

## Minutes of the Oconto Utility Commission held on May 13<sup>th</sup>, 2019

“Unapproved”

- 1.) Meeting called to order by President Schreiber at 7:53 am.
- 2.) Roll Call: Members Present: Ron Filz, Al Schreiber, Brian Vandenlangenberg. Members Excused: Earl Uhl, Steve VanCampenhout. Others Present: Jeremy Wusterbarth, Adam Filz.
- 3.) Election of President: Nominations for president: Filz nominated Schreiber for President of the Oconto Utility Commission. President Schreiber called three more times for further nominations. None were presented. **Motion by Filz to close nominations, second by Vandenlangenberg. 3 ayes M/C**  
**Motion by Vandenlangenberg, second by Filz to elect Al Schreiber as President of the Oconto Utility Commission. 3 ayes M/C**
- 4.) Election of Vice President: Nominations for Vice President: Filz nominated Brian Vandenlangenberg for Vice President of the Oconto Utility Commission. President Schreiber called three more times for further nominations. None were presented. **Motion by Schreiber to close nominations, second by Filz. 3 ayes M/C**  
**Motion by Schreiber, second by Filz to elect Brian Vandenlangenberg as Vice President of the Oconto Utility Commission. 3 ayes M/C**
- 5.) Approval of Agenda: **Motion by Vandenlangenberg, second by Filz to approve agenda as presented. 3 ayes M/C**
- 6.) Approval of Meeting Minutes from 4/8/2019: **Motion by Filz, second by Vandenlangenberg to approve meeting minutes from 4/8/2019 as presented. 3 ayes M/C**
- 7.) Public Input: None.
- 8.) Correspondence:
  - a.) Electrical Costs: Will be talked about in detail in discussion item (c).
  - b.) Septic Hauler Comparison: Everything is consistent, nothing special or unordinary to mention.
  - c.) Utility Report: Everything is consistent, nothing special or unordinary to mention.
  - d.) WWTP Flows: Numbers are high with the extremely wet weather in April. Will be talked about in detail in discussion item (d).
- 9.) Discussion/Recommendation/Action on the Following:
  - a.) Approve quote from B&M Technical Services in the amount of \$6,500.00 for upgrade to the SCADA System: An upgrade to our SCADA System down at the Lab. Installation of a touch-screen that can also be accessed by a smartphone, which allows access to the SCADA System at night or weekends from the smartphone without actually having to come into the plant, allowing for more control. Funds will come out of the Equipment Replacement Fund. **Motion by Vandenlangenberg, second by Filz to approve quote from B&M Technical Services in the amount of \$6,500.00 for upgrade to the SCADA System. 3 ayes M/C**
  - b.) Approve quote from Crane Engineering in the amount of \$7,210.00 to install VFD's for the influent pumps and trickling filter pumps at the WWTP. (\$2,400.00 will be paid back from Focus on Energy): Once we approve and pay the \$7,210.00, Focus on Energy will credit us back \$2,400.00. There is a 4-year payback estimate on our low flow for the filter pumps. Funds will come out of our Equipment Replacement Fund. **Motion by Filz, second by Vandenlangenberg to approve quote from Crane Engineering in the amount of \$7,210.00 to install VFD's for the influent pumps and trickling filter pumps at the WWTP. (\$2,400.00 will be paid back from Focus on Energy). 3 ayes M/C**
  - c.) Electrical Usage at WWTP: Jeremy met with Energenecs and Dean from Robert E Lee who is doing an energy audit for us, trying to figure out where all the extra energy is coming from at the WWTP. No definite answers yet. In contact with Wisconsin Public Service, they are going to come in and run some tests.
  - d.) WWTP Overflow on 4/18/2019: A lot of flows have been coming in due to the extremely wet weather, causing us to have to pump about 90,000 gallons of overflow into the river. We notified the DNR and the public. The majority of the 90,000 gallons was mostly clear water. The lift station at the

campground was flipped on while the campground was underwater causing the heavy flow of water being discharged out of there. The need to pump into the river has nothing to do with a need for an upgrade or change at the WWTP. There is, however, a problem at the North Aeration Basin. A lot of clear water is coming in and washing out the basin causing reading problems. When we start to dry out and are able to empty the basin, we will be able to pinpoint and correct the problem. We are not the only Treatment Plant that is having these problems because of the recent wet weather. We will be doing televising by the river crossing to see if there is some leakage coming in there.

- 10.) Approval of Accounts Payable from April 1<sup>st</sup> to April 30<sup>th</sup>, 2019 in the amount of \$719,519.75: **Motion by Vandenlangenberg, second by Filz to approve accounts payable from April 1<sup>st</sup> to April 30<sup>th</sup>, 2019 in the amount of \$719,519.75.** 3 ayes M/C
- 11.) Revenue & Expenditure Guidelines from 2019: **Motion by Filz, second by Vandenlangenberg to approve Revenue & Expenditure Guidelines from 2019 as presented.** 3 ayes M/C
- 12.) Next Meeting Date & Time: As needed.
- 13.) Adjournment: **Motion by Vandenlangenberg, second by Filz to adjourn at 8:20 am.** 3 ayes M/C

Meeting minutes submitted by:  
Brittney Bickel  
Utility Clerk