

**Minutes of the Meeting of the Building Inspection Ad-Hoc Committee
Held On Tuesday, August 28, 2018 Pursuant to Notice Duly Given**

1. Meeting called to order at 5:30 p.m. by Chairperson Schreiber
2. Roll Call: Mayor Heier, John Reed, Joe Last, Al Schreiber, Mike Rehberg, Ron Daul, Sara Perrizo (also as recording secretary)
Absent: Jeremy Wusterbarth, Kim Bronikowski
Also present: other interested parties

3. Approval of Agenda
Moved by Reed, seconded by Heier to approve the agenda as presented. M/C

4. Approval of Minutes from 6/26/18 Meeting
Moved by Reed, seconded by Last to approve the minutes as typed. 7 ayes
Motion carried upon verbal voice vote.

5. Correspondence/Public Appearances
None.

6. Discussion/Possible Recommendation on:

- a. Cost of Sign Permits

Last stated that there have been some upset people regarding the cost of the sign permits. The signs that they wish to install are small (ex: 4 feet by 4 feet) and the sign permit fee is \$200, regardless of size. Reed noted that the cost of the permit was previously brought to this committee by the Tourism Committee, who wanted to make sure that the cost of the permit was not chasing businesses away from the city. Last did some research on this and it appears as though every municipality is different. Antigo charges \$8 per \$1,000 of sign cost with a minimum fee of \$50. Last likes this method and suggested using \$5 per \$1,000 of sign cost, with a minimum of \$50 and a maximum of \$500. Reed stated that the fee was set at \$200 because it seemed to be the “middle of the road” as far as other municipalities and it made things easier. Perrizo likes Last’s idea, as a fee is essentially the same as a tax and it makes sense to base it off the cost of the sign. The maximum amount keeps the fee from becoming exorbitant. Reed commented that there may be complaints if raise the maximum because a sign that now costs \$200 to permit could potentially cost \$500. Perrizo agreed and suggested making the maximum cost \$200.

Moved by Perrizo, seconded by Reed to adjust the sign permit fee to \$5 per \$1,000 of cost of the sign, with a minimum of \$50 and a maximum of \$200 per sign.

Motion carried upon verbal voice vote. 7 ayes

- b. Property Located at the End of Fifth Street

Last reported that this property is being sold and it has a dilapidated garage and some junk on it. The previous owner was unable to be found, so not much could be done to enforce clean up. Last questioned if he should continue pursuing this issue with the new owner and have a raze/repair order issued. The consensus of the committee was to proceed following the normal process.

- c. Other Property Concerns

Last brought up several properties, including a barn located on McDonald Street and a home located on Holtwood Way. The consensus of the committee was that Last proceed with enforcing the city ordinance following the normal procedures.

Schreiber questioned the status of the property located next to Family Dollar. Last will contact the owner and follow the normal procedures to get this property cleaned up. Daul brought up the "Full Throttle" building, stating that it has mold in it. Last will follow up.

7. Adjourn @ 5:57 p.m.

Moved by Heier, seconded by Perrizo to adjourn.

M/C

Meeting adjourned at 5:57 p.m.

Respectfully Submitted:

Sara J. Perrizo, CPA

Administrator