

Minutes of the Regular Meeting of the City Council Held on September 10, 2019 Pursuant to Notice Duly Given:

1. Meeting called to order by Mayor Heier at 6:00 p.m.
2. Roll Call: Jean Feldt, Dean Reed, Al Schreiber, Kim Bronikowski, Roger Reed, Attorney Calvert, Mayor Heier, Wes Markusen
Also Present: Police Chief Mike Rehberg, Fire Chief John Reed, Building Inspector Joe Last, Superintendent of Public Works Jeremy Wusterbarth, Park & Recreation Director John Bostedt, Sara Perrizo, Administrator and as recording secretary and other interested parties
3. Invocation and Pledge of Allegiance by Alderperson Feldt
4. Approval of Agenda
Moved by Feldt, seconded by Schreiber to approve the agenda as presented.
Motion carried upon verbal voice vote. 6 ayes
5. Approval of Minutes as Presented from City Council and any Special Council Meetings
Moved by Bronikowski, seconded by R. Reed to approve the minutes as presented.
Motion carried upon verbal voice vote. 6 ayes
6. Approval of Department Reports as Presented
Moved by D. Reed, seconded by Feldt to approve the department reports.
Motion carried upon verbal voice vote. 6 ayes
7. Correspondence/Public Input.
Perrizo asked to have a date set for the budget Committee of the Whole meeting. The consensus of the Council was to meet on November 4 at 8:30 a.m.

Mayor Heier stated that Becky Wendt has resigned from the Board of Review. He will be appointing Scott Geller as a replacement at next month's meeting.

Mayor Heier also stated that Clyde Bridger contacted him offering to donate \$2,000 to the Police and Fire departments. Both Chiefs agreed that they would like to purchase mass casualty training kits and the total cost was \$2,712. Bridger increased his donation to \$3,000 and the remainder of the money will go toward the pickle ball courts.

Schreiber said that there is a new mural up on the Library, which was painted by Mike Werner. Werner put in a lot of time on this project.

8. Discussion/Recommendation/Action on the Following
 - a. Department Reports
 - i. Building Inspection Report
Last reported that 44 permits were issued in August, for a year-to-date project value of \$4.4 million. The permit for the Dollar Tree store was issued this month. Last also handed out an update on 36 properties that have raze/repair orders on them. He is doing follow-ups on these properties. Finally, the new owners of the "Portmann" properties has been doing a lot of work to the insides of the properties and keeping up the outsides in regard to garbage. Last will meet with them and give an update next month.

ii. Police and Fire Reports

Chief Rehberg reported there were 507 calls for service in August, bringing the year-to-date total to approximately 650 more than 2018. He and Captain VanHulle attended training on body cameras and were shown how much the cameras do not capture. Night firearms training will be conducted this week and this will be the last firearms training for the year. National Night Out was a big success this year. One patrol officer is currently out for 12 weeks due to medical reasons and Rehberg and Detective Crocker are going to be covering road shifts to keep overtime down.

Chief Reed reported that the MDS Fill the Boot campaign came in close to record amounts. The fire department held a back-to-school breakfast (along with the police department) and a bicycle rodeo along with several other events. Finally, Chief Reed showed the mass casualty incident training kit that was purchased with donated funds from Clyde Bridger.

iii. Park & Recreation Report

Bostedt stated that the Campground had a better month than August of 2018. There were seven regular and two seasonal sites that couldn't be used this year due to water and construction. A buy one, get one free sale has begun and the bath/shower/laundry facility is almost complete. Bostedt also reported that Aageson Pool closed on August 31 and it was a very successful year. In the parks, there are weekend pavilion rentals through the end of September, all playgrounds have been woodchipped and Copper Culture Park will be open on weekends through September. Regarding the Harbor, the last few weekend have been very busy.

iv. Public Works Report

Wusterbarth reported that Van Hecke Avenue is complete and Doran Avenue is finished except for the street lighting. There is a storm sewer extension project happening on Doran Avenue that will be finished by the end of the week. The Public Works department is finishing painting lines on crosswalks. Well testing is going on this month and soil samples are being taken on Harbor Road and Bayshore Road. The five year capital improvement plan has been updated. The Utility sludge press is down and will cost \$110,000 to repair. In the interim, a contractor is coming in and pressing the sludge. Finally, the Utility is planning for a meter upgrade and may consider going to monthly billing with the upgrade.

v. Administrator Report

Perrizo stated that, while working on the 2020 budget, she realized that the City's debt service is scheduled to increase by approximately \$300,000 next year. Since this is a very large amount to absorb in the budget, Perrizo contacted Jeff Belongia, who agreed that the debt should be restructured. In addition, another \$2 million of bonding will be proposed, for roads, an ambulance and other capital expenditures.

Regarding the bed load interceptor project, Perrizo spoke with the director of the Harbor Assistance Program (HAP). The director then contact Foth, who wrote the grant application for the City, and stated that HAP would like to fund this project outside of the grant cycle and they have contacted the DNR, who has agreed to do the required permitting on behalf of the city.

A draft of the 2018 audit has been received and there is no longer a deficit fund balance in the Harbor fund. Also, the debt for TIF #2 has been fully paid. There are deficit balances in TIF #4 and the Recycling fund. The fund balance in the Revolving Loan Fund (which is now the City's money) is \$369,062.

Finally, Perrizo reported that there is still one member of the office personnel out on leave, but the work is being absorbed by Perrizo and the rest of the staff.

- b. Accounts Payable for the Month of August 2019 in the Amount of \$901,753.66, Payroll for the Month of August 2019 in the Amount of \$230,883.63, and other Financial Reports as Presented

Moved by D. Reed, seconded by Bronikowski to approve the accounts payable for the month of August 2019 in the amount of \$901,753.66, payroll for the month of August 2019 in the amount of \$230,883.63 and other financial reports as presented.

Motion carried upon electronically recorded vote. 6 ayes

- c. Ordinance Regarding Revisions to the Offenses by Juveniles Ordinance in the Municipal Code of Ordinances for the City of Oconto
Rehberg stated that currently the only option if a teen is caught sexting is for the officer to refer them to the District Attorney for a felony charge. This ordinance allows an option to issue a citation and confiscate the device.

Moved by D. Reed, seconded by Markusen to approve the Ordinance Regarding Revisions to the Offenses by Juveniles Ordinance in the Municipal Code of Ordinances for the City of Oconto.

Motion carried upon electronically recorded vote. 6 ayes

- d. Source of Funding for Causeway Repairs
This item was held.

- e. Approval of Ordinance Regarding Revisions to the Public Zoning Ordinance in the Municipal Code of Ordinances for the City of Oconto
Last explained that side setback requirements for various districts were listed differently in different parts of the code of ordinances. This ordinance makes it so all side setbacks are 10 feet per side.

Moved by Feldt, seconded by D. Reed to approve the Ordinance Regarding Revisions to the Public Zoning Ordinance in the Municipal Code of Ordinances.

Motion carried upon electronically recorded vote. 6 ayes

- f. Approval of Change Order #4 from Alliance Construction in the Amount of \$690
No action.

- g. Approval of Change Order #5 from Alliance Construction in the Amount of \$3,749
No action.

- h. Approval of Pay Request #5 from Alliance Construction in the Amount of \$111,552

Moved by D. Reed, seconded by Feldt to approve pay request #5 from Alliance Construction in the amount of \$111,552.

Motion carried upon electronically recorded vote.

6 ayes

- i. Approval to Purchase Four Sets of Turn-Out Gear in the Amount of \$7,500
J. Reed explained that this turn-out gear will be for four new paid-on-call firefighters that have just been hired.

Moved by R. Reed, seconded by Schreiber to approve purchase of four sets of turn-out gear in the amount of \$7,500.

Motion carried upon electronically recorded vote.

6 ayes

- j. Approval of Invoice from Wisconsin Public Service in the Amount of \$6,548.09 for Outdoor Lighting Service
Wusterbarth explained that WPS dropped the ball on getting us this quote, as it was requested in 2018. Now, they want to tear up the landscaping on Doran Avenue to install the lighting and the city would be required to repair it. Wusterbarth contacted Electrical Services and asked about solar lights. He received a quote of \$6,000 for three sets of lights, which is a savings of \$550 plus the \$55 per month pole rental fee that we would have to pay WPS. The Board of Public Works opted to go with the quote from Electrical Services.

Moved by Markusen, seconded by D. Reed to approve quote from Electrical Services & Supplies, Inc. in the amount of \$6,000 for outdoor lighting service.

Motion carried upon electronically recorded vote.

6 ayes

- k. Approval to Purchase Pick-Up Truck for Superintendent in an Amount Not to Exceed \$18,000
Wusterbarth explained that he's been using his personal truck for the last few years for city business. He would like to purchase a used truck to use instead.

Moved by Schreiber, seconded by Bronikowski to approve purchase of pick-up truck for Superintendent of Public Works in an amount not to exceed \$18,000.

Motion carried upon electronically recorded vote.

6 ayes

- l. Approval of Pay Request #3 from Jackie Foster, Inc. in the Amount of \$331,168.16 for Doran Avenue
Wusterbarth stated that there was an error on the request and the actual total is \$407,100.16.

Moved by R. Reed, seconded by Markusen to approve pay request #3 from Jackie Foster, Inc. in the amount of \$407,100.16 for Doran Avenue.

Motion carried upon electronically recorded vote.

6 ayes

- m. Approval of Pay Request #3 from Jackie Foster, Inc. in the Amount of \$170,645.86 for Van Hecke Avenue

Moved by Schreiber, seconded by Bronikowski to approve pay request #3 from Jackie Foster, Inc. in the amount of \$170,645.86 for Van Hecke Avenue.

Motion carried upon electronically recorded vote. 6 ayes

n. Approval of Quote from Maxcess in the Amount of \$23,470 for Regrinding Rolls
This item was held.

o. Approval of Invoice from Revolution Industrial Services, Inc. in the Amount of \$20,000 for Roll Removal
Wusterbarth explained that this is for part of the sludge press repairs.

Moved by Schreiber, seconded by R. Reed to approve invoice from Revolution Industrial Services, Inc. in the amount of \$20,000 for roll removal.

Motion carried upon electronically recorded vote. 6 ayes

p. Mayor Heier stated that the Council may vote to convene into closed session at approximately 6:50 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1) (c) for discussion on personnel matters.
i. Sick Pay Payout

Moved by Feldt, seconded by Schreiber to enter into closed session at 6:50 p.m.

Motion carried upon electronically recorded roll call vote.

6 ayes

Also present: Administrator Perrizo, Chief Reed, Attorney Calvert

q. **Moved by R. Reed, seconded by Schreiber to return to open session at 7:14p.m.**

Motion carried upon verbal voice vote.

6 ayes

r. Action/Discussion on Matters from Closed Session

Moved by Schreiber, seconded by Bronikowski to pay John Reed \$3,698.71 due to miscalculation of sick pay.

Motion carried upon electronically recorded vote.

6 ayes

9. Adjournment.

Moved by Markusen, seconded by Bronikowski to adjourn at 7:15 p.m.

Motion carried upon verbal voice vote.

6 ayes

Respectfully Submitted:
Sara J. Perrizo
Administrator