

**Meeting minutes for the Board of Public Works, Monday, August 20TH, 2018 at 6:00 p.m.
City Hall in the Conference Room, 1210 Main Street, Oconto, WI 54153**

This is an open meeting of the Board of Public Works Committee of the City of Oconto. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the Oconto County Reporter. Copies of the complete agenda were available for inspection at the office of the City Administrator.

1. Meeting called to order by Chairperson Anderson @ 6:07 p.m.
2. Roll Call: Members Present: Dean Reed, Darrell Anderson & Roger Reed.
Members absent: Howard Schaden & Ron Daul.
Others present: Jeremy Wusterbarth.
3. Approval of agenda: **Motion by R. Reed second by D. Reed to approve of agenda as presented.** **3 ayes M/C**
4. Approval of the July 2, 2018 meeting minutes: **Motion by R. Reed second by D. Reed to approve of the July 2, 2018 meeting minutes as presented.** **3 ayes M/C**
5. Public Input: Jeremy is holding retainage money of the Holtwood Park Construction from the contractor. Landscaping is not up to Jeremy's standards and would like to do a walk through the contractor.
6. Correspondence:
 - a. Update on Construction Projects: McDonald Street- underground work is done except for by the railroad tracks. Asphalt is 96% complete as of 8/20/2018. Dorner, Inc. subcontracted RC Excavating & they were doing the landscape and Jeremy told Dorner that they needed to get rid of them or to do a better job, Dorner got rid of them. Dorner is hydro seeding and asking the residents to help out with the watering with being so dry. Concrete is looking good, had to have 180 feet removed the grade was not right, not sure what happened. Friday, August 24th is the end of the contract days but don't want anyone driving on the new blacktop so Monday, August 27th or Tuesday, August 28th will be the last contract day. Chairperson Anderson had a few people complain that the project is taking too long. People don't understand how the underground work works, it takes time.

Lindsey Ave & Washburn: Underground done on Lindsey. Washburn should be done 8/23. Road crew in on 8/22. Will be having a change order for Lindsey Ave. Lot of clay & bad soils for blacktopping. Looking into putting geofabric down before blacktopping. Will help with the moisture, \$1.35-\$1.50 a yard. Help in the long run, will have a bad road in 7 years. Washburn soil is good.
 - b. E-Cycle Annual Report to the WI D.N.R: The first report to the DNR is due by August 1st, for the electronics. Take most of our stuff to Sadoff. We charge the customers what Sadoff charges us.

7. DISCUSSION/RECOMMENDATION/ACTION ON THE FOLLOWING:

- a) Approval of Pay Request #5 from Dorner Inc. McDonald Street reconstruction [will hand out @ meeting]: Had 10 inlets changed not 1. Jeremy went over the pay request items. Retainage fee is \$17,685.63 pay request is \$483,296.53.

Motion by D. Reed second by R. Reed to recommend to Council to approve of Pay Request #5 to Dorner Inc. for McDonald Street reconstruction in the amount of \$483,296.53. **3 ayes M/C**

- b) Approve Pay Request #1 from Peters Concrete Inc. for the Lindsey/Washburn reconstruction [will hand out @ meeting]: Jeremy went over the pay request. Retainage is \$5,016.33 pay request is \$195,636.97.

Motion by R. Reed second by D. Reed to recommend to Council to approve of Pay Request #1 to Peters Concrete Inc. for the Lindsey/Washburn reconstruction. **3 ayes M/C**

- c) Wheel tax to fund street construction: Have talked about this before. There are other cities that do this to help with the cost of road repairs. Jeremy would like to know if get this money would that change the budget money. The DMV collects the money then cuts a check to the City in a lump sum. Alderperson R. Reed good idea. Can recommend to Council now or table so Jeremy can get some hard numbers and more info.

Motion by R. Reed second by D. Reed to table this agenda item to the next meeting.

3 ayes M/C

- d) Doran Avenue reconstruction: Jeremy met with Pat Scanlan from the Town of Oconto & the engineering firm Robert E. Lee & Associates to go over the plans for the Doran Ave project. From Collins Ave to Pine Ave. Will be doing curb & gutter on the City side of the road the Town of Oconto can do whatever they want. Sidewalk from Elm Ave to Collins Ave. Barbara Wittkopf has a few concerns; she feels that when the Elementary school got built she lost some of her property, she would like her driveway paved. Jeremy told her cannot do that can ask the BPW & Council if they would approve it. Jeremy talked to the Superintendent of the schools about give us the land and won't charge them for the assessments. No action needed just want the committee aware of the upcoming project.

8. Review of Accounts Payable Reports for July 2018 in the amount of \$28,157.89: Chairperson Anderson asked Jeremy why there were to checks to Riesterer & Schnell, Inc. in the same amount? You have to send the check to where you got the part but that's not what the invoice stated so got paid twice. Will be getting the money back from the overpayment.

Motion by R. Reed second by D. Reed to approve of the accounts payable reports for July 2018 in the amount of \$28,157.89. **3 ayes M/C**

9. Revenue & Expenditure Guidelines thru 8/15/2018: Jeremy stated looked good. Informational.
10. Report/Approval of Attendance to Seminars/Meetings/Conferences: None.
11. Next Meeting Date and Time: Monday, September 10th @ 5:30 p.m.
12. Adjournment: **Motion by R. Reed second by D. Reed to adjourn at 6:54 p.m.**

3 ayes M/C

Meeting minutes submitted by
Julie Galik, Deputy Clerk/Treasurer