

HARBOR COMMISSION

Wednesday, April 22nd, 2020 @ 4:30 P.M.

- 1.) Chairman Roger Reed called the meeting to order via teleconference.
- 2.) Roll Call: Dick Olson, Roger Reed, Nancy Rhode, Todd Trepanier, Jim Viestenz
Also Present: Director of Parks, Rec., and Forestry John Bostedt, Administrator Sara Perrizo
- 3.) **Olson called motion for approval of agenda; Rhode issued second. (5 Ayes)**
- 4.) **Approval of Meeting Minutes from 11/13/2019 was brought to motion by Rhode with an Olson second. (M/C)**
- 5.) Public Input: None.
- 6.) Correspondence: Boat launches will be opened this Friday; Thursday night all barricades will be taken down.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Causeway & Harbor Road Projects Jeremy Wusterbarth announced that the City of Oconto was awarded the grant that Wusterbarth had written (among 1,600 applications sent to the DOT) of which only 36 received monies; 1 million dollars... the maximum amount (about 43% of the project) will be covered by the grant; the rest will come out of Bonding monies set aside. At present Wusterbarth, Superintendent of Public Works, is meeting to get proposals from 3 design firms which will be giving cost designs and plans for the Causeway and Harbor Road; a meeting will ensue in the future. Updates, when requested, will be given to the Commission.
 - b.) City Docks Shoreline Project— The Superintendent has also written and requested an emergency permit to take care of the riprap saving the City engineering costs; \$2600 is the present estimate for the work completed from one firm and a \$36 thousand estimate will cover the second firm. Presently gravel has been added for parking. The area should be open for the weekend. Olson approves of work; the deck is still under water... he asks, is this dangerous? (It will be used in the riprap project, states Wusterbarth.) We can't mark anything in the river, says Wusterbarth. Appreciation of Jeremy in his efforts, work and expectations were expressed by the Commission.
 - c.) Wisconsin Department of Transportation Three Year Statement of Intentions
(A copy could be found in Commission packets.)
Bostedt stated that this is a yearly process to keep us eligible. Here, Perrizo inserted that it is looking like monies will be coming in for a dredging machine to be used @ the bottom of the river.
 - d.) Slow No Wake in River— Park and Rec. assures that launch passes sold @ the City, on line, or @ the harbor are accompanied by a print out of the City Ordinance. A citizen evidence of offense must accompany a viewer picture which will be verified with the DNR. Two "No Wake" signs have been implanted at the river; registration also posts a permanent print out, as well as other area posting placement, including City Docks, which is visible. Viestenz questioned what will happen at the launch... wherein Bostedt reported that a sign is posted the launch as well.
 - e.) Slow No Wake Buoys & Sign. Danger Buoys for Jetty— City Park buoys are shot: more than 14 years of usage. Quotes are being sought (Director Bostedt states that he anticipates cost @ \$175 – \$200 apiece.) No wake type buoys/danger buoys are of increased size and requested @ the end of the jetty one on the left and one at the right. This purchase is agreed to by the Commission. It is hopeful that between the Hospital Bridge and RR Bridge we can expand purchase of 3 extras. The Commission agreed to this plan.

- f.) DNR Style Flotation Safety Vests— Director Bostedt related this discussion last fall: Park and Rec. frequently works in water placing docks and ramps, working on the wall, etc. The Dept. would like to purchase less bulky vests with the DNR pull cords for inflation. Chief Reed of the Fire Dept. is buying them for his crew and could combine the order with each Dept. paying accordingly. The Commission thought the purchase timely and significant.

Viestenz called motion for Park and Rec. to purchase the new deflated/pull cord vests recommended by the WI DNR. Trepanier backed the motion with a second. (M/C)

- g.) 2020 Seasonal Launch Passes— Selling on line and by mail is going well, says Bostedt. We will be also selling @ the Harbor. A refund method has been approved with Administrator Perrizo.
- h.) 2020 Seasonal Slip Rentals— Packets have been sent to former clients... 4 have returned with intended docking expectations.
- i.) 2020 Harbor Budget— Established as presented to Council, it is in use. Reed noted that carryovers were approved also.

8.) Board Report:

- a.) Marketing & Advertisement— Already in place is the live webcam page, and marketing in Harbor Town magazine which have been distributed throughout the areas.
- b.) City Boat Ramps— Two have been placed in @ the harbor; A necessary extension piece, discussed in the past, is being made for the dock @ City Dock.
- c.) Fishing Tournaments/Special Events (2020 events schedule in packet)—
#3 represents two one-day tournaments: the 18th and the 19th Qualifying Walleye
Aim parking and bleachers are rented
#4 Cabella's will be a Thurs. and Fri.
#6 (date is from the website) Sheboygan Walleye
Viestenz asked about the amount of room expectations— Bostedt said there is none except Cabella's which intention is in arrangement... payment via fundraising. Olson questioned the May 17 tournament: it is a small tournament in its 3rd year: Green Bay Walleye (30 – 40 boats)
- d.) Park(s) Inspection Report Director John Bostedt stated that the fall/winter mess is in cleanup mode: harbor looking decent; depending on the loader... slip docks should be implanted next week; all will be running as last year, including Covid cleaning; Mitch will not start until mid-May, at least.

- 9.) **Olson motioned for approval of Accounts Payable from November 1st thru November 30th, 2019 in the amount of \$32,982.14; December 1st thru December 31st, 2019 in the amount of \$1,719.26; January 1st thru January 31st, 2020 in the amount of \$2,370.84; February 1st thru February 29th, 2020 in the amount of \$1,931.96; and March 1st thru March 31st, 2020 in the amount of \$2,042.02. Viestenz witnessed a second. (M/C)**

Questioned was the 32-grand work which was clarified to be on the causeway.

- 10.) Revenue & Expenditure Guidelines were noted by Commission members with an approval.
- 11.) Next Meeting Date/Time: **Wednesday, May 13, 2020 @ 4:30 p.m. via teleconference**

- 12.) **Rhode summoned adjournment @ 5:24 p.m. Viestenz called second. (M/C)**

Minutes submitted by
Susan K. Seidl