

BOARD OF PUBLIC WORKS
MONDAY, MARCH 5, 2018 at 5:30 p.m.
City Hall / Conference Room

1. The meeting was called to order by Chairperson Roger Reed.
2. Roll Call: Darrell Anderson, Ron Daul, Roger Reed, Howard Schaden
Absent: Dean Reed
Also Present: Superintendent of Public Works Jeremy Wusterbarth
3. **Anderson moved for approval of agenda; Daul seconded. (4 Ayes)**
4. **Approval of the February 12th, 2018 meeting minutes issued from Daul with a second by Anderson. (4 Ayes)**
5. Public Input: March 14 (6-7p.m.) Public Information (Lindsey/Washburn) meeting
March 28 (10 a.m.) Bids
March 8 (9 a.m.) (McDonald) pre-construction meeting
March 12 meeting on Holtwood Way reconstruction (A letter as to the event has been sent to residents.)
6. Correspondence: McDonald Street Construction update included the map and planning (Handouts were given to Board members.) explained since Wusterbarth's project inspection: changes (culvert and pipe sizing) were discussed. Homeowners on McDonald Street were sent a letter with preliminary assessments (@ possible less cost) and an explanation behind it. Payment choices and the public hearing date were within.
7. DISCUSSION/RECOMMENDATION/ACTION ON THE FOLLOWING:
 - a) **Schaden called motion to approve a bid for Holtwood Way reconstruction in the amount of \$151,906.45 from KCG Construction out of Oconto Falls. Daul called second. (4 Ayes)**
It was an initial 7 bids with KCG coming in lowest: Wusterbarth called other engineers affirming the company workmanship. We will be utilizing our crushed gravel.
 - b) **Approval of the quote from Russ Electric in the amount of \$5,190.00 to install new LED lighting at the Public Works building was moved by Schaden with a second of Anderson. (4 Ayes)**
It was noted that there were 3 quotes. Russ Electric's quote included the Focus on Energy rebate.
 - c) **Daul called for the committee at 5:55 p.m. to convene into Closed Session pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1) (c) for discussion on personal matters: Hire new Public Works employee. Anderson issued second. A roll call vote was taken by Reed. (M/C)**
 - d) **At 6:15 p.m. Anderson motioned to reconvene into Open Session pursuant to notice duly given and as allowed by Wis. Stat. 19.85 (2) for the remainder of the agenda. Daul seconded. (4 Ayes)**

e) Action/Discussion on Matters from Closed Session led to the following result: Anderson motioned to hire the chosen candidate for the job opening as a Public Works employee. Daul called a second. (4 Ayes)

8. Review of Accounts Payable Reports for February 2018 in the amount of \$46,997.56 led to the acceptance motion of Schaden and second of Anderson.

(4 Ayes)

Additional comments included DOT demanding a random pool drug testing process and Harbor Freight tools being purchased slowly to replace a retired worker's tool loan.

9. Revenue & Expenditure Guidelines thru 2/26/2018 were discussed and accepted. It was noted that all is in line presently.

10. Report/Approval of Attendance to Seminars/Meetings/Conferences: The DOT is offering a free conference which Superintendent Wusterbarth will attend on a new oil process being used in WI asphalt on March 8 in Kimberly.

11. Next Meeting Date and Time: **Tuesday, April 3 @ 5:30 p.m.**

12. **Anderson issued motion for adjournment @ 6:27 p.m. Daul motioned the second. (M/C)**

Minutes submitted by
Susan K. Seidl