

Minutes of the Public Hearing Held Before the City Council Held on May 14, 2019 Pursuant to Notice Duly Given:

The agenda of the public hearing was as follows:

**Discussion and Public Input on Proposed Community Development Block Grant (CDBG) Application
The City of Oconto is eligible to apply for a CDBG – Public Facilities Grant in an amount up to \$500,000.**

Any and all persons for or against will be heard.

Mayor Heier called the public hearing to order at 5:45 p.m.

Roll Call: Jean Feldt, Al Schreiber, Kim Bronikowski, Wesley Markusen, Attorney Calvert, Roger Reed, Mayor Heier

Also Present: Sara Perrizo, Joe Last, John Reed, Bob Detrick

Mayor Heier asked three times for public input. None was received.

Moved by Schreiber, seconded by Bronikowski to close the public hearing at 5:49 p.m. M/C

Minutes of the Regular Meeting of the City Council Held on May 14, 2019 Pursuant to Notice Duly Given:

1. Meeting called to order by Mayor Heier at 6:00 p.m.

2. Roll Call: Jean Feldt, Dean Reed (arrived at 6:01 p.m.), Al Schreiber, Kim Bronikowski, Wesley Markusen, Attorney Calvert, Roger Reed, Mayor Heier

Also Present: Building Inspector Joe Last, Fire Chief John Reed, Sara Perrizo, Administrator and as recording secretary and other interested parties

3. Invocation and Pledge of Allegiance by Alderperson Markusen

4. Approval of Agenda

Moved by Schreiber, seconded by Feldt to approve the agenda as presented.

Motion carried upon verbal voice vote.

6 ayes

5. Approval of Minutes as Presented from City Council and any Special Council Meetings

Moved by Schreiber, seconded by Bronikowski to approve the minutes as presented.

Motion carried upon verbal voice vote.

6 ayes

6. Approval of Department Reports as Presented

Moved by Feldt, seconded by Markusen to approve the department reports.

Motion carried upon verbal voice vote.

6 ayes

7. Correspondence/Public Input.

On behalf of Paul and Betsy LeTourneau, Calvert thanked the City and its departments for their assistance with the Miles 4 Madisyn run/walk event. There were 639 people registered for the event.

8. Approval of Consent Agenda

- a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Perrizo noted that the renewal application for OLGC, LLC (Oconto Legion) should be pulled. The business has been sold and the new license application will be on the next agenda.

- b. Approval of Accounts Payable for the Month of April 2019 in the Amount of \$881,574.09, Payroll for the Month of April 2019 in the Amount of \$144,813.20, and other Financial Reports as Presented
- c. Approval of Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under Wisconsin Statutes Sec. 66.0703 – Doran Avenue and Van Heck Avenue
- d. Approval to Make an Offer to Purchase the Discussed Property

**Moved by Schreiber, seconded by Bronikowski to approve the consent agenda.
Motion carried upon electronically recorded vote.**

6 ayes

9. Discussion/Recommendation/Action on the Following

- a. Process for Paying Invoices

Perrizo explained that, at times, the City receives grant money to fully fund a particular project. Currently, if the project cost is greater than \$3,000, the invoice for it must be approved by the City Council for payment. This can be a slow process and is upsetting to some vendors when the payments are delayed. Mayor Heier noted that grant money can only be used for the specific reason for which it was granted. Perrizo suggested that the departments be allowed to process the invoices prior to Council approval, but that any grant funded invoice over \$3,000 could be brought as an informational item to the next City Council meeting. Bronikowski asked if it would ever happen that the money was spent for a project and then the grant money wasn't actually received. Perrizo explained that can't happen because grants generally will only pay for expenditures incurred after the grant is awarded. J. Reed pointed out that the departments get approval to apply for grants prior to the applications being submitted. Feldt asked if the Council could get a project summary for each grant project. Perrizo stated that these are generally required as part of the application process.

Moved by Bronikowski, seconded by Schreiber that 100% grant-funded expenditures over \$3,000 do not need City Council approval prior to payment.

Motion carried upon electronically recorded vote.

6 ayes

- b. Invoice from Nelson Tactical in the Amount of \$29,751.30

J. Reed explained that a grant was received from the Bond Foundation to purchase 30 sets of bullet proof vests and tactical helmets for fire and EMS personnel in the County.

Moved by Feldt, seconded by Bronikowski to approve the invoice from Nelson Tactical in the amount of \$29,751.30.

Motion carried upon electronically recorded vote.

6 ayes

- c. Application for CDBG – Public Facilities Grant

Moved by Schreiber, seconded by R. Reed to approve the application for a CDBG – Public Facilities grant.

Motion carried upon electronically recorded vote.

6 ayes

- d. Approval of Quote from Monroe Truck Equipment in the Amount of \$14,109 for New Dump Body for Dump Truck

Moved by Bronikowski, seconded by D. Reed to approve the quote from Monroe Truck Equipment in the amount of \$14,109 for new dump body for dump truck.

Motion carried upon electronically recorded vote.

6 ayes

- e. Approval of Pay Request #1 from Jackie Foster, Inc. for Doran Avenue in the Amount of \$6,281.40

Moved by Schreiber, seconded by D. Reed to approve the pay request from Jackie Foster, Inc. for Doran Avenue in the amount of \$6,281.40.

Motion carried upon electronically recorded vote.

6 ayes

- f. Approval of Request from Eric Schanau to Vacate Lamkey Street West of Park Avenue for the Purpose of Building a Home With the Condition that Within One Year Building Plans are Presented and Construction Begins Within Two Years; If the Conditions are not Met, the Property Will Be Returned to the City

Moved by Markusen, seconded by Schreiber to approve the request to vacate Lamkey Street west of Park Aveue for the purpose of building a home with the condition that within one year building plans are presented and construction begins within two years; if the conditions are not met, the property will be returned to the City.

Motion carried upon electronically recorded vote.

6 ayes

- g. Approval of Bid from B&M Technical Service, Inc. in the Amount of \$6,500 for Upgrading of SCADA System

Schreiber explained that this upgrade will allow the Public Works employees to hear alarms from the system on their cell phones.

Moved by Feldt, seconded by D. Reed to approve the bid from B&M Technical Service, Inc. in the amount of \$6,500 for upgrading of SCADA system.

Motion carried upon electronically recorded vote.

6 ayes

- h. Approval of Quote from Crane Engineering in the Amount of \$7,210 for Installation of VFD;s at the Wastewater Treatment Plant

Moved by D. Reed, seconded by Schreiber to approve the quote from Crane Engineering in the amount of \$7,210 for installation of VFD's at the wastewater treatment plant.

Motion carried upon electronically recorded vote.

6 ayes

i. **No closed session held.**

j. **No closed session held.**

k. Action/Discussion on Matters from Closed Session

None.

10. Adjournment.

Moved by Feldt, seconded by D. Reed to adjourn at 6:29 p.m.

Motion carried upon verbal voice vote.

6 ayes

Respectfully Submitted:
Sara J. Perrizo
Administrator