

**Minutes of the Special Police and Fire Commission Meeting Held
On Monday, August 10th, 2020; pursuant to notice duly given**

1. Meeting called to order by Russ Young at 5:29PM.
2. Roll Call: Russ Young, Cliff Martin, Bill Carriveau, Joe Watt. Excused: Sheri Groll.
Also present: Chief Rehberg, Chief Bostedt, and Administrative Asst. Dufek as recording secretary.
3. Approval of Agenda
Moved by Martin, seconded by Watt, to approve the agenda. M/C
4. Approval of Meeting Minutes from 07/06/20.
Moved by Watt, seconded by Martin, to approve the minutes. 4 ayes
Motion carried upon verbal voice vote.
5. Public Input
-None
6. Correspondence
-OFRD received an email from the Town of Wilson Fire Captain, stating the department should be proud to have such an enthusiastic and passionate firefighter on the department.
7. Discussion/recommendation/approval on:
 - a. Approval to submit a COVID grant for purchase of a LUCAS device.
Moved by Martin, seconded by Watt, to approve payout. 4 ayes
Motion carried upon verbal voice vote.
 - b. Discussion of Fire Chief hiring process for Paid On Call employees.
-Chief Bostedt asked if there is a limit to how many POC employees he can hire. President Young advised he could hire as many as he wants if the amount stays within budget. It was discussed that 30 has been used as a total amount in the past. There are currently 24 POC employees.
 - c. Discussion of data collected for career staff personnel increase.
-Graphs were given to commission members and explained by Chief Bostedt. The graphs included information regarding: Total EMS calls by year, total NFIRS calls by year, Public Events by year, total NFIRS and EMS calls by year, fulltime staffing levels, and total completed fire inspections by year.
-Chief Bostedt advised the data before 2010 was difficult to collect because everything was documented on paper compared to computer documentation after 2010.
-President Young discussed the increase of various types of EMS calls but pointed out that staff numbers have maintained for 10 years.
-Chief Bostedt stated he, along with POC Matt Hoffman, will be providing a PowerPoint presentation to commission members next month to show more detailed data.
8. Review/recommendation on Police, Fire and Rescue reports.
Police:
For the month:
-52 ordinance violations
-579 complaints. Chief Rehberg advised the monthly total is well over 250 calls higher than last year.

Training:

- All officers passed the state firearms qualification.
- Officer Hagel will be attending Taser school. This will help provide more in-house training.

Community:

- Miles for Madyson, 9 out of 10 officers volunteered.
- Fill the Cruiser will take place Saturday, 08/15.

Fire:

For the month:

- Call volume for EMS and Fire is 99 ahead of last year
- Fire inspections continuing
- Overtime cost increased because of filling numerous shifts
 - 28, 12 hour shifts needed filling
 - Chief Bostedt stated the number should be cut in half when new hires complete field training.

Training:

- EMS personnel training with Pediatric equipment
- Fire personnel removed all equipment from trucks and cleaned the compartments. Chief Bostedt stated it was a good refresher and a good opportunity for familiarization for new employees.
- Three members completed EMT certification.

Community:

- Nine members volunteered for Miles for Madyson

Moved by Martin, seconded by Watt, to approve the Police, and Fire and Rescue reports. 4 ayes
Motion carried upon verbal voice vote.

9. Review/approval on listing of accounts payables for Police in the amount of \$3,365.32, and Fire and Rescue in the amount of \$6,322.78.
Moved by Watt, seconded by Carriveau, to approve accounts payables. 4 ayes
Motion carried upon verbal voice vote.
10. Commission voted at approximately 5:51PM to convene into Closed Session, pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters.
a. Policy for Fire Chief payout regarding sick pay.
Moved by Young, seconded by Carriveau, to move into closed session. 4 ayes
Motion carried upon verbal roll call.
Roll Call: Russ Young, Cliff Martin, Bill Carriveau, Joe Watt. Absent: Sheri Groll. Also present: Chief Bostedt, Chief Rehberg, and Administrative Asst. Kassie Dufek as recording secretary.
11. Commission voted at approximately 5:59PM to reconvene into Open Session, pursuant to notice duly given and as allowed by Wis. Stats. 19.85(1)(c) for discussion on personnel matters.
Moved by Young, seconded by Watt, to return to open session at 5:59PM. 4 ayes
Motion carried upon verbal voice vote.
12. Action/Discussion on Matters from Closed Session
a. Establish new policy regarding Police and Fire/Rescue Chief hires, from within, will retain sick hours earned. Policy will be retroactive to include Chief Rehberg's lost sick days.
Moved by Young, seconded by Martin, to establish new policy. 4 ayes
Motion carried upon verbal voice vote.

Moved by Watt, seconded by Carriveau, to adjourn at 6:00PM.

Motion carried upon verbal voice vote.

4 ayes

Respectfully Submitted:
Kassie Dufek
Administrative Assistant