

Oconto – J. Douglas Bake Municipal Airport
2983 Airport Road
Oconto, WI 54153

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Subject: Airport Commission Meeting Minutes for August 10, 2020.

1. Meeting called to Order: August 10th at 9:01 A.M. by Chairperson Paul LeTourneau
2. Roll Call: Stephen Witt, Kevin Noack, Paul LeTourneau and Bob Bake present. Earl Uhl excused.
Also in attendance: Frank Calvert
3. Approval of Agenda: Bob moved to accept. Seconded by Steve. The motion was voted and carried 4/0.
4. Public:
 - a. Appearances: None
 - b. Correspondence: None
5. Approval of Minutes from Previous Meeting of July 13, 2020: Steve moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
6. Discussion/recommendation/approval of Department Reports:
 - a. Treasurer's Report: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
 - b. Struck & Irwin Bill: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 4/0.
 - c. Managers' Report: Kevin moved to accept. Seconded by Bob. The motion was voted and carried 4/0.
7. Discussion/recommendation/action of OLD BUSINESS:
 - a. AIP 14 Crack Filling – Completed July 27th
 - b. AIP 14 Seal Coating Project – Wednesday, August 12th
 - c. Seal Coating of Private Areas – Motion by Steve to seal coat Areas A, C and D; not Area B. Seconded by Bob. The motion was voted and carried 4/0.
 - d. WPS Natural Gas – Possible installation of natural gas line along Airport Road.
 - e. Richter Property Donation. – Approved by Oconto County.
 - f. Fuel Terminal Probe – Functioning correctly
 - g. Oconto Fly-In - September 19, 2020; Commission set guideline for no public use of Terminal Building and Hangar Buildings to allow for social distancing.
8. Discussion/recommendation/action of NEW BUSINESS:
 - a. New Quad Unit Hangar - Motion by Steve; seconded by Bob. To proceed with the construction of a new four unit hangar along Taxilane A. The motion was voted and carried 4/0.
 - b. 2020 / 2021 Airport Premises Liability Insurance – Motion by Steve; seconded by Kevin; For the Airport to follow the City / County as to the additional terrorist coverage on the insurance. The motion as voted and carried 4/0.
 - c. Runway Closure Markers – Motion by Steve; seconded by Bob; To proceed with ordering the runway closure markers. The motion was voted and carried 4/0.
 - d. Hangar 8 – Discussion as to possible sale and use of funds to hangar construction. Discussion to continue at the next meeting.
 - e. Concrete Approaches – Hangars 4 & 5 – Discussion of concrete lip. Managers to review possible plan and costs for further review with Commission.

- f. CARES Act – Review of possible touchless appliances that could be requested.
 - g. Capital Improvement Projects – Discussion of future improvement projects and setting priority for the six year plan for the Airport.
 - h. 2021 Budget – Discussion of 2021 Budget. Meeting with the City and the County in September.
 - i. Informational Items
9. Date for next Regular Meeting of the Commission: September 14th, 2020, at 9:00 am.
10. Adjournment: Meeting adjourned at 10:39 A.M on August 10th by Paul LeTourneau (Chairperson). Kevin moved to accept, seconded by Bob. The motion was voted and carried 4/0.

Frank Calvert
Recording Secretary/Manager.

CF: Paul LeTourneau, Stephen Witt, Earl Uhl, Kevin Noack, Robert Bake, City of Oconto, Oconto County and Airport files.