

**Minutes of the Meeting of the Building Inspection Ad-Hoc Committee
Held On Tuesday, June 25, 2019 Pursuant to Notice Duly Given**

1. Meeting called to order at 5:03 p.m. by Chairperson Schreiber
2. Roll Call: Mayor Heier, Joe Last, Al Schreiber, Mike Rehberg, Kim Bronikowski, Ron Daul, Sara Perrizo (also as recording secretary)
Excused: Jeremy Wusterbarth, John Reed
Also present: Attorney Calvert
3. Approval of Agenda
Moved by Heier, seconded by Bronikowski to approve the agenda as presented. M/C
4. Approval of Minutes from 3/26/19 Meeting
Moved by Bronikowski, seconded by Perrizo to approve the minutes as typed. 7 ayes
Motion carried upon verbal voice vote.
5. Correspondence/Public Appearances
None.
6. Discussion/Possible Recommendation on:
 - a. Ordinance 13-2-43(2)(b) – Accessory Buildings in the Flood Plain
Last was questioned why accessory structures located in the flood plain are not required to be at flood plain elevation. He contacted the DNR who said that all accessory buildings (both attached and unattached) need to be at the flood plain elevation level, even if they are movable. Last is concerned that this may deter people from building accessory structures due to added cost of surveying and possibly engineering. Four years ago, the DNR has said that moveable structures did not have to be at the base flood plain elevation, but now they have said differently. Bronikowski asked if these structures would be covered under the property owner’s insurance. Calvert stated that is possible. Last pointed out that, if we issue a permit and we don’t follow DNR guidelines and something happens, we could be held liable. Calvert asked if some lots in the City (for example, McDonald Street) would even be large enough to accommodate these requirements. Daul pointed out that most trailers in the Ferris trailer park have accessory buildings.

Last will go back to the DNR for more information, but asked for the concerns of the Committee. Heier stated that he doesn’t want the city to be liable. Perrizo noted that these regulations will cost the property owners money.

Moved by Perrizo, seconded by Heier to table for more information. 7 ayes
Motion carried upon verbal voice vote.
 - b. Residential Parking
 - c. Commercial Parking

Items b and c were taken together.

Last reminded the Committee that the residential parking ordinance was updated three years ago to require that parking in the front of a residence must be on an approved parking surface. An issue has

come up where a property owner owns residential property that is located behind commercial property that they also own. There is no principle structure on the parcels. Although the ordinance requires parking behind the principle structure, it does not address parking without a structure present. Calvert suggested defining principle structure in the ordinance. Last also suggested researching other municipalities to see what they do.

Regarding commercial parking, there remains an issue with a restaurant and its customers parking on the grass next to the restaurant. Those parking there have been given warnings to move their vehicles and all have eventually complied, but then more/other people park there the next day. Calvert said that the owner of the business can be cited. Rehberg suggested first sending a warning letter. Calvert will draft a letter and send it to the owner. In the meantime, Last and Perrizo will research what other municipalities have in their ordinances.

Moved by Daul, seconded by Bronikowski to table for more information.

Motion carried upon verbal voice vote.

7 ayes

7. Adjourn @ 5:44 p.m.

Moved by Heier, seconded by Daul to adjourn.

M/C

Meeting adjourned at 5:33 p.m.

Respectfully Submitted:
Sara J. Perrizo, CPA
Administrator