

**Minutes of the Meeting of the Police and Fire Commission Held
On Monday, March 19, 2018 pursuant to notice duly given**

1. Meeting called to order by President Young at 5:30 p.m.
2. Roll Call: Russ Young, Sheri Groll, Bill Carriveau
Excused: Joe Watt, Cliff Martin
Also Present: Chief Reed, Captain Rehberg, Administrator Perrizo as recording secretary
3. Approval of Agenda
Moved by Groll, seconded by Carriveau to approve the agenda. **M/C**
4. Approval of Meeting Minutes from 02/26/18.
Moved by Young, seconded by Groll to approve the minutes.
Motion carried upon verbal voice vote. **3 ayes**
5. Public Input
None.
6. Correspondence
None.
7. Discussion/Recommendation/Approval on:
None.
8. Review/recommendation on Police Fire and Rescue Reports
Rehberg informed that members of the PD went to the nursing homes/assisted living facilities in the area on Valentine's Day to give out flowers to residents. The flowers were paid for by the police union. Other updates included that the Lexipol policy manual is now complete, members of the department attended dementia training and Officers Ruechel and Crocker went to the Wisconsin Traffic Safety Conference where Officer Crocker was recertified as a drug recognition expert. Finally, Rehberg reported that the "Stop the Bleed" program is up and running.

Moved by Carriveau, seconded by Groll to approve the police report.
Motion carried upon verbal voice vote. **3 ayes**

Chief Reed reported that some expense accounts show increased amounts at this time due to payment of contracts for the year. The Hum-V has been painted and a slide-in was purchased to use it as a brush truck. This was paid for by the 2% dues money. In addition, a light bar, siren and other items will be purchased, with a final cost to be reported at the next meeting. Finally, Chief Reed reported that he is beginning performance evaluations and also the process to purchase a new ambulance.

Moved by Young, seconded by Groll to approve the fire and rescue reports. **3 ayes**
9. Review/approval of Listing of Accounts Payable for Police in the amount of \$5,717.09 and Fire/Rescue in the amount of \$12,638.23.

Moved by Groll, seconded by Young to approve the accounts payable for the police, fire and rescue departments.

Motion carried upon verbal voice vote.

3 ayes

10. President Young stated that the Commission may vote at approximately 5:40 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters.

a. Police Clerk Position

Moved by Groll, seconded by Carriveau to enter into closed session at 5:40 p.m.

Motion carried upon verbal roll call vote.

3 ayes

Also present in closed session: Captain Rehberg, Administrator Perrizo

11. **Moved by Young, seconded by Groll to return to open session at 5:42 p.m.**

Motion carried upon verbal voice vote.

3 ayes

12. Action/Discussion on Matters from Closed Session

Moved by Young, seconded by Carriveau to approve offering the Police Clerk position to the chosen candidate.

Motion carried upon verbal voice vote.

3 ayes

13. **Moved by Carriveau, seconded by Groll to adjourn @ 5:43 p.m.**

Motion carried upon verbal voice vote.

3 ayes

Respectfully Submitted:

Sara J. Perrizo, CPA

Administrator