

**MEETING MINUTES FOR BOARD OF PUBLIC WORKS
MONDAY, APRIL 20TH, 2020 @ 5:00 P.M.
VIA GoToMEETING**

“unapproved”

1. Meeting called to order by Chairperson Reed @ 5:01 p.m.
2. Roll Call: Members present: Anderson, Reed, Schaden, Bronikowski. Member excused: Daul. Others Present: Jeremy Wusterbarth Superintendent of Public Works & Utilities, Courtney & Garrett Sowle.
3. Approval of agenda: Motion by Anderson second by Schaden to approve of the agenda as presented. **M/C 4 ayes**
4. Approval of the March 2, 2020 meeting minutes: Motion by Anderson second by Schaden to approve of the March 2, 2020 meeting minutes as presented. **M/C 4 ayes**
5. Public Input: None

****Moved to item 7a.**

7. DISCUSSION/RECOMMENDATION/ACTION ON THE FOLLOWING:

- a.) Approve driveway opening at 107 Smith Ave: North side of the property not too worried but may be too close to the river and the intersection. It is a commercial property – has two units no where to park in the front of the building. The property owner has been told that the vehicles cannot be parked in the right of way (on the sidewalk).

The owner Garrett Sowle stated should not be an issue to being close to the bridge or the intersection.

Members: Reed, Anderson & Bronikowski stated too close to the intersection of McDonald St and Smith Ave. Worried about blind spots.

Jeremy stated to table so the committee members can go walk the property when the stay at home order has been lifted to be fair for the Sowles's. Jeremy will set up date & time to meet the committee members to walk the property.

Motion by Reed second Anderson to table the approval of driveway opening at 107 Smith Ave. to next Board of Public Works meeting. **M/C 4 ayes**

6. Correspondence:

- a) Construction update: Mott & Mill Streets-will be pulverizing the blacktop on April 21. Jeremy will be contacting the DNR for any permits needed.
- b) Special Assessments Mott/Mill St: Council will approve the special assessments 4/21/2020. The property owners ok with their assessments. The total for assessments is \$70,009.75.
- c) Wisconsin Disaster funding/Splinter Causeway: When the storm took out the causeway Jeremy applied for a grant, does not cover the wages but something is better than nothing. The grant amount is \$47,153.31. Applied for \$67,361.87.

- d) Grant Award – Harbor Rd: The grant is for Harbor Road all the way to the splinter causeway. Just starting the engineering plans. Will be having a joint meeting with the Harbor Commission in the near future. Our project was one of 34 City/Village MLS projects selected for funding, will cover 42.3% of the project cost but limit to a \$1,000,000.00. Jeremy wrote a separate grant for Bayshore Road and that one is a 50/50 grant but as of 4/20/2020 has not heard anything.
- e) Employee Resignations: Dave Wittkopf's retirement date was April 10, 2020. Rick Schultz's last day was April 2, 2020- he was a hard worker had 20 years of knowledge that is hard to replace will be missed. Have been training Colt for the past few weeks doing a good job.

8. Review of Accounts Payable Reports for March 1, 2020 thru March 31, 2020 in the amount of \$41,338.55: No questions. Motion by Anderson second by Bronikowski to approve of the accounts payable reports for March 1, 2020 to March 31, 2020 in the amount of \$41,338.55 as presented. **M/C 4 ayes**

9. Revenue & Expenditure Guidelines thru 4/14/2020: No questions. Everything looks good.

10. Report/Approval of Attendance to Seminars/Meetings/Conferences: None to report.

11. Next Meeting Date and Time: Jeremy will let the committee members know when the next meeting will be would like to wait for the stay at home order is over.

12. Adjournment: Motion by Anderson second by Schaden to approve to adjourn at 5:23 p.m.

Meeting minutes submitted by:
Julie Galik-Deputy Clerk Treasurer