

Minutes of the Oconto Utility Commission held on February 6th, 2019

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:00 p.m.
- 2.) Roll Call: Members Present: Ron Filz, Earl Uhl, Al Schreiber, & Steve VanCampenhout. Excused: Brian Vandenlangenberg. Others Present: Jeremy Wusterbarth.
- 3.) Approval of agenda: **Motion by Uhl second by VanCampenhout to approve of the agenda as presented.** **4 ayes M/C**
- 4.) Approval of meeting minutes from 1/7/2019: **Motion by Filz second by VanCampenhout to approve of the meeting minutes from 1/7/2019 as presented.** **4 ayes M/C**
- 5.) Public Input: None.

****Brian Vandenlangenberg arrived at 5:03 pm.****

- 6.) Correspondence:
 - a.) Electrical Costs: Reviewed 2012 to 2018 Electrical Costs for comparison. When we did the upgrade in November 2017 we were hoping to save on electrical costs and see better numbers from the aeration basins. There were better aeration numbers and more consistency, but didn't see any electrical savings. Jeremy thinks the blower motors are over-sized, so we are using a lot more than what is needed to run the aeration basins. Looking to get a Focused on Energy grant to replace the two large blowers with two smaller blowers that will run a lot more efficiently and cut down on the electrical costs.
 - b.) WWTP Monthly Flows: Reviewed 2013 to 2018 WWTP Monthly Flows for comparison. Since the McDonald Street project was completed, numbers have gone down and changed from the better.
 - c.) Septic Hauler Comparison: Remaining consistent. Waiting for one 2019 Septic Hauler Agreement back from Harding. No complaints or comments on the rate increase.
 - d.) Utility Report: Remaining consistent. Nothing needs to be addressed at this time.
 - e.) Bonding Funds: Jeremy went over the project spreadsheet, previous projects and upcoming projects. We have two projects coming up. Sewer lining needs to be done on First St, which will be from either Collins to Second St on Knapp Ave to Second St. Televising will need to be done to determine this. Cast Iron on Mott St needs to be replaced, which will be Charles Ave to Cruisers. Jeremy will be getting together numbers and look into working with BPW projects.
 - f.) Rate Increases: Reviewed a list of rate increases in the area that was taken from the Rural Water magazine.
 - g.) Freeze-Ups: Currently, frost levels are at 3 ½ - 4 feet. The Winter drip/Run list is about 5-10 people, expecting to increase to 25-30 people this week.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Approve invoice from Vacuum, Pump, & Compressor, Inc. in the amount of \$3,323.03 for pump at Superior Ave Lift Station: Pump at Superior Ave lift station went out a couple months ago and the back-up pump has been running. Need to purchase a new back-up pump. **Motion by VanCampenhout second by Vandenlangenberg to approve invoice from Vacuum, Pump, & Compressor, Inc. in the amount of \$3,323.03 for pump at Superior Ave Lift Station.** **5 ayes M/C**
 - b.) Approve Pay Request #5 from Peter's Concrete: The project is currently under budget. Final pay request will be in Spring when the landscaping can be assessed. **Motion by Uhl second by VanCampenhout to approve Pay Request #5 from Peter's Concrete in the amount of \$16,399.45.** **5 ayes M/C**
 - c.) 5-Year Capital Improvement Plan: Jeremy went over the Capital Improvement Plan he put together.

- 8.) Approval of Accounts Payable from January 1st to January 31st, 2019 in the amount of \$114,190.20:
Motion by Vandenlangenberg second by Filz to approve the Accounts Payable from January 1st to January 31st, 2019 in the amount of \$114,190.20. 5 ayes M/C
- 9.) Revenue & Expenditure Guidelines from 2019: Reviewed revenue & expenditure guidelines from 2019 as presented. **Motion by Uhl second by VanCampenhout to approve the Revenue & Expenditure Guidelines from 2019. 5 ayes M/C**
- 10.) Next Meeting Date & Time: As needed. May not need a March meeting.
- 11.) Adjournment: **Motion by Vandenlangenberg second by Filz to adjourn @ 5:39 p.m. 5 ayes M/C**

Meeting minutes submitted by:
Brittney Bickel
Utility Clerk