

**Minutes of the Committee of the Whole meeting held on
Tuesday, April 9, 2019 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.
2. Roll call: Mayor Heier, Dean Reed, Al Schreiber, Jean Feldt, Bob Le Breck,
Roger Reed, Attorney Calvert
Excused: Kim Bronikowski
Also present: Fire Chief John Reed, Police Chief Mike Rehberg, Superintendent of Public Works Jeremy Wusterbarth (arrived at 6:20 p.m), Administrator Sara Perrizo and as recording secretary and other interested parties.
3. Approval of Agenda
Moved by Feldt, seconded by D. Reed to approve the agenda.
Motion carried upon verbal voice vote. 5 ayes
4. Correspondence/Public Appearances
 - a. Sheboygan Walley Club Fishing Tournament
Perrizo explained that the Sheboygan Club was considering moving their tournament to Marinette. Last year the tournament brought 110 boats to Oconto. Marinette was offering them \$1,500 plus free launches on the day of the tournament. Park & Rec Director Jon Bostedt met with Mayor Heier and Perrizo and the decision was made to match Marinette's offer. This will keep the tournament in Oconto. Since the amount is budgeted in the Harbor budget and is under \$3,000, no Council approval is needed.

Le Breck thanked everyone for their support and assistance to him during his time on the Council and wished everyone good luck in the future.

Mayor Heier thanked all of the write-in candidates that ran for Council for putting their names out there.
5. Discussion/Recommendation on:
 - a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Mayor Heier read the list aloud and Chief Rehberg stated he had no objections.

Moved by Schreiber, seconded by Le Breck to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents.

Motion carried upon electronically recorded vote. 5 ayes
 - b. Building Inspection Report

The report was on the alderpersons' desks. Mayor Heier stated that things are starting to pick up with the warmer weather.

c. Police and Fire Reports

Rehberg stated that there were 369 calls for service in March and 45 ordinance violations were found. He handed out a report which shows a breakdown of overtime saved due to the floater position. In March alone, \$5,500 was saved. Several trainings took place in March, including an active shooter drill at the Courthouse. There is a similar training coming up at Newcap, but it will also involve the fire department.

J. Reed stated that the department was able to purchase 900 feet of fire hose from Lakewood at a cost of \$800, which is a savings of \$4,800 over buying from a retailer. The brush truck was sold for \$10,048 and a large hose roller was purchased. The department was audited on the use of the 2% dues that are received each year and the audit went very well. J. Reed opined that the City was better prepared for the flooding that occurred than ever before. A lot of pre-planning was done and the involved department heads and county officials met on the night of the flooding to discuss what needed to be done if evacuations would be needed. Finally, J. Reed stated that the city is working on updating its disaster plan.

d. Accounts Payable for the Months of February and March 2019 in the Amount of \$2,198,189.92, Payroll for the Months of February and March 2019 in the Amount of \$276,192.64, and other Financial Reports as Presented

Moved by Schreiber, seconded by D. Reed to approve the accounts payable, payroll and other financial reports.

Motion carried upon electronically recorded vote.

5 ayes

e. Deeds for Airport Property

Calvert explained that the County had noticed that the deeds to the Airport properties (13 total) were in many different names. Some were held by the City and some by the County. These deeds get all of the properties deeded to the Oconto Municipal Airport – a Joint Operation of the City of Oconto and Oconto County.

Moved by Feldt, seconded by Le Breck to approve the deeds

Motion carried upon electronically recorded vote.

5 ayes

f. Disallowance of Claims of Thomas Lewandowski Against Municipality of City of Oconto

Perrizo explained that Mr. Lewandowski allegedly tripped and fell over a city sign that was laying across a sidewalk. The City's insurance company has denied his claim for damages, so now Lewandowski has notified the City that he intends to pursue further action. The insurance company now recommends that the City deny this claim.

Moved by D. Reed, seconded by Feldt to approve the Disallowance of Claims of Thomas Lewandowski against Municipality City of Oconto.

Motion carried upon electronically recorded vote.

5 ayes

g. 2018 Carryover Requests

Perrizo explained that the carryover for the Fire Department operational supplies exceeds the remaining budgeted amount, but the carryover is for grant funds that have not yet been spent. Also, the carryover for Fire capital equipment also exceeds the remaining budgeted amount due to the purchase of jaws of life, the cost of which was approved to come out of fund balance by the Council.

Moved by D. Reed, seconded by Le Breck to approve the 2018 carryover requests.

Motion carried upon electronically recorded vote.

5 ayes

h. Ordinance Prohibiting Marijuana Establishments (to be handed out at meeting)

Calvert explained that this is an ordinance that is being passed by some other municipalities in anticipation of the change in marijuana laws at the State level. The ordinance states that no marijuana establishments may be located in the City's commercial districts.

Moved by Feldt, seconded by D. Reed to approve the ordinance prohibiting marijuana establishments.

Motion carried upon electronically recorded vote.

5 ayes

i. Award Bid for Squad Car Purchase

Rehberg stated that only one bid was received, from Peterson Ford in the amount of \$32,961. They are trading in the department van for \$5,500.

Moved by Feldt, seconded by Schreiber to approve the bid for squad car purchase from Peterson Ford in the amount of \$32,961 contingent upon approval by the Police & Fire Commission.

Motion carried upon electronically recorded vote.

5 ayes

j. Approval of Amendment to Ord Section 15-1-7 – Rental Registration

Calvert explained that the existing ordinance states that every time a rental property is sold, the Building Inspector must inspect and certify the property. The City shouldn't take on this liability. The proposed ordinance repeals that requirement and adds in a requirement that the owners of rental properties register them with the City.

Moved by Feldt, seconded by Le Breck to approve the amendment to ordinance section 15-1-7 – rental registration.

Motion carried upon electronically recorded vote.

5 ayes

k. Amendment to Ordinance Section 13-1-200(a) – Accessory Uses or Structures

The current ordinance states that no accessory building can be placed on a property prior to the principle structure being built. At times, the City has allowed for this to happen to assist the property owners. The proposed ordinance allows for this under limited conditions and time frames.

Moved by Schreiber, seconded by R. Reed to approve the amendment to ordinance section 13-1-200(a) – accessory uses or structures.

Motion carried upon electronically recorded vote.

5 ayes

- i. Mayor Heier stated that the Committee may vote to convene into closed session at approximately 6:30 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1) (c) for discussion on personnel matters.
- i. Hiring for Department of Public Works
 - ii. Utility Wages

Moved by R. Reed, seconded by Feldt to enter into closed session at 6:30 p.m.

Motion carried upon electronically recorded roll call vote.

5 ayes

Also present in closed session: Jeremy Wusterbarth, Attorney Calvert, Sara Perrizo

- m. **Moved by Feldt, seconded by Schreiber to return to open session at 6:40 p.m.**

Motion carried upon verbal voice vote.

5 ayes

- n. Action/Discussion on Matters from Closed Session

Moved by Feldt, seconded by R. Reed to hire the chosen candidate with the second and third candidates to remain on an eligibility list.

Motion carried upon electronically recorded vote.

5 ayes

Moved by Le Breck, seconded by D. Reed to increase the wages for the Utility employees who have Operator in Charge qualifications by \$1.77 per hour to \$25.87.

Motion carried upon electronically recorded vote.

5 ayes

6. **Moved by Le Breck, seconded by Feldt to adjourn at 6:41 p.m.**

Motion carried upon verbal voice vote.

M/C

Respectfully Submitted,
Sara Perrizo, CPA
City Administrator