

Minutes of the Technology Committee meeting on Monday, August 29, 2016 pursuant to notice duly given:

1. Meeting called to order by Chairperson Feldt at 4:30 p.m.
2. Roll Call
Present: Kim Bronikowski (arrived at 4:32 p.m.), Jean Feldt, Dean Reed and Scott Retzlaff
Excused: Janine Hornblad
Also Present: Mayor Heier, Sara Perrizo, Administrator and as Recording Secretary and other interested parties
3. Approval of Agenda as Presented
Moved by Reed, seconded by Retzlaff to approve the agenda as presented. M/C
4. Approval of Minutes from the 5/31/16 meeting
Moved by Retzlaff, seconded by Reed to approve the minutes as typed. 3 ayes
Motion carried upon verbal voice vote.
5. Public Input/Correspondence:
Feldt noted that it has been pointed out that the cost of surveillance cameras has come down in recent years and questioned if we want to consider installing some around the City. Reed stated that this topic has also come up at Park & Rec due to the recent vandalism at several of the parks. Feldt feels that specifically the downtown park area would benefit from a camera and also stated that Chief Faith could potentially give us some input on the most-needed locations. Perrizo noted that the cameras that are located at Sharp Park are very old and suggested putting money in the 2017 budget as a start for this project.
6. Discussion/recommendation/updates on the following:
 - a. Expenditure Guidelines
Perrizo went over the year-to-date expenditures, which include the purchase of the Special Assessments module in Workhorse, three new computers and a printer for one squad car. In addition, contractual services include the lease for the copy machine as well as the internet service at the Harbor.
Moved by Reed, seconded by Retzlaff to approve the expenditure guidelines. 4 ayes
Motion carried upon verbal voice vote.
 - b. 2017 Budget
Perrizo suggested approving the same budget as in 2016 and then adding \$10,000 in capital projects for the purchase of security cameras. Reed questioned if cameras were to be installed at the Pool, could the capital improvement money that has been set aside for the Pool be used for those. Perrizo stated that would be an appropriate use for that money.

Moved by Reed, seconded by Bronikowski to budget \$15,900 for Contractual Services, \$3,000 for Office Supplies and \$5,000 for Capital Equipment in the general fund and \$10,000 for Capital Improvements in the capital projects fund for 2017.

Motion carried upon verbal voice vote.

4 ayes

7. Moved by Reed, seconded by Retzlaff to adjourn at 4:55 p.m.

M/C

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator