

Minutes of the Park and Rec Committee meeting held on Wednesday, August 17, 2016 pursuant to notice duly given.

1. The meeting was called to order by Chairperson Hearley @ 6:03 p.m.
2. Roll Call: Sue Anderson, Todd Hearley, Diane Motiff, Dean Reed (-7:54 p.m.)
Excused: Beth Aubut
Others Present: Park and Rec. Director John Bostedt, Trista Hobbs of UPWA Engineers & Architects, and 4 campers/citizens
3. **Anderson moved approval of agenda. Motiff called second. (4 Ayes)**
4. **Approval of the Park & Rec. Minutes from the July 21, 2016 Meeting was placed in motion by Reed and seconded by Motiff. (4 Ayes)**
5. Public Input: Campers brought forward the WI FI issue which has never worked at Holtwood. Foliage is a problem; however Bostedt indicates companies have been consulted. The City of DePere put antennas on its light poles; most trees in Holtwood are higher than that. Looking at the water tower in September was among other suggestions. WI FI is available in the office.
6. Correspondence:
Cordula Van Den Heuvel, Bird City Coordinator, has requested attendance at the Bird Summit in October; price will be about the same as previously. Secondly, vandals continue in our City/parks in 2016. Police handle these situations. The Committee suggests community service here: clean up their destruction.
7. **Discussion/recommendation/action on the following:**
 - a) Parks & Recreation
 - i. Update Skateboard Park/Location of Park
Both Sharp Park and City property on VanHecke continue in consideration.
 - ii. Bird City - Purple Martin Colony - (Donation)
The Committee gratefully accepts the donation from the Bond Foundation for its Purple Martin Colony.
Motion by Anderson, seconded by Reed. (4 Ayes)
 - iii. Request from Don Nerenhausen to change name of Bond Park to Bond Pickle Park
Open to Committee discussion which led to choosing not to take action on this recommendation.
 - iv. Request from James Chaplin to change Pavilion Rental Policy
Director Bostedt presented the Park and Rec. present Pavilion Rental Policy: Reservation made after the 1st of the New Year, availability known, commitment made. The Committee agreed that this is consistent with other park systems. It was unanimous to maintain our present Policy.

v. Summer Part-time Help

Summer Part-time help is dwindling. One worker has left for school and two more leave this Friday. Grass cutting will be affected. In two weeks, another young adult will be done. The last young adult will be done next Monday. Donny Exferd is dropping down to 20 hours per week.

b) Aageson Pool

i. Last Day Open - Weds. August 31st

Attendees will receive a sheet with details. After January 1st seasonal passes can be purchased. Our discount still stands.

ii. Lifeguards Schedules

We are pushing it to the end of next week as workers are back to school.

iii. Friday/Saturday Night Adult Swim Parties

Discussion will continue throughout the fall.

iv. 2016 Pool Revenue

Season 2016 lost 3 weeks due to a late opening, rain days, and closing one week early. Pool Revenue: \$16,236.74 (2015); \$14,259.11 (2016). A distributed public survey indicated need for shade and swim lessons. Suggestions to solve the shade issue included sails. Most survey responses complimented on cleanliness, music, and a fun place to go.

v. Swimming Policy for Pool Rentals

Capital Improvement monies are needed for swimming lockers/baskets, fence awnings and sails/umbrellas (in response to public need.) Park and Rec. will check into prices. Rentals of the facilities must request pool swimmers already present to stay. (A past incident was due to new guards on duty.)

c) Holtwood Campground

i. Campground Manager's Report

Distributed by Director Bostedt. Results are positive: we look forward to the new housing facility on the property.

ii. Campground Manager's Update— See above.

iii. Golf Carts for Rent @ Campground

Campers find rental of 2 golf carts a positive addition to the facilities. Park and Rec. feels the Harbor needs to buy into this. Carts will be City insured and have designated routes. A waiver will occur with each rental.

iv. Section E – Sanitary (Ready 2017?)

The procedure requires elevation, equipment usages, labor and parts: \$4,000.00 maximum.

Motiff motioned to move ahead with Section E Sanitary when the elevations are correct. Reed followed with a second. (4 ayes)

v. Update Bathroom/Shower Building

Campers are anxious and continually hammering to get this project done: it is a

necessity, especially safety-wise. Trista Hobbs, of UPWA Engineers & Architects, Inc., has freely done DNR groundwork for us including searching out a Grant based on points. Awards are in the fall: 50% match for any design or structure. Expectations include the following: historical background, no controversy, activities available, first year of application (2017). Noted is that it will double as a storm shelter, the plan is in project, it has trail connections, improves quality of life, has local support (example letters will be supplied), donation of time-objects-monetary support; money needs to be up front because it's a reimbursement Grant. The facility will include toilets/washers/etc. and that it is ADA accessible is an asset. DNR Grants from the past included that the facility helps tourism, outdoor observation and recreation, has river access, and is maintained. Funds by March will ensure the Grant a possibility. Updates of the facility need to be accomplished and it is helpful if made in WI products recycled/used products are incorporated. Ideally the facility could be used other seasons, and that we are a legacy community. Park and Rec. Committee members have much information collecting ahead.

Reed issued a motion to give UP Engineers & Architects, Inc. \$1,000.00 to continue toward completion of the DNR Grant by March and for Director John Bostedt to sign it. Anderson called second. (4 Ayes)

vi. Policy on \$100 Deposit for Seasonals

Policy indicates that there must be a two month notice of cancellation or no money back. There remains consideration of good cause: death, illness, injury, etc. The Park and Rec. Committee agreed that the Policy of Deposit remain the same.

d) City Park/City Park Campground

All is positive. There have been family rentals of the entire park with compliments on its upkeep. Noted by users: the last 5 years of maintenance has been superb.

e) Holtwood Sporting Complex

i. Little League & Girls Softball Game Schedules

Games are finished. The top field is being used for practices only.

ii. Volleyball Leagues

2 weeks remain and then playoffs.

8. Parks Update

i. City Docks

Beth Aubut/Bostedt reported grass upkeep and painting of pavilions.

ii. City Park & Campground

Diane Motiff: Fine upkeep.

iii. Copper Culture

Todd Hearley/Bostedt reported: cut, swept, and trim, walls and signs are painted.

iv. Freedom Park

All/Bostedt: Good to go. Brick is drying out for resurfacing.

v. Holtwood Park

Sue Anderson – Covered above in 7. d). Disc golf has been cut.

vi. Sharp Park

Dean Reed – A.O.K.

vii. Bond Park

Diane Motiff – Looks nice.

9. Special Events Update

i. Kiwanis Walk/Run @ Copper Culture Park - 8/13/16

The event proved a success and appreciated.

ii. Wedding @ Copper Culture Park - 8/14/16

Wedding went great. Compliments were received on the park facility.

ALSO: Saturday, August 20 from 9 – 11 a.m. will be the State Convertible Car event on Main Street. Coffee and doughnuts, as well as vendor food will be available.

Sunday, August 21, 2016, will bring the Sheboygan Walleye Fishing Tournament which expects 40 + boats.

Thursday, September 22 will bring a wedding to the Holtwood Pavilion @ 6 p.m.

10. Next meeting date/time: Thursday, September 22 @ 6 p.m. - Holtwood Park pavilion/weather permitting

Agenda items: Swimming Policy for Pool Rentals, Friday/Saturday Night Adult Swim Parties

11. Anderson motioned adjournment @ 8:13 p.m. Motiff summoned a second.

(M/C)

Minutes submitted by

Susan K. Seidl

Typed by:

Lauren Resch, Deputy Clerk/Treasurer