**Minutes of the Meeting of the Finance Committee Held**

**On Tuesday, March 3, 2015 Pursuant to Notice Duly Given**

1. Meeting called to order at 5:15 p.m. by Chairperson Reed
2. Roll Call: Roger Reed, Darrell Anderson, Connie Bickel, Robert Le Breck and Sheri Groll

Also Present: Alderpersons Feldt, Zahn and Stiloski, Attorney Evans, Superintendent of Public Works Jeremy Wusterbarth, Mayor Bostedt, Sara Perrizo, Administrator Perrizo as Recording Secretary and other interested parties

1. Approval of Agenda

**Moved by Groll, seconded by Le Breck to approve the agenda. M/C**

1. Approval of Minutes from the 02/10/15 meeting.

**Moved by LeBreck, seconded by Groll to approve the minutes as typed.**

**Motion carried upon verbal voice vote. 5 ayes**

1. Correspondence/Public Appearances

None.

1. Discussion/Recommendation on:
   1. Accounts Payable for the Month of January 2015 in the Amount of $1,335,190.12, Payroll for the Month of February 2015 in the Amount of $106,159.51 and Other Financial Reports as Presented

Several members asked questions about specific invoices. Bickel asked about two payments to former City Attorney Calvert. Perrizo explained that this was for his January retainer payment as he had worked for the City in January. The other payment was for Calvert’s work on the Police Union negotiations. Anderson stated that Calvert resigned during January. Perrizo confirmed that his resignation was received on January 21. However Calvert worked with Interim Attorney Evans after that date to transition some things over. Anderson asked why we would pay him for the full month if he resigned on the 21st. Perrizo explained that the retainer was always paid at the beginning of the month in full. Mayor Bostedt would like to see the attorney paid at the end of the month after work is done rather than at the beginning of each month. Also, she would like to ask Calvert for a refund for the last nine days of January. The consensus of the Committee was to direct Perrizo to ask Calvert for reimbursement for the days in January after he resigned and to begin paying the City Attorney at the end of each month for work performed during that month.

**Moved by Groll, seconded by LeBreck to approve the accounts payable for the month of January 2015 in the amount of $1,335,190.12, payroll for the month of February 2015 in the amount of $106,159.51 and other financial reports as presented.**

**Motion carried upon verbal voice vote. 5 ayes**

* 1. Approval of Pay Request #2 from PHD Roof Doctors, Inc. in the Amount of $12,300.28 for Library Roof Repairs

Wusterbarth explained that this item is back in front of the Committee because the work has been completed on the roof. Everything looks good and we still have the workmanship warranty to fall back on if necessary.

**Moved by Anderson, seconded by Bickel to approve the invoice from PHD Roof Doctors, Inc. in the amount of $12,300.28 for library roof repairs.**

**Motion carried upon verbal voice vote. 5 ayes**

* 1. Approval of Invoice from Crane Engineering in the Amount of $9,156.93 for Repairs to the WWTP Screens Washer

Wusterbarth explained that the screens washer went out in December. Crane Engineering took the washer to their plant to repair and it is now like new. The money for the repairs will come out of the Utility equipment replacement fund. Wusterbarth showed pictures of the washer and explained that the issue of the grit coming into the plant will be addressed in the upcoming feasibility study being done for the Utility. Groll asked how old the washer is and Wusterbarth said that it is about seven years old.

**Moved by Groll, seconded by Anderson to approve the invoice from Crane Engineering in the amount of $9,156.93 for repairs to WWTP screens washer.**

**Motion carried upon verbal voice vote. 5 ayes**

1. **Moved by Le Breck, seconded by Groll to adjourn.**

**Motion carried upon verbal voice vote. 5 ayes**

**Meeting adjourned at 5:43 p.m.**

Respectfully Submitted:

Sara J. Perrizo, CPA

Administrator