

**Minutes of the Meeting of the Building Inspection Ad-Hoc Committee
Held On Monday, September 25, 2017 Pursuant to Notice Duly Given**

1. Meeting called to order at 8:33 a.m. by Chairperson Schreiber
2. Roll Call: Joe Last, Al Schreiber, Bernie Faith, Jeremy Wusterbarth, John Reed, Ron Daul (arrived at 8:34 a.m.), Sara Perrizo (also as recording secretary)
Excused: Mayor Heier, Kim Bronikowski
3. Approval of Agenda
Moved by Wusterbarth, seconded by Reed to approve the agenda as presented. M/C
4. Approval of Minutes from 8/17/17 Meeting
Moved by Last, seconded by Faith to approve the minutes as typed. 7 ayes
Motion carried upon verbal voice vote.
5. Correspondence/Public Appearances
None.
6. Discussion/Possible Recommendation on:
 - a. Temporary Car Ports
Last researched ordinances from other municipalities. One sample ordinance states that temporary structures can be in place for no more than 120 days in a calendar year and the structure must be adequately secured to the ground. Last feels as though the latter should be added to our ordinance. Daul asked if we would define how deep the anchors have to be in the ground. Last suggested requiring the anchoring to be per manufacturer specifications. Schreiber wants to keep these car ports temporary. Reed noted that proper upkeep is required per city ordinance. Some have metal roofs and look good, and Reed would be fine with those being kept up year-round. Perrizo asked if those with metal roofs would fall under the city's accessory building ordinance and Last responded that they would.

Moved by Perrizo, seconded by Daul to refer to Attorney Calvert to draft an ordinance with the above-stated requirements in city format.

Motion carried upon verbal voice vote. 7 ayes
 - b. Ordinance 13-1-203 – Swimming Pools
Last obtained sample ordinances on this item. One reads that all pools that are greater than 16 inches in depth require a permit. Another requires any pools that are greater than 18 inches in depth and in place for more than seven days to be permitted. The permit requirement is because of the hazards of electricity, power lines, etc. Here, the permit fee would be \$30, which is the minimum for all permits in the city. The permit requirement is for the safety of people in the city.

Moved by Perrizo, seconded by Wusterbarth to require a temporary pool permit for pools greater than 18 inches deep and in place for greater than 14 days.

Motion carried upon verbal voice vote. 7 ayes

c. Ordinance 8-3-8 – Garbage Accumulation

Perrizo explained that this was referred from the City Council as some members have concern about the 5 days that are currently allowed to clean up accumulated garbage. Wusterbarth feels that 5 days is too long, especially if there are rodents and other hazards in or around the garbage. He feels that the property owner/resident should be given until the end of the day of notification to get the garbage cleaned up. Daul questioned how this would work since the ordinance does not allow garbage to be placed on the curb prior to 5 p.m. on the day before pick-up. Wusterbarth noted that if there is an accumulation of garbage, the resident has most likely missed their garbage pick-up for one or more weeks.

Discussion ensued regarding junk and other debris that is accumulated on some properties. Faith stated that large appliances are considered a safety issue and therefore must be removed within 24 hours of notification. The consensus of the committee was that accumulated junk would fall under this ordinance.

Schreiber feels that there should be something in the ordinance that requires storage of garbage to be in a closed container such as a can or other similar container.

Moved by Perrizo, seconded by Wusterbarth to change the length of time allowed for accumulated garbage clean-up to 12 hours after verbal and/or written notification is received and to require outside garbage to be stored in a closed container.

Motion carried upon verbal voice vote.

7 ayes

7. Adjourn

Moved by Wusterbarth, seconded by Faith to adjourn.

Motion carried upon verbal voice vote.

7 ayes

Meeting adjourned at 9:05 a.m.

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator