

**Minutes of the Meeting of the Building Inspection Ad-Hoc Committee
Held On Thursday, October 13, 2016 Pursuant to Notice Duly Given**

1. Meeting called to order at 5:30 p.m. by Chairperson Schreiber
2. Roll Call: Sheri Groll, John Wittkopf, Bernie Faith, John Reed, Bill Carriveau, Pete O'Connor, Al Schreiber, Sara Perrizo (also as recording secretary)
Excused: Mayor Heier, Kathy Olson, Connie Bickel, Ken Hayes, Mike Pecor, Jean Feldt
Absent: Jeremy Wusterbarth
Also Present: Steve Stock
3. Approval of Agenda
Moved by J. Reed, seconded by Faith to approve the agenda as presented. M/C
4. Approval of Minutes of 9/15/16 Meeting
Moved by Groll, seconded by J. Reed to approve the minutes.
Motion carried upon verbal voice vote. 8 ayes
5. Correspondence/Public Appearances
Perrizo noted that a few members of this committee have not attended any of the meetings. Schreiber thinks that there should be a limit on the number of meetings that can be missed. Wittkopf suggested placing an ad in the newspaper requesting volunteers to be on the committee. Perrizo will put on this on the next agenda.
6. Discussion/Possible Recommendation on:
 - a. Trailer Parking on City Streets
Faith explained that currently if an unattached trailer is moved even two feet every 48 hours, it is in compliance with the current ordinance. We need to decide if unattached trailer parking is going to be allowed or not. Schreiber noted that trailers don't have headlights and therefore can't be seen when driving toward them. He believes we should eliminate unattached trailer parking on streets altogether. J. Reed stated there could be special situations with construction work being done on homes. Groll suggested a permit from the Police Chief in those situations.

Steve Stock, 1703 Park Avenue, agrees that unattached trailers are a hazard. He believes that if a permit is required for construction situations, that those trailers should also have to be moved on weekends. Faith agreed, stating that the trailers should not be allowed to remain parked overnight on the street.

Moved by Wittkopf, seconded by Perrizo to prohibit unattended trailer parking on City streets; permits may be issued by the Police Chief or his designee at his discretion.

Motion carried upon verbal voice vote. 8 ayes

b. Setbacks in Residential Districts

O'Connor informed that the current setbacks are a total of 25 feet on sides, 25 feet in the front and back yards. These add up and really limit what size a lot can be. Many houses don't currently meet these setbacks and situations often arise where they owners want to make improvements and increase the setbacks. However, the new/increased setback would still not meet the minimum requirement and therefore they can't make the improvement. Wittkopf asked if they could then apply for a variance. J. Reed explained that they can't because they would not qualify. These are legal non-conforming structures.

Stock stated that he is working on a project now with an 18 foot setback after improvement. The current setback is 3 feet. The project is an \$80,000 improvement and it can't be done under the current ordinance. Do we want to lose that tax base?

Wittkopf suggested having all adjoining property owners agree to a reduced setback. Perrizo opined that it is difficult to be fair and consistent when doing it that way.

The consensus of the Committee was to have more research done on this issue and to hold a special meeting to discuss further.

c. Home Occupation Repair of Vehicles in Residential Districts

J. Reed explained that many people repair vehicles in their home garage as a business. There has been one complaint filed about one of these businesses and it is against the current ordinance. J. Reed's opinion is that as long as the business is not hazardous or a nuisance, it doesn't matter what the home business is. If there are loud mufflers or other issues, there are other ordinances that cover that. Faith stated that he has a hard time going into someone's home and telling them what they can and can't do. He feels that this is close to violating their constitutional rights. Schreiber agrees with J. Reed – as long as there isn't oil in the street and tires being piled up, there shouldn't be an issue.

Moved by Wittkopf, seconded by Faith to remove section 13-1-93(b)(10) regarding vehicle repair as a home business from the code of ordinances.

Motion carried upon verbal voice vote.

8 ayes

Moved by Perrizo, seconded by Groll to take out the words "an attached" from section 13-1-93(b)(1) of the code of ordinances.

Motion carried upon verbal voice vote.

8 ayes

d. Other Building Inspection Items

Perrizo informed that the sign ordinance is going to the Tourism Committee for their review and then it will be referred to this committee.

The next meeting of this committee will be held on October 19 at 5:30 p.m. to address the setbacks in residential districts only.

7. Adjourn

Moved by Groll, seconded by Faith to adjourn.

Motion carried upon verbal voice vote.

8 ayes

Meeting adjourned at 6:38 p.m.

Respectfully Submitted:

Sara J. Perrizo, CPA

Administrator