

**Minutes of the Meeting of the Industrial Development Commission Held
On Thursday, June 28, 2018 pursuant to notice duly given**

1. Meeting called to order by Chairperson Matravers at 8:30 a.m.
2. Roll Call: John Matravers, Howard Schaden, Brian VandenLangenberg, Wayne Bostwick, Roger Reed, Steve Stock, Ron Hayes
Also Present: Attorney Calvert, Superintendent of Public Works Jeremy Wusterbarth, Sara Perrizo, Administrator and as Recording Secretary
3. Approval of Agenda
Moved by Reed, seconded by Hayes to approve the agenda. M/C
4. Election of Chair
Reed nominated Matravers, who accepted. A request for nominations was issued two more times and none were received.
Moved by Bostwick, seconded by Hayes to close the nominations.
Motion carried upon verbal voice vote. 7 ayes

Moved by Hayes, seconded by Reed to elect John Matravers as Chair of the Industrial Development Commission.
Motion carried upon verbal voice vote. 7 ayes
5. Election of Vice Chair
VandenLangenberg nominated Reed, who accepted. Nominations were asked for two more times and none were received.
Moved by Hayes, seconded by Bostwick to close the nominations.
Motion carried upon verbal voice vote. 7 ayes

Moved by Hayes, seconded by Stock to elect Roger Reed as Vice Chair of the Industrial Development Commission.
Motion carried upon verbal voice vote. 7 ayes
6. Approval of Minutes from 3/29/18 meeting.
Moved by VandenLangenberg, seconded by Schaden to approve the minutes as typed.
Motion carried upon verbal voice vote. 7 ayes
7. Correspondence/Public Input:
None.
8. Discussion/Possible Recommendation on:
 - a. Expenditure Guidelines
Perrizo stated that there are no year-to-date expenditures. Matravers commented that the city-owned property located on Sandhill Court is getting fill. Wusterbarth informed that the fill is coming from the McDonald Street construction project. Discussion ensued regarding potential uses for this land.
 - b. Chairperson Matravers stated that the Commission may vote to convene into Closed Session at approximately 8:35 a.m. pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session
 - i. Revolving Loan Fund Loan and Assets
Moved by Stock, seconded by Hayes to enter into closed session at 8:35 a.m.
Motion carried upon verbal roll call vote. 7 ayes

Also present in closed session: Attorney Calvert, Jeremy Wusterbarth, Administrator Perrizo,

c. **Moved by Stock, seconded by Reed to return to open session at 9:06 a.m.**
Motion carried upon verbal voice vote. **4 ayes**

d. Action/Discussion on Matters from Closed Session
Moved by Hayes, seconded by Bostwick to decline the offer for exchange of equipment, to put up for sale through the Public Works Department the equipment that has been retrieved and to proceed with collections and to salvage materials by using the Can Crusher.
Motion carried upon verbal voice vote. **7 ayes**

9. Adjourn
Moved by Stock, seconded by Schaden to adjourn.
Motion carried upon verbal voice vote. **7 ayes**
Meeting adjourned at 9:11 a.m.

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator