

**Minutes of the Committee of the Whole meeting held on  
Tuesday, January 7, 2020 pursuant to notice duly given.**

1. Meeting called to order at 6:00 p.m. by Mayor Heier.
2. Roll call: Mayor Heier, Al Schreiber, Jean Feldt, Dean Reed (arrived at 6:02 p.m.), Wes Markusen, Kim Bronikowski, Roger Reed, Attorney Calvert  
Also present: Police Chief Mike Rehberg, Fire Chief John Reed, Parks & Recreation Director Jon Bostedt, Building Inspector Joe Last, Superintendent of Public Works Jeremy Wusterbarth, Administrator Sara Perrizo and as recording secretary and other interested parties.

3. Approval of Agenda  
**Moved by Schreiber, seconded by Bronikowski to approve the agenda.**  
**Motion carried upon verbal voice vote.**

**5 ayes**

4. Correspondence/Public Appearances  
Mayor Heier announced that a group of citizens is putting on a meal for everyone involved in handling the recent flooding. The Council and their significant others are invited.

5. Discussion/Recommendation on:
  - a. Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents

Mayor Heier read the list of applications aloud. Chief Rehberg stated he had no objections.

**Moved by Schreiber, seconded by Markusen to approve the Alcohol Beverage License Applications, Applications for Temporary Class B Retailer's License, Applications for License to Serve Fermented Beverages and/or Intoxicating Liquor and Appointment of Agents.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- b. Department Reports
  - i. Building Inspection Report  
Last reported that 16 permits were issued in December, for a total of 412 in 2019. The 2019 permit fees were \$28,000 and the project value was \$5.8 million. A workshop has been put together to be held on January 14 for FEMA's substantial damage estimate process. Last will also attend a grant writing training on January 28 regarding grants for people with flood damage. A "quick guide" from the DNR regarding flood plain management by cities is available in Last's office for review.
  - ii. Police and Fire Reports  
Rehberg stated that there were 19 ordinance violations and 397 calls for service in December. There was a total of 5,250 calls for service in 2019, which is approximately 500 more than in 2018. There were a lot of special events for the Police Department in

December, including visiting the daycare, Winter Wonderland and bell ringing. Detective Crocker is attending meth lab school at the FBI training center. This is a fully-funded training.

J. Reed stated that there were 932 EMS calls in 2019 versus 852 in 2018. There is an incident safety officer class coming up soon, to address changes in safety protocol. Several members of the department are attending EMT training.

iii. Park & Recreation Report

Bostedt stated that all picnic tables have been fixed and maintenance on all equipment is being finished. The department has also been working on snow removal and taking reservations for Holtwood and City Park campgrounds. There were six seasonal spots open at the end of the 2019 season. Two of them have been filled and the other four are in progress. Bostedt is working on the Tree City packet as well as a Shakespeare event at Copper Culture.

iv. Public Works Report

Wusterbarth informed that the bidding is complete for the First Street project and the Mott Street project is set to go out for bid. A pipe broke at the wastewater treatment plant leaving approximately 35-40 feet of water in the basement. Regarding the flooding, Wusterbarth worked with Last and Perrizo to get contractors lined up to solve some of the ice jams. It seems to have worked, but there is approximately 1,000 feet near Ajax Island that is only 5 feet deep and needs dredging. The barge from Iron Works is still at the Harbor awaiting pick up from a tugboat. The push boat that brought the barge to Oconto is out of the water, but will remain at the Harbor for the winter.

v. Administrator Report

Perrizo stated that tax collections so far total \$2.3 million and cash and investments total \$4.4 million as of November 30. There are five candidates for Alderperson, two for Municipal Judge and one for Mayor for the April election. Perrizo and Galik will attend election equipment training on January 23. The office staff is now taking reservations for park pavilions in 2020. Regarding the flooding, Perrizo is working on applying for funds from the Wisconsin Disaster Fund to help offset the cost of breaking up the ice jams. The American Red Cross is assisting homeowners with major damage and Wisconsin and Oconto County Economic Development Corporations are reaching out to assist affected businesses. Perrizo praised the City staff and stated that she is incredibly proud of the teamwork that took place during the flooding.

- c. Accounts Payable for the Month of November 2019 in the amount of \$391,068.34, Payroll for the Month of November 2019 in the Amount of \$136,213.42, and other Financial Reports as Presented

**Moved by D. Reed, seconded by Markusen to approve the accounts payable, payroll and other financial reports.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- d. Municipal Resolution Authorizing Grant Applications Submittals for the Year 2020 to Develop and Construct the Oconto River Pedestrian Bridge

Perrizo explained that this allows the City to apply for grant money on behalf of the Chamber of Commerce. No city funds will be used for this project. Mayor Heier stated that the project now has DNR approval.

**Moved by Feldt, seconded by D. Reed to approve the resolution.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- e. Wisconsin Emergency Management Grant

Last informed that there is a grant program available for homes in the flood plain/flood fringe. The State has to approve a home to be in the program and then the City can apply on behalf of the homeowner. The costs would be covered by the Federal and State agencies. The coordinator of the program suggested that the home located on Spies Road would be a good candidate for this grant. The program will pay the homeowners for the home and property and then the City must hold that property for green space.

**Moved by Schreiber, seconded by Markusen to proceed with the grant process.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- f. 2020 Property and Liability Insurance Renewal

Perrizo stated that the renewal came in very favorably, with an increase in Work Comp insurance.

**Moved by Markusen, seconded by Bronikowski to approve the 2020 Property and Liability Insurance renewal.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- g. Invoices from Marinette Concrete Products Totaling \$11,752

Perrizo stated that this is for the Texas weights along Bayshore Road.

**Moved by Bronikowski, seconded by R. Reed to approve the invoices from Marinette Concrete products in the amount of \$11,752.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- h. Approval of Ordinance Regarding Revisions to the Public Safety Ordinance in the Municipal Code of Ordinances for the City of Oconto

Perrizo explained that this sets the fees for repeat false alarms that require Police and Fire response. J. Reed explained that there are several places that haven't addressed the issue of false alarms and the requirement to have a Knox box. This leads to overtime costs.

**Moved by Schreiber, seconded by Markusen to approve the ordinance.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- i. Approval of Proposals from Visu-Sewer in the Amount of \$93,564 for First Street Sanitary Sewer Rehabilitation  
Wusterbarth stated that this is for the First Street sanitary.

**Moved by R. Reed, seconded by D. Reed to approve the proposals from Visu-Sewer in the amount of \$93,564.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- j. Approval of Invoice from FSO Management, LLC in the Amount of \$6,417 for Fall Hauling  
This is for the Fall sludge hauling.

**Moved by Schreiber, seconded by Bronikowski to approve the invoice from FSO Management, LLC in the amount of \$6,417.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- k. Approval of Invoice from B&M Technical Service, Inc. in the Amount of \$3,836 for Replacement of Variable Speed Drive  
Wusterbarth stated that this is for repairs to the SCADA system and will come out of the equipment repair fund.

**Moved by D. Reed, seconded by Markusen to approve the invoice from B&M Technical Service, Inc in the amount of \$3,836.**

**Motion carried upon electronically recorded vote.**

**6 ayes**

- 6. **Moved by Markusen, seconded by D. Reed to adjourn at 6:33 p.m.**  
**Motion carried upon verbal voice vote.**

**M/C**

Respectfully Submitted,  
Sara Perrizo, CPA  
City Administrator