

Minutes of the Technology Committee meeting on Tuesday, September 26, 2017 pursuant to notice duly given:

1. Meeting called to order by Chairperson Feldt at 4:30 p.m.
2. Roll Call
Present: Jean Feldt, Kim Bronikowski, Dean Reed and Scott Retzlaff
Excused: Janine Hornblad
Also Present: Sara Perrizo, Administrator and as Recording Secretary and other interested parties
3. Approval of Agenda as Presented
Moved by Reed, seconded by Retzlaff to approve the agenda as presented.
M/C
4. Approval of Minutes from the 8/24/17 meeting
Moved by Bronikowski, seconded by Reed to approve the minutes as typed.
Motion carried upon verbal voice vote.
4 ayes
5. Public Input/Correspondence:
None.
6. Discussion/recommendation/updates on the following:
 - a. Expenditure Guidelines
Perrizo explained that the negative amount in capital projects is due to the fact that WOCO pays the city to broadcast their radio station on channel 4. Year-to-date expenditures are in-line with expectations.

Moved by Reed, seconded by Retzlaff to approve the expenditure guidelines.
Motion carried upon verbal voice vote.
4 ayes
 - b. Update on Security Cameras for Downtown
Perrizo informed that she met with two vendors and showed them the desired locations for the cameras. Quotes will be presented next month.
 - c. Revised Quote from Camera Corner for Technology Services
Eric Peterson, 655 Superior Avenue, was present from Camera Corner to discuss this item. Camera Corner does “managed services” where in essence they become the city’s IT staff. They have a proactive versus reactive approach to network and other issues. Included in the service quote is the installation of software to monitor/maintain the

system, the setup of a help desk service for the city, antivirus software, a backup system, performance monitoring and after-hours service.

Perrizo is in favor of this proposal and feels that the city is in need of more sophisticated IT services. To cover the costs, she suggested moving \$5,000 from the capital expenditures line (this amount is replicated in the capital project budget) and \$1,000 from the office supplies line to contractual services. An additional \$9,100 will have to be added to the contractual services budget to cover the cost of the proposal. Perrizo feels that money is worth it for the added services. Feldt agrees, stating that we've outgrown our current provider.

Moved by Reed, seconded by Bronikowski to approve the proposal from Camera Corner for IT services.

Motion carried upon verbal voice vote.

4 ayes

7. Moved by Retzlaff, seconded by Reed to adjourn at 4:42 p.m.

M/C

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator