

**Minutes of the Committee of the Whole meeting held on  
Tuesday, February 7, 2017 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.

2. Roll call: Mayor Heier, Kim Bronikowski, Al Schreiber, Dean Reed, Bob Le Breck, Attorney Calvert  
Excused: Roger Reed, Jean Feldt

Also present: Fire Chief John Reed, Police Chief Bernie Faith, Superintendent of Public Works Jeremy Wusterbarth, Building Inspector Joe Last, Administrator Sara Perrizo as recording secretary and other interested parties.

3. Approval of Agenda

**Moved by Le Breck, seconded by Schreiber to approve the agenda.**

**Motion carried upon verbal voice vote.**

**4 ayes**

4. Correspondence/Public Appearances

a. Presentation from McClone and Network Health re: City's Health Insurance

Sarah-Beth Janssen and Aaron Hunnel were present from McClone and Network Health to provide information on wellness programs. Hunnel would like to offer one-on-one coaching sessions to each covered employee for up to 30 minutes, two times per month, while the employee is on the clock. Coaching and wellness have been proven to keep healthcare costs down long-term.

Le Breck asked if there are any anticipated changes with the City's insurance this year. Janssen doesn't see much changing in group health, but does feel as though there may be major changes in the marketplace.

Wusterbarth asked what would be involved in the coaching sessions. Hunnel stated that they are driven by the employee and look at lifestyle and ways to improve health. Schreiber feels that the department heads should have input on whether or not the employees can take time on the clock for coaching. J. Reed noted that the Police and Fire Departments do not work regular schedules. Janssen stated that she is confident that a balance can be found for those employees. Wusterbarth feels that the coaching is a great idea and asked if Hunnel would provide feedback if there is concern that an employee is abusing the 30 minutes of time off. Hunnel stated that he would definitely do that.

Discussion ensued regarding the logistics of scheduling the coaching sessions. Schreiber stated that he has no problem with it as long as it can be made to work.

**Moved by Bronikowski, seconded by D. Reed to support wellness coaching sessions at the discretion of the department heads, with no overtime created.**

**Motion carried upon verbal voice vote.**

**4 ayes**

5. Discussion/Recommendation on:

- a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

**Moved by Schreiber, seconded by D. Reed to approve the Applications for Temporary Class B Retailer's License and Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- b. Building Inspection Report

Last went over the annual report for the Building Inspection Department. In addition, he handed out the January monthly report (new format), dumpster violation report, industrial park covenants report and the new ordinance violation process.

- c. Making the City of Oconto a Quiet Zone for Gated Railroad Crossings

Perrizo stated that, based on her brief research, at least ½ mile of gate crossings is needed to establish a new quiet zone. We do not have that length here in the City.

Carl Greene, McDonald Street, did some more research on this topic and found that there are three types of quiet zone qualifications. We need further information from the Department of Transportation about the crossings in the City that do not have gates and lights. Wusterbarth will make contact with the DOT and this item will be on next month's agenda.

- d. Ordinance Regarding Establishing ATV Regulations in the Municipal Code of Ordinances for the City of Oconto

Mayor Heier stated that he, the department heads, Schreiber (as Council President) and Attorney Calvert all met and discussed this ordinance. All involved felt this was a fair way to allow ATV's in the City. Mayor Heier would like to see the ordinance adopted and put into effect on April 1. The ATV club is working with the towns to get a path a Gillett. This could generate money for businesses in the City and open us up to being a destination.

Le Breck asked why ATV's would be allowed on Brazeau Avenue, but not golf carts. Mayor Heier explained that golf carts are unable to drive up to the speed limit and there was concern that they would impede traffic on Brazeau due to the median. This is not a concern with ATV's as they can drive as fast as the speed limit. Le Breck also noted that golf carts are not allowed in school zones during the time before school starts and after school ends. Mayor Heier doesn't have a problem adding the same language to the ATV ordinance. Le Breck questioned language in H5 of the ordinance that says that ATV's may ride on sidewalks. Calvert stated that this will be removed from the ordinance.

**Moved by Le Breck, seconded by D. Reed to approve the ordinance regarding establishing ATV regulations in the Municipal Code of Ordinances for the City of Oconto, adding the restriction**

of no school zones during the times before and after school and taking out the word "sidewalks" in section H5. The ordinance will go into effect on April 1, 2017.

**Motion carried upon electronically recorded vote.**

**4 ayes**

- e. Approval of Payroll for the Month of January 2017 in the Amount of \$132,469.66, Final Accounts Payable for the Month of December 2016 in the Amount of \$129,343.05, Accounts Payable for the Month of January 2017 in the Amount of \$1,309,707.46 and Other Financial Reports as Presented

**Moved by Schreiber, seconded by D. Reed to approve payroll for the month of January 2017 in the amount of \$132,469.66, final accounts payable for the month of December 2016 in the amount of \$129,343.05, accounts payable for the month of January 2017 in the amount of \$1,309,707.46 and other financial reports as presented.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- f. Approval of Agreement with Commission on Aging for 2017-2021 City Hall Rent

Perrizo explained that the Commission on Aging is asking for a four year term on the increased annual rent amount of \$8,500.

**Moved by Le Breck, seconded by D. Reed to approve the agreement with Commission on Aging for 2017-2021 City Hall Rent.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- g. Approval of Proposed Building Inspection Permit Fee Changes

Last stated that there has been no change in fees since 2013 and a review of other municipalities show that they have made increases in their fees. The anticipated annual revenue increase is approximately \$3,000.

**Moved by Schreiber, seconded by Bronikowski to approve the proposed building inspection permit fee changes.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- h. Approval to Apply for USDA Grant in an Amount up to \$50,000 for Fire Department Ladder Truck

Item k was taken together with this item.

J. Reed explained that he would like to apply for the grant for a pumper truck as he has found a ladder truck that will meet the City's needs for a price of \$149,000. We will be receiving \$180,000 from the insurance company as a settlement for the damaged pumper. J. Reed asked for permission to commit to purchase the ladder truck this week, pending approval of the Police & Fire Commission and the consensus of the Committee was that he can do so.

**Moved by Schreiber, seconded by D. Reed to purchase a ladder truck in an amount not to exceed \$153,000 pending approval of the Police & Fire Commission and to apply for a USDA grant with a matching amount of up to \$50,000.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- i. Approval to Purchase Turn Out Gear for the Fire Department in an Amount Not to Exceed \$25,000

J. Reed explained that this is year two of a three to four year plan to replace all of the turn out gear. There is money budgeted for this expense.

**Moved by D. Reed, seconded by Bronikowski to approve the purchase of turn out gear for the Fire Department in an amount not to exceed \$25,000.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- j. Approval to Purchase Smoke Alarms in the Amount of \$17,150 for Grant Program (Cost to the City will be \$1,000)

J. Reed explained that this is a grant that is applied for yearly. Six hundred smoke detectors will be placed in homes in and around the City.

**Moved by Schreiber, seconded by D. Reed to approve the purchase of smoke alarms in the amount of \$17,150 for a grant program, with the cost to the City being \$1,000.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

- k. Update on Fire Engine 1011 Negotiations

**This item was taken with item h above.**

- l. Mayor Heier stated that the Committee may vote to convene into Closed Session at approximately 7:21 p.m., pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the following items:
  - i. RLF Loan 2010-01

**Moved by Schreiber, seconded by D. Reed to enter into closed session at 7:21 p.m.**

**Motion carried upon electronically recorded roll call vote.**

**4 ayes**

Also present in closed session: Attorney Calvert, Administrator Perrizo

- m. **Moved by Schreiber, seconded by D. Reed to return to open session at 7:26 p.m.**

**Motion carried upon verbal voice vote.**

**4 ayes**

n. Action/Discussion on Matters from Closed Session

**Moved by Schreiber, seconded by D. Reed to extend the term of RLF 2010-01 by one year and to change the payment due date to the 15<sup>th</sup> of each month.**

**Motion carried upon electronically recorded vote.**

**4 ayes**

6. **Moved by Le Breck, seconded by Bronikowski to adjourn at 7:28 p.m.**

**Motion carried upon verbal voice vote.**

**M/C**

Respectfully Submitted,  
Sara J. Perrizo  
Administrator