

**Minutes of the Meeting of the Finance Committee Held
On Tuesday, January 10, 2017 Pursuant to Notice Duly Given**

1. Meeting called to order at 5:00 p.m. by Vice-Chairperson Le Breck
2. Roll Call: Dean Reed, Robert Le Breck, Jean Feldt and Al Schreiber
Also Present: Mayor Heier, Fire Chief John Reed, Police Chief Bernie Faith, Superintendent of Public Works Jeremy Wusterbarth, Alderperson Kim Bronikowski, Attorney Calvert, Sara Perrizo, Administrator Perrizo as Recording Secretary and other interested parties
Excused: Roger Reed
3. Approval of Agenda
Moved by Schreiber, seconded by D. Reed to approve the agenda. **M/C**
4. Approval of Minutes from the 12/6/16 meetings.
Moved by D. Reed, seconded by Schreiber to approve the minutes as typed.
Motion carried upon verbal voice vote. **4 ayes**
5. Correspondence/Public Appearances
Perrizo stated that the new chairs have arrived for the Council chambers. The invoice will be presented to the City Council for approval in February.

Wusterbarth provided a handout on the cost savings of the City's new recycling program. The cost to stay with the County this year was estimated at approximately \$65,000 and the cost of the City becoming its own responsible unit is approximately \$47,000, for an annual savings of \$18,000. Feldt asked about how the businesses handle their recyclables. Wusterbarth explained that businesses have always had their own dumpsters. In the past, the County materials recycling facility was open five days a week and since it is located in the City, it was convenient for City business owners to take their recyclables there. Now, the facility is only open on Mondays and Tuesdays and will only accept paper and cardboard from City businesses – not glass. Any dumpster contractor can be used at the businesses and the estimated cost per month is \$70-\$80. City ordinance states that businesses must have their own means of getting rid of recyclables. To have the City supply enough dumpsters to accommodate all of the recyclables from the businesses would not be feasible. Letters were sent out with educational information to all businesses prior to the beginning of the year. Mayor Heier commended Wusterbarth on putting this information together.

Feldt informed the Committee that the Tourism Committee met with sculptural artist, Carl Vanderheyden, and is proposing placing a metal sculpture of a walleye in the first west roundabout. The cost of this project is estimated at \$10,000 and the Tourism Committee is wondering if quotes are needed. Calvert doesn't see any statutory need for quotes on a project like this. Schreiber asked if there are any examples of Verheyden's work and Le Breck informed that some can be seen at the Neville Museum.

6. Discussion/Recommendation on:

- a. Payroll for the Month of December 2016 in the Amount of \$121,636.80, Accounts Payable for the Month of December 2016 in the Amount of \$363,748.29, and Other Financial Reports as Presented

Several questions were asked by alderpersons, which were answered by the staff.

Moved by Schreiber, seconded by D. Reed to approve the payroll for the month of December 2016 in the amount of \$121,636.80, accounts payable for the month of December 2016 in the amount of \$363,748.29 and other financial reports as presented.

Motion carried upon verbal voice vote.

4 ayes

- b. Change Minimum Citation Amount for Parking Violations to \$30 and Increase Citation Amount by \$10 for Each Subsequent Offense

Faith explained that the current citation amount is \$10, but there are ongoing issues with parking violations that need to be alleviated. Increasing the fine is one way to do that. Calvert noted that the citation amount for illegally parking in a handicapped zone would also increase, from \$25 to \$50.

Moved by Schreiber, seconded by Feldt to change the minimum citation amount for parking violations to \$30 and to increase the citation amount by \$10 for each subsequent offense and to increase the minimum citation amount for handicapped parking violations to \$50.

Motion carried upon verbal voice vote.

4 ayes

- c. Approval of Invoice from Evangeline Specialties in the Amount of \$8,771.94 for New Christmas Decorations

Moved by Feldt, seconded by D. Reed to approve the invoice from Evangeline Specialties in the amount of \$8,771.94 for new Christmas decorations.

Motion carried upon verbal voice vote.

4 ayes

- d. Approval of Invoice from Belson Co. in the Amount of \$15,829.04 for Garbage Bags

Moved by D. Reed, seconded by Schreiber to approve the invoice from Belson Co. in the amount of \$15,829.04 for garbage bags.

Motion carried upon verbal voice vote.

4 ayes

- e. Approval of Invoice from Oconto County Highway Department in the Amount of \$41,779.25 for Blacktopping of Washington Street

Wusterbarth explained that the original estimate for this was \$36,500, but the blacktopping had to go out a bit further than anticipated.

Moved by Schreiber, seconded by D. Reed to approve the invoice from Oconto County Highway Department in the amount of \$41,779.25 for blacktopping of Washington Street.

Motion carried upon verbal voice vote. 4 ayes

- f. Approval of Invoice from Oconto County Highway Department in the Amount of \$20,760.02 for Blacktopping of McDonald Street

Wusterbarth stated that this is for the McDonald Street watermain project.

Moved by D. Reed, seconded by Feldt to approve the invoice from Oconto County Highway Department in the amount of \$20,760.02 for blacktopping of McDonald Street.

Motion carried upon verbal voice vote. 4 ayes

- 7. **Moved by D. Reed, seconded by Schreiber to adjourn.**

Motion carried upon verbal voice vote. 4 ayes

Meeting adjourned at 5:40 p.m.

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator