**Minutes of the Meeting of the Industrial Development Commission Held**

**On Thursday, April 30, 2015 pursuant to notice duly given**

1. Meeting called to order by Mayor Bostedt at 8:30 a.m.
2. Roll Call: John Matravers, Pat Trepanier, Roger Reed, Mike Allard, Howard Schaden, Brian VandenLangenberg

Excused: Wayne Bostwick

Also Present: Mayor Bostedt, Sara Perrizo, Administrator and as Recording Secretary and other interested parties

1. Election of Chair

Reed nominated Matravers, who accepted. Mayor Bostedt asked two times for additional nominations and received none.

**Moved by Trepanier, seconded by VandenLangenberg to close the nominations.**

**Motion carried upon verbal voice vote. 6 ayes**

**Moved by Reed, seconded by Trepanier to elected Matravers as chair of the Industrial Development Commission.**

**Motion carried upon verbal voice vote. 6 ayes**

At this time, Matravers took over running the meeting.

1. Election of Vice-Chair

Trepanier nominated Reed, who accepted. Matravers asked twice for additional nominations and received none.

**Moved by Trepanier, seconded by Allard to close the nominations.**

**Motion carried upon verbal voice vote. 6 ayes**

**Moved by VandenLangenberg, seconded by Trepanier to elect Reed as vice-chair of the Industrial Development Commission.**

**Motion carried upon verbal voice vote. 6 ayes**

1. Approval of Agenda

**Moved by Trepanier, seconded by Schaden to approve the agenda. M/C**

1. Approval of Minutes from 3/26/15 meeting.

**Moved by Trepanier, seconded by Allard to approve the minutes as typed.**

**Motion carried upon verbal voice vote. 6 ayes**

1. Correspondence/Public Input:

Mayor Bostedt stated that Kathy Allard is willing to take over updating the Locate in Wisconsin website after Mahala Ault, who has been doing the updates, moves out of the City.

1. Discussion/Possible Recommendation on:
	1. Expenditure Guidelines

There are no expenses year-to-date.

**Moved by Trepanier, seconded by Reed to approve the report.**

**Motion carried upon verbal voice vote. 6 ayes**

* 1. Chairperson Matravers stated that the Commission may vote to convene into Closed Session at approximately 8:38 a.m. pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session
		1. Updates on all RLF Loans

**Moved by Reed, seconded by Trepanier to enter into closed session at 8:38 a.m.**

**Motion carried upon verbal roll call vote. 6 ayes**

Also present in closed session: Mayor Bostedt, Administrator Perrizo and other interested parties

* 1. **Moved by VandenLangenberg, seconded by Trepanier to return to open session at 8:57 a.m.**

**Motion carried upon verbal voice vote. 6 ayes**

* 1. Action/Discussion on Matters from Closed Session

None.

1. Next Meeting Date: Thursday, May 28, 2015 at 8:30 a.m.
2. Adjourn

**Moved by Trepanier, seconded by VandenLangenberg to adjourn.**

**Motion carried upon verbal voice vote. 6 ayes**

**Meeting adjourned at 9:04 a.m.**

Respectfully Submitted:

 Sara J. Perrizo, CPA

 Administrator