrial Development and others):

Feldt motioned to increase Health Insurance costs by 4% (\$15,964). Bronikowski called second. (M/C)

Feldt motioned to increase Transportation Aid and Transportation \$23,150; Bronikowski seconded. (M/C)

A call for an increase in the General Fund Revenue on Mobile Home Fees to \$1,000 was made by Feldt with a Bronikowski second. (6 Ayes)

Feldt motioned to increase Cable Franchise Fees by \$4,000; D. Reed seconded. (6 Ayes)

An increase in Law and Ordinance Violations fees by \$2,000 was placed in motion by Feldt with a Bronikowski second. (M/C)

An increase in Interest on Investments by \$5,000 was motioned by Bronikowski; Schreiber motioned second. (M/C)

Reduction of the Council Telephone expense by \$300 was motioned by D. Reed; Feldt seconded. (6 Ayes)

Reduction of Council Operational Supplies by \$300 was put forward by Bronikowski and seconded by LeBreck. (6 Ayes)

Feldt moved for reduction of Dues and Membership for the Clerk/Treasurer by \$800; LeBreck seconded. (6 Ayes)

LeBreck called for reduction in Election FT Salaries by \$500; D. Reed issued second. (M/C)

Schreiber called for a reduction of \$2,500 to Tourism Advertizing and Marketing; Bronikowski issued a second. (6 Ayes)

A reduction of City Hall Capital Equipment in the amount of \$25,000 was motioned by LeBreck; Bronikowski called second. (M/C)

Bronikowski requested a reduction of Industrial Development (IDC) by \$6,000; LeBreck seconded. (5 Ayes/D. Reed Nay)

Administrator Perrizo stated that \$93,612 was cut from the 2019 Budget:

A motion to adopt the 2019 Budget was made by LeBreck and seconded by D. Reed. (M/C)

6. Review/Discussion/Possible recommendation on 2019 Budget: None.

7. **LeBreck motioned for adjournment at 2:30 p.m. D. Reed voiced second. (M/C)**

Minutes submitted by
Susan K. Seidl