

**Minutes of the Oconto Utility Commission held on November 5<sup>th</sup>, 2018**

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:07 p.m.
- 2.) Roll Call Members Present: Ron Filz, Earl Uhl, Al Schreiber, & Steve VanCampenhout. Excused: Brian Vandenlangenberg. Others Present: Jeremy Wusterbarth.
- 3.) Approval of agenda: **Motion by Uhl second by Filz to approve of the agenda as presented. 3 ayes M/C**
- 4.) Approval of meeting minutes from 10/8/2018: **Motion by Filz second by Uhl to approve of the meeting minutes from 10/8/2018 as presented. 3 ayes M/C**

**\*\*Steve VanCampenhout arrived at 5:09 p.m.\*\***

- 5.) Public Input: None. Jeremy added a note that Joe Loberger from the water department is back after being out for 4 weeks. Steve Woodworth was asked to come back and help out in this time.
- 6.) Correspondence:
  - a.) Electrical Costs: Remaining consistent. Nothing needs to be addressed at this time.
  - b.) WWTP Monthly Flows: Remaining consistent. Nothing needs to be addressed at this time.
  - c.) Septic Hauler Comparison: Remaining consistent. New septic hauler agreements will be going out in the next couple weeks. Used to be separate rates for septic and holding, now it will be straight rate across the board for everything.
  - d.) Utility Report: Remaining consistent. Jeremy and Matt will be looking into new meters in the fall and will keep everyone updated.
- 7.) Discussion/Recommendation/Action on the Following:
  - a.) Approve payment of invoice from FSO Management, LLC in the amount of \$6,336.50: Invoice is for the bi-yearly hauling of sludge from the WWTP. **Motion by VanCampenhout second by Uhl to approve payment of invoice from FSO Management, LLC in the amount of \$6,336.50. 4 ayes M/C**
  - b.) Approve pay request #7 from Dorner, Inc. for the reconstruction of McDonald St: This will be the final pay request for the McDonald St reconstruction. The project was completed under budget and very pleased with the finished product. **Motion by Uhl second by Filz to approve pay request #7 from Dorner, Inc. for the reconstruction of McDonald’s St in the amount of \$22,394.136. 4 ayes M/C**
  - c.) Approve pay request #4 to Peter’s Concrete, Inc. for the reconstruction of Washburn Ave & Lindsey Ave: Hydro-seeding was done 3-4 weeks ago and no grass is sprouting due to cold weather. They will be back in Spring for landscaping. **Motion by VanCampenhout second by Filz to approve pay request #4 to Peter’s Concrete, Inc. for the reconstruction of Washburn Ave & Lindsey Ave in the amount of \$16,469.40. 4 ayes M/C**
- 8.) Approval of Accounts Payable from October 1<sup>st</sup> to October 31<sup>st</sup>, 2018 in the amount of \$268,590.09: **Motion by Filz second by Uhl to approve the Accounts Payable from October 1<sup>st</sup> to October 31<sup>st</sup>, 2018 in the amount of \$268,590.09. 4 ayes M/C**
- 9.) Revenue & Expenditure Guidelines from 2018: Reviewed revenue & expenditure guidelines from 2018 as presented. **Motion by VanCampenhout second by Uhl to approve the Revenue & Expenditure Guidelines from 2018. 4 ayes M/C**
- 10.) Next Meeting Date & Time: As needed.
- 11.) Adjournment: **Motion by Uhl second by VanCampenhout to adjourn @ 5:20 p.m. 4 ayes M/C**

Meeting minutes submitted by:  
Brittney Bickel  
Utility Clerk