

**Minutes of the Committee of the Whole meeting held on  
Tuesday, November 13, 2018 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.
2. Roll call: Mayor Heier, Dean Reed, Kim Bronikowski, Al Schreiber, Jean Feldt, Bob Le Breck, Roger Reed, Attorney Calvert  
Also present: Building Inspector Joe Last, Fire Chief John Reed, Police Chief Mike Rehberg, members of the Oconto Fire Department, Administrator Sara Perrizo and as recording secretary and other interested parties.

3. Approval of Agenda

**Moved by Schreiber, seconded by R. Reed to approve the agenda.**

**Motion carried upon verbal voice vote.**

**6 ayes**

4. Correspondence/Public Appearances

Julie Reed, 6130 North Bayshore Road, read aloud a statement about her husband, Chief Reed. She addressed the proposed pay increase, budget, city department heads, the hypothetical wall between the two sides of city hall and asked to bring back the Wage & Personnel and Finance Committees.

Cliff Martin, 328 Adams Street, is a member of the Police and Fire Commission (PFC). He would like to understand what happened with the pay increases for the Chiefs and feels that everything has been blown out of proportion. The PFC recommended the raises because the Chiefs are being paid less than their subordinates.

LeBreck stated that he didn't know about the proposed pay increases until the budget meeting on October 23. They should have been brought up sooner and the PFC should have come to the Council. Perrizo apologized for not bringing the proposed wages forward prior to the budget meeting. J. Reed stated that the PFC made an informed decision. He asked to be in the closed session at the last meeting and was told that he could not be. Mayor Heier stated that the budget was looking at a 3% increase across the board and he told J. Reed that he would vote against the higher increases. After the budget meeting, Heier spoke with J. Reed and J. Reed stated that he would be fine with \$75,000. The mayor then suggested a two-tier approach and also felt that the other department heads should have an opportunity for an increase. He doesn't feel as though the "wall" is as bad as it has been perceived and stated that we need to start meeting jointly again with all department heads. Heier further stated that he can't guarantee that the second tier increases will be approved next year, but he believes they will. Feldt opined that this isn't how we operate - with animosity - and asked J. Reed not to resign. The changes he has made to the City are invaluable. J. Reed stated that Perrizo was aware that he was going to ask for a pay increase prior to the City Council meeting where the 3% was discussed. This isn't about the money for him, but about how it was handled. Bronikowski doesn't want J. Reed to go and felt she didn't have the numbers needed to make an informed decision until she was advised as to what the other firefighters made.

5. Discussion/Recommendation on:

- a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Chief Rehberg stated he has no objections.

**Moved by Le Breck, seconded by Feldt to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Malt Beverages and/or Intoxicating Liquor and Appointment of Agents.**  
**Motion carried upon electronically recorded vote. 5 ayes, 0 nay, 1 abs (Bronikowski)**

- b. Building Inspection Report

Last reported that there were 44 permits issued in October, for a total of 335 year-to-date, with an estimated \$5.5 million in project value. Last handed out a new inspection form that is now in use. It has carbon pages to expedite the filing process. There is a large addition project happening at 1571 Harbor Road, with an estimated value of \$270,000. A raze/repair order has been issued for the garage located at 220 Michigan. There are a few vacant homes in the City that are owned by people who live out of the area. Last is working with the owners to get plans for these homes. Finally, Last has started to look at inspection software in anticipation of purchasing next year.

- c. Police and Fire Reports

Chief Rehberg stated that there were 48 ordinance violations sent out in October, resulting in only four citations (the rest were cleared up). Also, there were 392 service calls during the month. The annual hotdog event was held on Halloween and was well-attended. On December 1, the Police Department will be at the "Walking in a Winter Wonderland" event handing out glow sticks. Two of the new officers are now on their own and the third is in training. Finally, the new squad vehicle has arrived and it is black in color.

Chief Reed handed out the staff meeting notes from the most recent fire/rescue department meeting. Each full-time and paid on call employee is responsible for a different area of the department. A \$30,000 grant was received from the Bond Foundation for ballistic gear for the police and fire departments. Training is being done so that when the police department gets into a several types of situations (a search, for example), they will have two EMS personnel with them. The County is also giving money toward this initiative. Numerous full-time and paid on call members attended trainings in October and there are two "Stop the Bleed" trainings scheduled for November.

- d. Payroll for the Month of October 2018 in the Amount of \$129,768.47, Accounts Payable for the Month of September 2018 in the Amount of \$786,656.35, Accounts Payable for the Month of October 2018 in the Amount of \$690,090.75 and Other Financial Reports as Presented

**Moved by Schreiber, seconded by Bronikowski to approve the payroll for the month of October 2018 in the amount of \$129,768.47, accounts payable for the month of September 2018 in the amount of \$786,656.35, accounts payable for the month of October 2018 in the amount of \$690,090.75 and other financial reports as presented.**  
**Motion carried upon electronically recorded vote. 6 ayes**

- e. Resolution Regarding Revisions to the Vacation Policy in the Employee Handbook for the City of Oconto

Perrizo explained that the proposed policy reflects what is in the police contract and what will be in the fire contract. This will bring consistency across all city departments.

**Moved by Feldt, seconded by Bronikowski to approve the resolution.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- f. Ordinance Regarding Revisions of the Zoning Ordinance in the Municipal Code of Ordinances for the City of Oconto – Mobile Service Structure (Tower) and Mobile Service Facilities

Perrizo explained that she and other city staff have been meeting with Wireless Planning, LLC, and Cellcom, who wish to construct a mobile service tower in the City's industrial park. Previously, they had requested to also build one on Scherer Avenue, but after negotiations, that request has been withdrawn. Pictures of how the tower will look were included in the agenda packets. The ordinance amendment would allow for these types of structures to be built only in areas that are zoned general industrial and located north of Evergreen Road and west of Cook Avenue.

**Moved by Feldt, seconded by Schreiber to approve the ordinance revision.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- g. Approval of Certified Survey Map for Fink Property Located in the Town of Little River Under Extraterritorial Jurisdiction

**Moved by Schreiber, seconded by D. Reed to approve the certified survey map.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- h. Approval of Certified Survey Map for DeWitt/Mueller/Mathy Properties Located in the City of Oconto

**Moved by Schreiber, seconded by D. Reed to approve the certified survey map.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- i. Approval of Quote from Medalcraft Mint, Inc. for Purchase of 1,000 Sesquicentennial Coins for Resale in the Amount of \$6,900

Feldt explained that the coins will be sold for \$10 each, so the initial cost will be recovered.

**Moved by Bronikowski, seconded by D. Reed to approve the quote from Medalcraft Mint, Inc. for purchase of 1,000 coins in the amount of \$6,900.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- j. Mayor Heier stated that the Committee may vote to convene into Closed Session at approximately 6:40 p.m., pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the following items:

- a. Development Agreement for Purchase of City-Owned Land
- b. Settlement Agreement for 231 Pecor Street

**Moved by Bronikowski, seconded by D. Reed to enter into closed session at 6:40 p.m.**  
**Motion carried upon electronically recorded roll call vote. 6 ayes**

Also present in closed session: Attorney Calvert, Joe Last, Administrator Perrizo

- k. **Moved by Schreiber, seconded by Bronikowski to return to open session at 7:00 p.m.**  
**Motion carried upon verbal voice vote. 6 ayes**

- l. Action/Discussion on Matters from Closed Session  
**Moved by D. Reed, seconded by Schreiber to approve the development agreement for purchase of city-owned property.**  
**Motion carried upon electronically recorded vote. 6 ayes**

**Moved by Feldt, seconded by Bronikowski to approve the amendment to the settlement agreement for 231 Pecor Street.**  
**Motion carried upon electronically recorded vote. 6 ayes**

- m. Mayor Heier stated that the Committee may vote to convene into Closed Session at approximately 7:00 p.m., pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters.
  - a. Employee Resignation

**Moved by Schreiber, seconded by Bronikowski to enter into closed session at 7:00 p.m.**  
**Motion carried upon electronically recorded roll call vote. 6 ayes**

Also present in closed session: Chief Reed, Chief Rehberg, Fire Captain Josh Bostedt, PFC Members Sheri Groll and Cliff Martin, Inspector Last, Attorney Calvert, Administrator Perrizo

- n. **Moved by Schreiber, seconded by R. Reed to return to open session at 7:48 p.m.**  
**Motion carried upon verbal voice vote. 6 ayes**

- o. Action/Discussion on Matters from Closed Session  
No action

- 6. **Moved by Le Breck, seconded by D. Reed to adjourn at 7:49 p.m.**  
**Motion carried upon verbal voice vote. M/C**

Respectfully Submitted,  
Sara Perrizo, CPA  
City Administrator