

**Minutes of the Public Hearing Held on Tuesday, November 12, 2019 Pursuant to Notice Duly Given:**

The Public Hearing was called to order by Mayor Heier at 6:00 p.m.

Present were Mayor Heier, Al Schreiber, Roger Reed, Kim Bronikowski, Jean Feldt, Wes Markusen, Jeremy Wusterbarth, John Bostedt, Mike Rehberg, Joe Last, Sara Perrizo and other interested parties.

The agenda of the public hearing was as follows:

Public Input on the Proposed 2020 budget.

Mayor Heier asked three times for input.

Perrizo explained that, based on the final equalized and assessed values, the estimated tax rate will be \$8.91 per \$1,000 of assessed value. That is a decrease of 55 cents over 2018.

Chief Rehberg stated that the County Technology Services department came over and inspected all of the mobile computers in the police cars and it was determined that all five need to be replaced. To replace them new would cost \$25,000, but the County received a grant recently to upgrade all of their mobile computers, so we can purchase five from them for a total cost of \$5,000. This will need to be added to the 2020 capital projects budget.

**Moved by Schreiber, seconded by Feldt to close the public hearing at 6:03 p.m.**

**Motion carried upon verbal voice vote.**

**5 ayes**

**Minutes of the Regular Meeting of the City Council Held on November 12, 2019 Pursuant to Notice Duly Given:**

1. Meeting called to order by Mayor Heier at 6:04 p.m.
2. Roll Call: Jean Feldt, Al Schreiber, Kim Bronikowski, Roger Reed, Attorney Calvert, Mayor Heier, Wes Markusen  
Excused: Dean Reed  
Also Present: Police Chief Mike Rehberg, Fire Chief John Reed, Building Inspector Joe Last, Superintendent of Public Works Jeremy Wusterbarth, Park & Recreation Director John Bostedt, Sara Perrizo, Administrator and as recording secretary and other interested parties
3. Invocation and Pledge of Allegiance by Alderperson R.Reed
4. Approval of Agenda  
**Moved by Schreiber, seconded by Bronikowski to approve the agenda as presented.**  
**Motion carried upon verbal voice vote.** **5 ayes**
5. Approval of Minutes as Presented from City Council and any Special Council Meetings  
**Moved by Schreiber, seconded by Markusen to approve the minutes as presented.**  
**Motion carried upon verbal voice vote.** **5 ayes**
6. Approval of Department Reports as Presented  
**Moved by Feldt, seconded by R. Reed to approve the department reports.**  
**Motion carried upon verbal voice vote.** **5 ayes**

7. Correspondence/Public Input.

Chief Rehberg read aloud a letter from Sergeant Glenn Sowle announcing Sowle's retirement on March 3, 2020.

8. Discussion/Recommendation/Action on the Following

- a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Mayor Heier read the list aloud and Chief Rehberg stated he had no objections.

**Moved by Schreiber, seconded by Markusen to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

b. Department Reports

i. Building Inspection Report

Last reported there were 52 permits issued in October for a total of 365 year-to-date. The estimated project value is \$5.1 million. Two properties that have a raze or repair order on them have been put up for sale. Last is moving forward with the commercial electrical exam and the State has accepted him to take the test this month.

ii. Police and Fire Reports

Chief Rehberg reported that there were 60 ordinance violations and 440 incidents in October. He and several officers attended trainings throughout the month. The hot dog giveaway on Halloween was a big success. Finally, second interviews for the officer to replace Sergeant Sowle will be held this week.

Chief Reed stated that two OFD personnel attended and completed Firefighter 1 training. Lieutenant Pecha is now a Certified Ambulance Documentation Specialist.

iii. Park & Recreation Report

Bostedt reported that the Campground year-to-date revenue is \$195,925.54 versus last year's revenue of \$200,899.59. This is very good considering four seasonal sites were closed this year as well as several other sites due to the weather. The department is finishing winterizing all of the parks and starting equipment maintenance and repairs on benches and picnic tables.

iv. Public Works Report

Wusterbarth stated that he is finalizing the request to the Wisconsin Disaster Fund for a grant for the Causeway repairs. The surveying on Mott Street has begun and property owners were sent letters. First Street will not be reengineered as the sewers and manholes can be re-lined instead. Dave Wittkopf has announced his retirement as of April 1, 2020. Fall leaf pickup for the city is now done.

v. Administrator Report

Perrizo reported that she did an enrollment call with AFLAC to offer their benefits in 2020. AFLAC representative will also handle the health, dental and vision enrollment for the city, at no extra charge. The amounts for special assessments on the tax roll have been calculated and sent over to the County. Staff in the Administration department did the “Stop the Bleed” program as taught by the Police and Fire departments. Perrizo and Julie Galik attended new election equipment training and a new voting machine is in the budget for 2020. There will be a \$2,000 grant from the County towards the purchase of this machine. Perrizo met with Nsight regarding the phone bill and discovered that the City has been overbilled by \$500. A credit will be issued. Chief Reed approached Perrizo about getting a touch screen white board for the Council Chambers. Reed and Perrizo will meet with Scott Boucher at the school district to get more information. Cash and investments as of October 31 are \$3.1 million. The employee who was on leave in the Administration office has returned to work.

- c. Accounts Payable for the Month of September 2019 in the amount of \$1,157,384.24, Payroll for the Month of September 2019 in the Amount of \$148,117.93, and other Financial Reports as Presented

**Moved by Schreiber, seconded by Bronikowski to approve the accounts payable, payroll and other financial reports as presented.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- d. Development Agreement Between the City of Oconto and MOGA Investments, LLC Re: 318 Jefferson Street

Calvert explained that the City will purchase this property from the County and then MOGA Investments, LLC will purchase it from the City. This way we don't have to wait for the property to be taken on tax deed by the County. There is no reversionary clause in this agreement as the developers have one year to renovate the property, or they will have to raze the structure and pay all back Utility fees.

**Moved by Markusen, seconded by Feldt to approve the development agreement between the City of Oconto and MOGA Investments, LLC regarding 318 Jefferson Street.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- e. Approval of Quote from Rennert's Fire Equipment Service, Inc. in the Amount of \$20,704.99 for Repairs to Engine 1011

Chief Reed explained that this is the number one engine out and the pressure release valve is broken, which is a safety issue. Also, the engine tested at just under the acceptable level of vacuum hold. This quote may be decreased as it is explored further.

**Moved by Feldt, seconded by Bronikowski to approve the quote from Rennert's Fire Equipment Service, Inc in an amount not to exceed \$20,704.99 for repairs to engine 1011.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- f. Approval of Pay Request #6 from Alliance Construction & Design, Inc. in the Amount of \$24,209.82

Bostedt stated that this is the second to last pay request.

**Moved by Feldt, seconded by Markusen to approve pay request #6 from Alliance Construction & Design, Inc. in the amount of \$24,209.82.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- g. Approval of Proposed Building Permit Fee Schedule

Last explained that a concern was brought up by a citizen about the City charging for replacement of roof, windows and siding based on the value of the project. The 2018 average for these permits for residential was \$30, commercial was \$75 and industrial was \$125, so that is the recommended amount of flat fees to charge.

**Moved by Schreiber, seconded by Bronikowski to approve the proposed building permit fee schedule.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- h. Approval of Proposed Public Nuisance Fee Schedule

Calvert explained that repeat ordinance violation offenders can be a problem and it might help if the fines for the violations escalated for each offense. The proposed schedule goes from a first offense of \$313 to a seventh offense of \$817. This would be effective on January 1, 2020.

**Moved by Schreiber, seconded by Markusen to approve the proposed public nuisance fee schedule.**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- i. Approval of Revision to Ordinance Section 15-1-6(a) – Permits

Last stated that current properties that have raze or repair orders on them can pull a building permit that is good for up to one year to repair the property. This ordinance reduces that time frame to six months.

**Moved by Bronikowski, seconded by Markusen to approve the revision to Ordinance Section 15-1-6(a).**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- j. Approval of Revision to Ordinance Section 10-5-8(b)(2) – Junked Vehicles and Appliances on Private Property

Last explained that there has been much discussion regarding the definition of an inoperable vehicle. He did some research and found a municipality that has a detailed description and this ordinance adopts that description.

**Moved by Schreiber, seconded by Feldt to approve the revision to Ordinance Section 10-5-8(b)(2).**

**Motion carried upon electronically recorded vote.**

**5 ayes**

- k. Approval of Certified Survey Map for Stewart/Susie's Hill, Inc. Property Located in the City of Oconto

**Moved by Schreiber, seconded by Markusen to approve the certified survey map for Stewart/Susie's Hill, Inc. property located in the City of Oconto.**

**Motion carried upon electronically recorded vote. 5 ayes**

- l. Approval of Certified Survey Map for Van Vonderen/Sylvester Property Located in the City of Oconto

**Moved by Markusen, seconded by Bronikowski to approve the certified survey map for Van Vonderen/Sylvester property located in the City of Oconto.**

**Motion carried upon electronically recorded vote. 5 ayes**

- m. Approval of Invoice from Packer City International in the Amount of \$5,940 for Repairs to 2003 International Chipper Truck  
Wusterbarth stated that all injectors were replaced.

**Moved by Schreiber, seconded by Markusen to approve the invoice from Packer City International in the amount of \$5,940.**

**Motion carried upon electronically recorded vote. 5 ayes**

- n. Approval of Invoice from Belson Co. in the Amount of \$21,171.60 for Blue Garbage Bags

**Moved by Bronikowski, seconded by Feldt to approve invoice from Belson Co. in the amount of \$21,171.60.**

**Motion carried upon electronically recorded vote. 5 ayes**

- o. Approval of Invoice from Jackie Foster, Inc. for Rip Rap on the Causeway (to be handed out at meeting)

**Moved by Feldt, seconded by Schreiber to approve the invoice from Jackie Foster, Inc. in the amount of \$30,576.39.**

**Motion carried upon electronically recorded vote. 5 ayes**

- p. Approval of Invoice from L-R Meter Testing in the Amount of \$3,072.91 for Testing and Repairs of Large Meters  
Wusterbarth stated that this for annual testing of the large meters as required by the PSC.

**Moved by Bronikowski, seconded by R. Reed to approve invoice from L-R Meter Testing in the amount of \$3,072.91.**

**Motion carried upon electronically recorded vote. 5 ayes**

- q. Approval of Invoice from Jackie Foster, Inc. in the Amount of \$3,213.14 for Water Main Repairs on Oak Court  
Wusterbarth explained that there was a water main break on Oak Court that took 16 hours to repair. Assistance was needed from Jackie Foster.

**Moved by Markusen, seconded by Bronikowski to approve the invoice from Jackie Foster, Inc. in the amount of \$3,213.14.**

**Motion carried upon electronically recorded vote. 5 ayes**

- r. Approval of Invoice from Xylem Water Solutions in the Amount of \$4,302 for Repair of Pump at Park Avenue Lift Station  
Wusterbarth said that this is to repair a burned out pump and will be paid for out of the equipment replacement fund.

**Moved by Feldt, seconded by Markusen to approve invoice from Xylem Water Solutions in the amount of \$4,302.**

**Motion carried upon electronically recorded vote. 5 ayes**

- s. Approval of Invoice from FSO Management, LLC in the Amount of \$15,454.78 for 2019 Emergency Dewatering  
Wusterbarth explained that this was for the sludge pressing to be done while the belt press was down at the plant.

**Moved by Schreiber, seconded by Bronikowski to approve invoice from FSO Management, LLC in the amount of \$15,454.78.**

**Motion carried upon electronically recorded vote. 5 ayes**

- t. Approval of Pay Request #6 (Final) from Peters Construction for the Reconstruction Projects on Washburn Avenue and Lindsey Avenue (to be handed out at meeting)

**This item was tabled.**

- u. Approval of Engineering Agreements from Robert E. Lee for Mott Street in the Amount of \$52,000

**Moved by R. Reed, seconded by Bronikowski to approve engineering agreement with Robert E. Lee for Mott Street in the amount of \$52,000.**

**Motion carried upon electronically recorded vote. 5 ayes**

- v. Approval of Engineering Agreements from Robert E. Lee for First Street in the Amount of \$30,000

**No action.**

- w. Approval of Invoice from Peshtigo Asphalt, Inc. in the Amount of \$8,320 for Patching  
Wusterbarth stated that the County was behind on their paving, so Peshtigo Asphalt was brought in for patching.

**Moved by Feldt, seconded by Bronikowski to approve the invoice from Peshtigo Asphalt, Inc in the amount of \$8,320.**

**Motion carried upon electronically recorded vote. 5 ayes**

- x. Approval of 2020 Budget

**Moved by Markusen, seconded by Feldt to add \$5,000 to the Police Capital Projects budget.**

**Motion carried upon electronically recorded vote. 5 ayes**

**Moved by Feldt, seconded by Bronikowski to approve the 2020 budget as presented.**

**Motion carried upon electronically recorded vote. 5 ayes**

9. Adjournment.

**Moved by Schreiber, seconded by Markusen to adjourn at 6:43 p.m.**

**Motion carried upon verbal voice vote.**

**5 ayes**

Respectfully Submitted:  
Sara J. Perrizo  
Administrator