

Minutes of the Park & Rec Committee
Held on Wednesday, September 28, 2016 pursuant to notice duly given.

1. Meeting called to order by Chairperson Hearley at 6:00 p.m.
2. Roll Call: Dean Reed, Sue Anderson, Todd Hearley
Excused: Beth Aubut, Diane Motiff, Mayor Heier
Also Present: Park and Rec Director John Bostedt, Deputy Clerk/Treasurer Lauren Resch as recording secretary, Alderman Bob LeBreck, Trista Hobbs with UPEA and other interested parties
3. Approval of Agenda
Moved by D. Reed, seconded by S. Anderson to approve the agenda as presented
Motion carried upon verbal voice vote. 3 ayes
4. Approval of the Park & Rec Minutes from the August 17th, 2016 Meeting
Moved by S. Anderson, seconded by D. Reed to approve the Minutes from the 8/17/16 Meeting
Motion carried upon verbal voice vote. 3 ayes
5. Public Input
Tracy Diaz presented the idea of starting a committee to raise funds and install an expression swing and a platform swing at Sharp Park. She recently graduated from UWGB with a social work degree and believes it is important to do something for her community. An expression swing is a swing where the child and parent sit face to face and swing, to create bonding. A platform swing is for those in wheelchairs to use. She spoke of writing for grants, involvement of a Girl Scout Troup and other fundraising ideas. Swings would not cost the city anything and would take approximately two years to put into place. She would like permission from the board to get started. Board thought it was a great idea and advised Diaz that they will add it to next month's agenda. She plans to research grants and funding ideas prior to the approval.

Bob LeBreck spoke regarding the joint committee meeting of Tourism, Park and Rec and Harbor. He stated that there was a lot of good discussion and ideas presented. He is happy that they changed to meeting every other month rather than quarterly and is excited about the idea of all of the committees working together.
6. Correspondence
 - a) Letter to City Administrator
Bostedt explained that the park employees were out working and a few bikers from Minnesota questioned them about where they could go so they didn't get stuck in the storm that was coming. John Bostedt Sr. helped them by taking them to Holtwood Sporting Complex and allowing them to pull their bikes under the pavilion. He also went back to check on them. The bikers commented that they may come back again and stay longer next time.
7. **DISCUSSION/RECOMMENDATION ON THE FOLLOWING:**
 - a) Parks & Recreation
 - i. Update Skateboard Park/Location of Park
The Board and Council agree that the location should be Sharp Park. S. Anderson stated that Victoria Bostedt is working on pricing for concrete. She stated that Kristin Laufenberg is

planning to be very active, as well. LeBreck inquired as to what parking lot will be used and J. Bostedt informed him that it will be the east lot. Venna Dreshek stated that it may help to address other civic clubs to assist in getting this idea rolling.

ii. Bird City – Purple Martin Colony – (Donation)

Cordula VanDenHeuvel updated the Board that the Purple Martin Colony at City Park was a great success and a lot was learned. They received a donation from the Bond Foundation and are applying for another grant to be able to put better Purple Martin houses up next spring. They banded 34 birds and raised 41 Purple Martins, which is an excellent result. They plan to move this year's houses from City Park to the City Docks to see if they can get another colony in. She has someone lined up to check on the houses every day, put up the houses and take them down.

She also gave a Bird City update, stating that they had 293 Swallows, 111 Blue Birds and 11 Chickadees on their 11 trails. They took out 2 trails: the VanHecke trail and the Elementary School Trail.

She requested approval for Naturefest 2017 on June 3 at Copper Culture State Park, as she already has the approval from tourism. She already has the dancers lined up to return and is looking into other ideas.

She thanked for the support to go to the Bird City Summit, a lot of useful information was collected.

Moved by D. Reed, seconded by S. Anderson to approve date of Naturefest 2017 to be on June 3 at Copper Culture State Park

Motion carried upon verbal voice vote.

3 ayes

iii. Summer Part-Time Help Policy

Bostedt handed out the new policy. S. Anderson questioned whether the identifying information is really redacted on all applications. B. LeBreck stated that the new process does work and any information can be redacted.

iv. Request from Don Nerenhausen to change name of Bond Park to Bond Pickle Park

Previous Park and Rec Board meeting voted to keep the name as is. J. Bostedt stated that he brought this up at the Bond Foundation meeting and they also would like the name to remain the same.

v. Ideas from Joint Committees Meeting

Hearley said that many great ideas were discussed to bring more things into the city and try to spread events out over the course of the year. The main goal is to bring people into town to see all that we have to offer. Signage was also discussed. LeBreck stated that budget items can be combined from two different funds and that these three committees can begin to split costs for ideas to make things more attainable. Hearley said that he was impressed with the meeting. It was asked whether if there was a plan or living document as to what the city wants to do to tie tourism, park and rec and harbor all together, which would assist with grant applications. Hearley said that there had only been the one meeting so they haven't gotten that far into it yet. LeBreck explained that the first meeting was mostly regarding marketing and getting everyone on the same page. S. Anderson inquired as to what was said about enhancing the river front. Hearley replied that it hadn't been discussed in much detail. LeBreck informed

everyone that there was a lot that could be done if we had land to develop on the riverfront, however there isn't much land available to do so. S. Anderson would like something to be done to clean up the river bank so it looks better.

vi. Park and Rec Budget 2017 (to be handed out at meeting)

J. Bostedt handed out the pavilion rental sheet to see if the Board would like to increase the cost of the rentals and also would like to know if they wanted to increase the price at City Park Campground. Bostedt explained that all pavilion rental prices include a \$25 security deposit that they will get back if everything looks good and there is no damage. Hearley explained that he doesn't think we are charging enough and asked how long the prices have been at this rate. J. Bostedt stated that they haven't been increased in seven years. D. Reed is concerned that raising the price too much might discourage people from renting. The Board discussed increasing the rental price for Holtwood Sporting Complex to \$110, City Park A and City Park Bostedt Building to \$85 and the remaining pavilions to \$55. Anderson inquired as to whether there would be any updates on these buildings. Hearley said that the Civic Building is going to be painted.

Moved by D. Reed, seconded by S. Anderson to increase the rental price for Holtwood Sporting Complex to \$110, City Park A and City Park Bostedt Building to \$85 and the remaining pavilions to \$55. Motion carried upon verbal voice vote. **3 ayes**

Bostedt handed out the 2017 Park Budget packet and went over each line item.

Moved by D. Reed, seconded by S. Anderson to accept the 2017 Park Budget as presented. Motion carried upon verbal voice vote. **3 ayes**

b) Ageson Pool

i. Pool Prices 2017 (to be handed out at meeting)

Bostedt handed out worksheet with 2016 Ageson Pool prices and advised that there have been no complaints with current pricing. It was discussed to have a slight increase for 2018.

Moved by S. Anderson, seconded by D. Reed to keep Ageson Pool prices the same for 2017 season. Motion carried upon verbal voice vote. **3 ayes**

ii. Pool Budget 2017 (to be handed out at meeting)

Bostedt handed out the 2017 Pool Budget packet and went over each line item.

Moved by D. Reed, seconded by S. Anderson to accept the 2017 Pool Budget as presented. Motion carried upon verbal voice vote. **3 ayes**

iii. Friday/Saturday Night Adult Swim Parties
No update.

iv. Swimming Policy for Pool Rentals
No update: will be discussed at next meeting

v. Guards Needing to Recertify for 2017

Bostedt informed the board that five guards will need to recertify prior to next season at a cost of \$30 each, which will be reimbursed by the city as they are coming back. The guards must keep their receipt and turn it in to Bostedt by next season.

vi. Lifeguard Training Manual

Rather than buying them at a cost of \$40 per manual, Bostedt explained to the board that he was able to receive a PDF copy and will print 2 manuals, one for him and one to keep at the pool.

c) Holtwood Campground (discussed prior to item b)Aageson Pool)

i. Campground Manager's Report

Rex Loendorf handed out the Holtwood Campground Monthly Report.

ii. Campground Manager's Update

Loendorf updated board that he would like to return for 2017 season. Bostedt brought up the idea of hiring a part time helper for Rex at campground from April to October. Bostedt will look into this.

iii. Golf Carts for Rent at Campground for 2017

No update

iv. Section E – Sanitary (Ready 2017?)

Bostedt stated that they did the elevations and there is an issue. The first sites closest to the road are the highest elevation, but as you get to the sites further out to the southeast, it gets much lower. The pipe would be out of the ground by the time we reached these sites. The first site already has it, and could possibly do the next two, but once it got to the last sites, the pipe would be out of the ground. There is the option of putting in a lift station, but that would be expensive. The board decided to forego this idea and focus on the shower building.

v. Update Bathroom/Shower Building

Trista Hobbs with UPEA was present to update the board on where she is with the grant process. Hobbs stated things are moving along well, but she has some questions. Bostedt verified that booklets were handed out at the campground. Hobbs also stated that interpretive signage would be a bonus for the grant application and Bostedt informed her there is a sign that will be erected. Hobbs also inquired as to who maintains the trails at Copper Culture State Park.

vi. Recycling at Campground 2017

Bostedt notified committee that a 12 month agreement was signed with Great American Disposal for 2017 at a price of \$7,049.00.

vii. Campground Prices 2017

Bostedt handed out a brochure with current campground prices and informed the board that prices have been raised every other year in the past and were raised for this season. Board decided to leave prices the same. Hobbs notified the board that for the grant application, the prices for the sites will need to be lower than what the state charges for their sites. She researched what they charge and our prices are currently lower. Rental fees will also remain the same. Firewood and ice cost of purchasing will remain the same for the city, as well.

**Moved by S. Anderson, seconded by D. Reed to retain the 2016 prices for 2017 with no changes.
Motion carried upon verbal voice vote.**

3 ayes

viii. Campground Budget 2017

The budget as prepared by Bostedt and Perrizo was presented and reviewed.

**Moved by D. Reed, seconded by S. Anderson to accept the 2017 Campground Budget as presented.
Motion carried upon verbal voice vote.**

3 ayes

d) City Park/City Park Campground
No update

e) Holtwood Sporting Complex
i. Volleyball Leagues
Volleyball leagues are done. Playoffs are over.

8. Parks Update

a) City Docks – Beth Aubut

Bostedt stated that the new netting is up to keep the birds out. Signs had been posted on the fence to keep people out of fenced in area and the signs were ripped down. Polls were all painted.

b) City Park & Campground – Diane Motiff

Rentals are wrapping. There are 2 remaining the weekend of October 8th.

c) Copper Culture – Todd Hearley

Bathroom walls and sign posts were painted, as well as column poles on the pavilion and panels on the bathrooms. Rod Barta took money from the boardwalk and made 16 benches.

d) Freedom Park – All

New pump in fountain is working great. Bulb was replaced on one side of the clock. Flower pots and horse trough were decorated by Pat Hansen for Fall/Halloween.

e) Holtwood Park – Sue Anderson

Anderson stated things are getting ready to close up and that everything looks good.

f) Sharp Park – Dean Reed

i.) Flag Pole Location

Money in maintenance fund will be used for a flag pole. Board decided to put it near the pavilion.

g) Bond Park – Diane Motiff

Park is good except there is an issue with goose feces on the paved trail, which Bostedt reported has been hosed down and then ran over with the sweeper.

9. Special Events Update

a) Oconto Fly-In – September 17th at Oconto Airport

It was a great turn out. We provided garbage cans and picnic tables, which they paid rent for.

b) Sheboygan Walleye Tournament

Another great turnout; 97 boats came to fish.

c) Oconto High School/Middle School Cross Country Meet – Tuesday, September 27th 4:30 at Holtwood Sporting Complex

Many compliments were received on the course, everything looked great.

10. Next meeting date and time - October 26, 2016 at 6:00 p.m.

11. Adjournment

Moved by D. Reed, seconded by S. Anderson to adjourn.

Motion carried upon verbal voice vote.

3 ayes

Meeting adjourned at 8:48 p.m.

Minutes submitted by:
Lauren Resch
Deputy Clerk/Treasurer