

**Minutes of the Plan Commission Held
On Monday, August 29, 2016 Pursuant to Notice Duly Given**

1. Meeting called to order by Chairperson Heier at 4:00 p.m.
2. Roll Call: Mayor Heier, Mike Werner, John Bostedt, Jeremy Wusterbarth, Al Schreiber
Excused: Bob Bake
Absent: John Matravers
Also Present: Administrator Sara Perrizo as recording secretary and other interested parties
3. Approval of Agenda
Moved by Wusterbarth, seconded by Werner to approve the agenda as presented. M/C
4. Approval of Minutes from 8/1/16 meeting.
Moved by Schreiber, seconded by Bostedt to approve the minutes as typed.
Motion carried upon verbal voice vote.
5 ayes
5. Correspondence/Public Input
Wusterbarth is working on the issue of the covenants in the industrial park. Last week he took pictures of the properties that have violations and plans to send letters out this week to the property owners. The letters will include timetables for curing the violations and a copy of each letter will be placed in the corresponding property file so that if the property is sold in the future, any new owners will be aware of these issues. Werner asked what percentage of the properties in the industrial park have violations. Wusterbarth estimated 60-70% need something taken care of, whether it be a fence around a dumpster, junk cleaned up, asphalt work done, etc. Everything will have a timeline, but we will work with people as long as they are making an attempt to get things done. Wusterbarth will send out a sample of the letters to the Committee members so that they are aware of what is being communicated.
6. Discussion/Possible Recommendation on:
 - a. Certified Survey Map for Panetti Property Located in the City of Oconto
Paul Shallow, Shallow Surveying, was present to discuss this item. He stated that the survey is combining one lot and one half lot together. The Panettis own both properties, although that is shown incorrectly on the County mapping system and will be fixed. Wusterbarth has reviewed the map and has no concerns.

Moved by Werner, seconded by Bostedt to approve the certified survey map for Panetti property located in the City of Oconto.

Motion carried upon verbal voice vote. 6 ayes
7. Adjourn
Moved by Wusterbarth, seconded by Schreiber to adjourn.

**Motion carried upon verbal voice vote.
Meeting adjourned at 4:10 p.m.**

6 ayes

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator