**Minutes of the Meeting of the Wage & Personnel Committee Held**

**On Tuesday, January 6, 2015 Pursuant to Notice Duly Given**

1. Meeting called to order by Chairperson Resch at 4:00 p.m.
2. Roll Call: Mayor Bostedt, Sheri Groll, Lauren Resch, Connie Bickel, Jean Feldt and Darrell Anderson

Also Present: Alderpersons Le Breck and Zahn, Judge Mike Bake, Sara Perrizo, Administrator and as Recording Secretary and other interested parties

1. Approval of Agenda

**Moved by Groll, seconded by Feldt to approve the agenda as presented. M/C**

1. Approval of Minutes from 11/11/14 meeting.

**Moved by Feldt, seconded by Anderson to approve the minutes as presented.**

**Motion carried upon verbal voice vote. 5 ayes**

1. Correspondence/Public Appearances

Perrizo announced that the Police and Fire Commission has appointed Bernie Faith as the Chief of Police. Approval of his wages and benefits will be brought to the Committee next week.

1. Discussion/Action/Recommendation on the Following:
	1. Part-Time Court Clerk Wages

Mayor Bostedt stated that the pay rate for the Court Clerk came before this committee earlier, but it was not really an agenda item. She asked Judge Bake to put this item on the agenda tonight. The Court Clerk has stated that she is leaving due to the fact that she is not making the same amount as she is at the other municipality she does the same work for. The raise that is being requested will cost the City approximately $2,080 per year and it is possible that the Court Clerk may not need to work the full 20 hours per week. Bake stated that the current Court Clerk, Katie Torres, is very knowledgeable and efficient. She generally works 10 to 12 hours per week instead of the budgeted 20 hours. Mayor Bostedt is concerned that there isn’t anyone else available to do this job that is already trained. Bake stated that he was just informed that someone local is interested in the position. This person was the temp who filled in while the Police Clerk was on leave and she did a great job in that position. The current Court Clerk is asking for $16.86 per hour and is currently making $14.71. If she is not given the pay increase, she has stated that she will stay on to train a new person.

Perrizo agrees that Torres is a fantastic employee who does a great job. However, the Accounts Payable Clerk, who has been here for more than 10 years, only makes $16.33 per hour. Perrizo thinks it would be unfair for a part-time employee to make more than a full-time employee who has been with the City for many years. If this raise is given, Perrizo would want to ask the Committee for pay increases for all of the front-office staff to keep things fair.

Zahn asked what a new Court Clerk would make. Bake said he would think $14.71 per hour. Anderson has been told that the other person caught on to things very quickly when she was working in the Police Department. Bake commented that she could also fill in there if needed. Perrizo said that the only concern would be if the new person is under contract with the temp agency. She will check on this. Feldt commented that, given all of the information, it doesn’t feel right to give the pay increase to the existing Court Clerk.

Zahn asked if we have to advertise for this position. Perrizo said that is up to Judge Bake and he indicated that he would rather not. He will contact the person who is interested and report back to the Committee next week.

* 1. Chairperson Resch stated that the Committee may vote to convene into Closed Session at approximately 4:21 p.m. pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:
1. Union Agreement

**Moved by Feldt, seconded by Groll to enter into closed session at 4:21 p.m.**

**Motion carried upon verbal roll call vote. 5 ayes**

Also present in closed session: Alderpersons Le Breck and Zahn, Administrator Perrizo

* 1. **Moved by Feldt, seconded by Groll to return to open session at 4:40 p.m.**

**Motion carried upon verbal voice vote. 5 ayes**

* 1. Agreement Between City of Oconto and Oconto Professional Police Association – January 1, 2015 through December 31, 2017

**Moved by Feldt, seconded by Groll to approve the agreement between the City of Oconto and Oconto Professional Police Association – January 1, 2015 through December 31, 2017.**

**Motion carried upon verbal voice vote. 5 ayes**

1. **Moved by Feldt, seconded by Anderson to adjourn at 4:41 p.m.**

**Motion carried upon verbal voice vote. 5 ayes**

Respectfully Submitted:

 Sara J. Perrizo, CPA

 Administrator