

**Minutes of the Committee of the Whole meeting held on  
Tuesday, November 7, 2017 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.
2. Roll call: Mayor Heier, Kim Bronikowski, Al Schreiber, Dean Reed, Bob Le Breck, Roger Reed, Jean Feldt, Attorney Calvert  
Also present: Police Chief Bernie Faith, Building Inspector Joe Last, Fire Chief John Reed, Library Director Kristin Laufenberg, Administrator Sara Perrizo as recording secretary and other interested parties.

3. Approval of Agenda  
**Moved by Schreiber, seconded by Bronikowski to approve the agenda.**  
**Motion carried upon verbal voice vote.**

**6 ayes**

4. Correspondence/Public Appearances
  - a. Presentation of Rose Awards  
Mayor Heier and Ron and Kathy Hayes from the Chamber of Commerce presented rose awards to Kevin and Denise Judy and RL Hall Land Title.

Under other correspondence, Perrizo read aloud letters from Barbara Present regarding the proposed sidewalk project on Doran Avenue, James Carnes regarding the proposed security cameras and Jeanne Selig regarding her good experience at Holtwood Campground.

Kent Tempus, 648 Brazeau Avenue, expressed concern regarding the committee going into closed session for the appeal of a liquor license. He feels this would fall under a different section of the open meetings law and opined that embarrassment or other similar factors wouldn't qualify under the "would have substantial adverse effect" section of the law.

5. Discussion/Recommendation on:
  - a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Mayor Heier read the list aloud. Chief Faith stated he has no objections.

**Moved by Schreiber, seconded by Feldt to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

b. Building Inspection Report

Last reported there were 33 permits in October for a total of 290 year-to-date. The estimated project value year-to-date is \$5 million. Last also informed that the Subway dumpster enclosure will be done by November 13, a raze/repair order was issued for 129 Congress Street and Joel Schmitt is working on the back of the roof on his building on Main Street.

Calvert informed that he spoke with Joel Portmann's attorney regarding the issues with his properties. Mr. Portmann is at the end of his time frame for making progress on the properties and it looks as though this will end up in court.

Mayor Heier stated that the property at 231 Pecor Street has the roof and sub-flooring complete and it has been wrapped. Mr. Fonder will return in the Spring to continue work on the home.

Chief Faith stated that he is working on getting ordinance violation information out of the Spillman software and into a readable format.

Chief Reed informed that the old ladder truck has been sold, active shooter training was conducted, Josh Bostedt has been promoted to Captain and numerous members of the department are taking training courses on their own time.

c. Accounts Payable for the Month of September 2017 in the Amount of \$398,390.43, Accounts Payable for the Month of October 2017 in the Amount of \$460,353.83, Payroll for the Month of September 2017 in the Amount of \$137,120.60, Payroll for the Month of October 2017 in the Amount of \$134,623.54 and Other Financial Reports as Presented

Le Breck asked several questions, which were answered by the department heads.

**Moved by Le Breck, seconded by Schreiber to approve the accounts payable, payroll and other financial reports as presented.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

d. Appointment of Election Inspectors for the Term of January 2018 – December 2019

Mayor Heier read the list of appointments aloud.

**Moved by Feldt, seconded by Le Breck to approve the appointment of election inspectors for the term of January 2018 through December 2019.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

e. Ambulance and Fire Protection Agreements for the Towns of Little River, Pensaukee and Oconto

Perrizo explained that each of the agreements include a 3% increase per year for three years.

**Moved by Bronikowski, seconded by D. Reed to approve the ambulance and fire protection agreements for the Towns of Little River, Pensaukee and Oconto.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- f. Resolution Authorizing Sidewalk Construction on Doran Avenue from Collins Avenue to Elm Avenue

This item was tabled until the next meeting.

- g. Approval of New Ambulance Rates for ALS and BLS Patient Refusal

Chief Reed explained that Lifequest, the city's ambulance billing company, suggested that we charge for patient refusals. He feels that this is not a good practice, as these residents already pay taxes for the ambulance service.

Lifequest also suggested charging for BLS (basic life support) and ALS (advanced life support) treatment on scene. The fee for BLS would be \$150 for residents and \$300 for non-residents and the fee for ALS would be \$995.

**Moved by Feldt, seconded by Bronikowski to approve the new ambulance rates for ALS and BLS patient refusal.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- h. Approval of Purchase of Extrication Tools in the Amount of \$21,015

Chief Reed stated that the current equipment is from 1976. One hose has already failed inspection and the cost to recertify all of the hose was \$1,442 last year. The new tools are battery operated and can be used to cut a person out of a vehicle in half the amount of time as the old tools. In addition, the current equipment cannot cut through all metals. The cost of the quote is to purchase both a cutter and a spreader. At this time, the cutter is definitely needed and the spreader could wait until next year if necessary.

**Moved by R. Reed, seconded by Feldt to approve the purchase of extrication tools in the amount of \$21,015.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- i. Replacement of Flooring on Second Floor of Library

Laufenberg explained that the second floor of the library is the main entry. The current flooring is carpet and linoleum from 1992. The linoleum is peeling and the carpet is rolling up. Laufenberg would like to replace the entire floor with tile. The lowest quote to do that is from HJ Martin and is for \$8,435. The Oconto High School class of 1972 has done some fundraising for the library and it is anticipated that they will donate \$5,000. The remainder of the cost would come from the current capital expenditures account.

**Moved by Feldt, seconded by Schreiber to approve replacing the flooring on the second floor of the library in an amount not to exceed \$8,435.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- j. Approval of Pay Request from Sommers Construction in the Amount of \$63,081.56 for Charles Street/Bralick Way Sidewalk Project

Perrizo informed that this cost is assessable.

**Moved by D. Reed, seconded by Feldt to approve the pay request from Sommers Construction in the amount of \$63,081.56.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- k. Mayor Heier stated that the Committee may vote at approximately 6:45 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 1985(1)(c) for discussion on personnel matters and by Wis. Stats. 19.85(1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and by Wis. Stats. 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- i. Hiring of Board of Public Works Employee
- ii. Police Union Agreement
- iii. Negotiation of Security Camera Contract
- iv. Appeal of Denial of License to Serve Fermented Beverages and/or Intoxicating Liquor

**Moved by Schreiber, seconded by D. Reed to enter into closed session at 6:45 p.m.**

**Motion carried upon electronically recorded roll call vote.**

**6 ayes**

Also present: Administrator Perrizo, Brianna O’Hearn, Ashley Stellmacher, Chief Faith, Scott Wittman from Camera Corner

- l. **Moved by Le Breck, seconded by D. Reed to return to open session at 7:35 p.m.**

**Motion carried upon verbal voice vote.**

**6 ayes**

- m. Action/Discussion on Matters from Closed Session

**Moved by Le Breck, seconded by Feldt to hire the chosen candidate for the Public Works position pending approval by the Board of Public Works.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

**Moved by Feldt, seconded by Le Breck to approve the Police Union agreement pending approval of the Police and Fire Commission.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

**Moved by D. Reed, seconded by Bronikowski to approve a four-year lease and service agreement with Camera Corner Connecting Point for security cameras and to approve up to an additional \$8,000 for electrical work.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

**Moved by Feldt, seconded by Le Breck to grant the appeal from Brianna O’Hearn for a license to serve fermented beverages and/or intoxicating liquor.**

**Motion carried upon electronically recorded vote.**

**4 ayes, 2 nays (Bronikowski, D. Reed)**

- 6. Moved by Le Breck seconded by Feldt to adjourn at 7:39 p.m.**

**Motion carried upon verbal voice vote.**

**M/C**

Respectfully Submitted,  
Sara J. Perrizo  
Administrator