

**Minutes of the Meeting of the Police and Fire Commission Held
On Monday, January 22, 2018 pursuant to notice duly given**

1. Meeting called to order by President Young at 5:30 p.m.
2. Roll Call: Russ Young, Sheri Groll, Joe Watt, Bill Carriveau, Cliff Martin
Also Present: Chief Reed, Captain Rehberg, Administrator Perrizo as recording secretary
3. Approval of Agenda
Moved by Martin, seconded by Watt to approve the agenda. M/C
4. Approval of Meeting Minutes from 12/04/17, 12/11/17 and 01/03/18.
Moved by Watt, seconded by Groll to approve the minutes.
Motion carried upon verbal voice vote. 5 ayes
5. Public Input
None.
6. Correspondence
None.
7. Discussion/Recommendation/Approval on:
 - a. Approval to Purchase Fire Department Turnout Gear in an Amount Not to Exceed \$25,000
Reed explained that this is the third and final phase of purchasing turnout gear. After this, all will be updated. This is a budgeted expense. Young asked for the life expectancy of one set of gear. Reed replied that it would be approximately 10 years. Money will be put aside for future purchases as needed.

Moved by Watt, seconded by Carriveau to approve the purchase of fire department turnout gear in an amount not to exceed \$25,000.
Motion carried upon verbal voice vote. 5 ayes
8. Review/recommendation on Police Fire and Rescue Reports
Young noted the ordinance violation report included with the PD pages and noted his appreciation.

Rehberg informed that there was a call last week regarding a truck in the river. Both the Police and Fire departments responded and searched for a vehicle, but did not find one. This ended up being a false report and both Captain Rehberg and Chief Reed determined that a debriefing was not necessary. There have been three water rescues in the recent past and a proper water rescue bag has been created. All officers in the department are trained on its use.

Rehberg also informed that Officer Tousey received a life-saving award. Rehberg attended training on what to do if an officer is killed in the line of duty or commits suicide. Everyone in the department went to or will be going to training on shooting scenarios that was put on by the Sheriff's department. Finally, Rehberg thanked Chief Reed and his staff for volunteering to answer the phone and window if an officer is not in the building and also thanked his staff for taking on some of the clerical work while the Police Clerk position is vacant.

Reed reported that there was minor damage (<\$200) to the chief's truck due to sliding on ice in a driveway. The pinning ceremony for Captain Bostedt will be held on January 30 at 6:00 p.m. The new extrication tools should be here by the end of February. The department has applied for a grant through the DNR for a winch on the brush truck. Pre-plans are in progress and Reed may bring in a paid-on-call individual for four hours per week to get them completed. Three new firefighters and two new EMT's have been hired, for a total of 27 staff members. The upstairs area was cleaned out and there are old radios that we can't use, but that could be used by another department. Chief Reed will talk to Attorney Calvert regarding a release of liability waiver for these. Finally, expenditures are now going to be tracked in Firehouse software, so everyone can see during the year where money has been spent.

Moved by Martin, seconded by Groll to approve the police, fire and rescue reports.

Motion carried upon verbal voice vote.

5 ayes

9. Review/approval of Listing of Accounts Payable for Police in the amount of \$14,626.64 and Fire/Rescue in the amount of \$18,744.48.

Moved by Young, seconded by Watt to approve the accounts payable for the police department.

Motion carried upon verbal voice vote.

5 ayes

Moved by Groll, seconded by Watt to approve the accounts payable for the fire/rescue department.

Motion carried upon verbal voice vote.

5 ayes

10. President Young stated that the Commission may vote at approximately 5:52 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters.

a. Night Sergeant Position

Moved by Martin, seconded by Groll to enter into closed session at 5:52 p.m.

Motion carried upon verbal roll call vote.

5 ayes

Also present in closed session: Captain Rehberg, Administrator Perrizo

11. **Moved by Young, seconded by Groll to return to open session at 5:53 p.m.**

Motion carried upon verbal voice vote.

5 ayes

12. Action/Discussion on Matters from Closed Session

a. Night Sergeant Position

Moved by Young, seconded by Watt to appoint Jeff Ruechel as Night Sergeant.

Motion carried upon verbal voice vote.

5 ayes

13. **Moved by Watt, seconded by Carriveau to adjourn @ 5:56 p.m.**

Motion carried upon verbal voice vote.

5 ayes

Respectfully Submitted:

Sara J. Perrizo, CPA

Administrator