

**Minutes of the Meeting of the Building Inspection Ad-Hoc Committee  
Held On Tuesday, October 24, 2017 Pursuant to Notice Duly Given**

1. Meeting called to order at 8:33 a.m. by Chairperson Schreiber
2. Roll Call: Mayor Heier, Joe Last, Al Schreiber, Bernie Faith, Jeremy Wusterbarth, John Reed, Ron Daul , Sara Perrizo (also as recording secretary)  
Excused: Kim Bronikowski  
Also Present: Fire Captain Josh Bostedt
3. Approval of Agenda  
**Moved by Wusterbarth, seconded by Heier to approve the agenda as presented. M/C**
4. Approval of Minutes from 9/25/17 Meeting  
**Moved by Last, seconded by Daul to approve the minutes as typed. 8 ayes**  
**Motion carried upon verbal voice vote.**
5. Correspondence/Public Appearances  
Last went through the whole city looking for temporary car port type structures. In total, there are 40 such structures in the city. People are storing many different items in these structures and if we make them take the structures down for part of the year, we may have issues with junk in yards, which would be an ordinance violation. Last questioned if we should only enforce the ordinance for the maintenance of the structures. Wusterbarth noted that a lot of these structures are in good condition. With this many, a lot of people would be upset if made to take the structures down. We may want to revisit the issue to state that the temporary structures can remain up all year, but they must also be kept in good condition. Perrizo suggested “grandfathering” in the existing structures and enforcing the temporary portion of the ordinance for only new structures. Daul thinks that part of the ordinance should state that the structures must be kept in good condition. Last stated that falls under other city ordinances. For now, Last suggested treating the existing structures that are in good condition as “existing non-conforming” structures and enforcing the temporary use part of the ordinance for new structures going forward. Mayor Heier agreed, stating that it is difficult to make existing structures comply with being temporary, but we can make them keep the structures in good shape. Wusterbarth asked about the metal type of these structures. Last stated that they don’t fall under this ordinance.  
  
The consensus of the committee was to move forward as discussed.  
  
Wusterbarth brought up the new ordinance that requires garbage that is stored outside to be in closed containers. He would like to put an article in the paper explaining this ordinance. The article will also go on the city’s Facebook page and website.  
  
Schreiber asked about the house located at 318 Jefferson Street. Last explained that a raze/repair order was issued and this home is in the process of being taken back by the county and then sold.
6. Discussion/Possible Recommendation on:
  - a. Fire Pits for Camping/Warming Fires  
Last explained that a question came up regarding where in a yard a fire pit such as this can be placed. There are concerns regarding fire safety with these. After researching what other municipalities do, it

was determined that the average required setback from a structure is 25 feet. If there is not enough room to allow for a fire pit in a yard, the required setback is up to the determining authority.

Perrizo questioned if we are “suffocating” people’s property rights by considering ordinances such as this. Bostedt stated that the Fire Department can require anyone to extinguish a fire that is a nuisance. Regarding the fire rings, it comes down to common sense and if the property owner feels that it can be placed closer to a structure, that is a judgement call. Wusterbarth agrees with Bostedt and doesn’t feel that an ordinance is necessary. Faith noted that there is already an ordinance against burning garbage, junk, etc.

No action.

b. Presentation on Dilapidated Garages

Last presented a slide show of some of the most dilapidated garages in the city. He is looking for direction on enforcement of the ordinances on these. Perrizo suggested sending letters now to the affected property owners to give them enough notice that repairs need to be made. Wusterbarth also suggested putting an article in the newspaper regarding this issue.

No action.

7. Adjourn

**Moved by Heier, seconded by Wusterbarth to adjourn.**

**Motion carried upon verbal voice vote.**

**7 ayes**

**Meeting adjourned at 9:14 a.m.**

Respectfully Submitted:  
Sara J. Perrizo, CPA  
Administrator