

Minutes of the Oconto Utility Commission held on November 4th, 2019

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 5:46 p.m.
- 2.) Roll Call: Members Present: Al Schreiber, Brian Vandenlangenberg, & Steve VanCampenhout.
Excused: Ron Filz & Earl Uhl. Others Present: Jeremy Wusterbarth.
- 3.) Approval of agenda: **Motion by Vandenlangenberg second by VanCampenhout to approve of the agenda as presented. 3 ayes M/C**
- 4.) Approval of meeting minutes from 10/7/2019: **Motion by VanCampenhout second by Vandenlangenberg to approve of the meeting minutes from 10/7/2019 as presented. 3 ayes M/C**
- 5.) Public Input: None.
- 6.) Correspondence:
 - a.) PFOS in wastewater article from WRWA: Just informational. We aren't volunteering any testing through the DNR. Jeremy just wanted to inform everyone.
 - b.) PFAS initiative from municipal utilities to the DNR: Just informational. We aren't volunteering any testing through the DNR. Jeremy just wanted to inform everyone.
 - c.) Electrical Costs: Lift station flows are up in September because of all the rain we received. It was the highest month in the year causing the electrical costs to be high.
 - d.) WWTP Flows: Lift station flows are up in September because of all the rain we received. It was the highest month in the year.
 - e.) Monthly Report: Everything is the same. Nothing out of the ordinary.
 - f.) Project Updates: Jeremy present a map of Mott St that included the sanitary and water main. He went over the reconstruction project. We need surveys and elevations completed yet. He also presented a map of First St and went over the reconstruction project details. Televising reports came in last week. Pipes are in rough shape. Storm main is in good shape. Rather than tear up the street, we are going to line the pipes. Will save us around \$30,000. After lining is complete we will do manhole rehab.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Approve pay request #6 (final) from Peters Construction for the reconstruction projects on Washburn Ave and Lindsey Ave: Peter's Concrete needs to do touch-ups and fix area that collapsed. No action necessary at this time. Will have amended final pay request for next meeting.
 - b.) Approve engineering agreements from Robert E. Lee for Mott St in the amount of \$52,000.00: **Motion by VanCampenhout second by Vandenlangenberg to approve engineering agreements from Robert E. Lee for Mott St in the amount of \$52,000.00. 3 ayes M/C**
 - c.) Approve engineering agreements from Robert E. Lee for First St in the amount of \$30,000.00: Canceling agreement. Going to be a lining project instead. No action necessary.
 - d.) Forgive \$5,532.11 in past due amount for 318 Jefferson St, contingent upon re-development of property by 12/31/2020: **Motion by VanCampenhout second by Vandenlangenberg to forgive \$5,532.11 in past due amount for 318 Jefferson St, contingent upon re-development of property by 12/31/2020. 3 ayes M/C**
 - e.) Approve invoice in the amount of \$3,072.91 from L-R Meter Testing for testing & repairs of large meters: Annual testing required by DNR. Meters 1" or less we can do our own testing on. Anything larger we need to hire out for. **Motion by VanCampenhout second by Vandenlangenberg to approve invoice in the amount of \$3,072.91 from L-R Meter Testing for testing & repairs of large meters. 3 ayes M/C**
 - f.) Approve invoice in the amount of \$3,213.14 from Jackie Foster Inc. to help repair water main on Oak Ct: This invoice is for Jackie Foster Inc.'s help with a water main break. **Motion by**

Vandenlangenberg second by VanCampenhout to approve invoice in the amount of \$3,213.14 from Jackie Foster Inc. to help repair water main on Oak Ct. 3 ayes M/C

g.) Approve invoice from Xylem Water Solutions in the amount of \$4,302.00 for repair of pump at Park Ave lift station: **Motion by Vandenlangenberg second by VanCampenhout to approve invoice from Xylem Water Solutions in the amount of \$4,302.00 for repair of pump at Park Ave lift station. 3 ayes M/C**

h.) Approve invoice from FSO in the amount of \$15,454.78 for emergency dewatering at the WWTP: Sludge press went down. FSO did dewatering for us while repairs were done. Press was back up and running as of Thursday. **Motion by VanCampenhout second by Vandenlangenberg to approve invoice from FSO in the amount of \$15,454.78 for emergency dewatering at the WWTP. 3 ayes M/C**

8.) Approval of Accounts Payable from October 1st to October 31st, 2019 in the amount of \$200,478.20. **Motion by Vandenlangenberg second by VanCampenhout to approve Accounts Payable from October 1st to October 31st, 2019 in the amount of \$200,478.20. 3 ayes M/C**

9.) Revenue & Expenditure Guidelines from 2019. **Motion by VanCampenhout second by Vandenlangenberg to approve Revenue & Expenditures Guidelines from 2019. 3 ayes M/C**

10.) Next Meeting Date & Time: As needed. If needed, it will be on December 2nd, 2019 at 5:30 pm.

11.) Adjournment: **Motion by VanCampenhout second by Vandenlangenberg to adjourn @ 6:05 p.m. 3 ayes M/C**

Meeting minutes submitted by:
Brittney Bickel
Utility Clerk