

**Minutes of the Meeting of the Industrial Development Commission Held
On Thursday, November 30, 2017 pursuant to notice duly given**

1. Meeting called to order by Chairperson Matravers at 8:30 a.m.
2. Roll Call: John Matravers, Howard Schaden, Brian VandenLangenberg, Wayne Bostwick, Roger Reed, Steve Stock
Also Present: Mayor Heier, Jeremy Wusterbarth, Sara Perrizo, Administrator and as Recording Secretary
Excused: Cliff Martin
3. Approval of Agenda
Moved by Reed, seconded by Schaden to approve the agenda. M/C
4. Approval of Minutes from 8/31/17 meeting.
Moved by VandenLangenberg, seconded by Stock to approve the minutes as typed. 6 ayes
Motion carried upon verbal voice vote.
5. Correspondence/Public Input:
None.
6. Discussion/Possible Recommendation on:
 - a. Expenditure Guidelines
Perrizo stated that there are no year-to-date expenditures.
Moved by Bostwick, seconded by VandenLangenberg to approve the expenditure guidelines. 6 ayes
Motion carried upon verbal voice vote.
 - b. Chairperson Matravers stated that the Commission may vote to convene into Closed Session at approximately 8:32 a.m. pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session
 - i. Offer to Purchase City-Owned Property
Moved by Schaden, seconded by Stock to enter into closed session at 8:32 a.m. 6 ayes
Motion carried upon verbal roll call vote.
Also present in closed session: Mayor Heier, Administrator Perrizo, Superintendent of Public Works Jeremy Wusterbarth
 - c. **Moved by Reed, seconded by Bostwick to return to open session at 8:48 a.m. 6 ayes**
Motion carried upon verbal voice vote.
 - d. Action/Discussion on Matters from Closed Session
Moved by Reed, seconded by Schaden to approve the offer from LeTourneau Plastics, Inc. to purchase city-owned property off of Van Hecke Avenue for \$10,000. 6 ayes
Motion carried upon verbal voice vote.
7. Adjourn
Moved by Stock, seconded by VandenLangenberg to adjourn. 6 ayes
Motion carried upon verbal voice vote.
Meeting adjourned at 8:52 a.m.

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator