

Minutes of the Oconto Utility Commission held on October 5th, 2020

“Unapproved”

- 1.) Call meeting to order by President Schreiber at 6:00 p.m.
- 2.) Roll Call: Members Present: Earl Uhl, Al Schreiber, Brian Vandenlangenberg, & Steve VanCampenhout. Excused: Ron Filz. Others Present: Jeremy Wusterbarth & Adam Filz.
- 3.) Approval of agenda: **Motion by VanCampenhout second by Uhl to approve of the agenda as presented.** 4 ayes M/C
- 4.) Approval of meeting minutes from 8/31/2020: **Motion by Vandenlangenberg second by VanCampenhout to approve of the meeting minutes from 8/31/2020 as presented.** 4 ayes M/C
- 5.) Public Input: None.
- 6.) Correspondence:
 - a.) Utility Report (to be handed out at meeting): N/A. Report was not ready for this meeting. Will be ready for next meeting.
 - b.) WWTP Flows (to be handed out at meeting): The flow numbers are going down consistently as expected as things are drying up.
 - c.) Electrical Usage: Looking good. Everything normal.
 - d.) Septic Hauler Comparison: Looking good. Everything normal.
 - e.) WWTP Generator Update: The new generator has been installed and running since last week. According to Adam Filz, the installation, setup, and testing went well. They ran the generator for 7 hours to run the plant. Which is well in our limits to perform when we need it, even if the power went out for a substantial amount of time.
 - f.) Utility Lab Update with Badger Labs: Lisa is retiring in November 2020. Badger Lab is taking over. They will be starting this week to make sure everything will run smoothly and any questions can be answered to make the transition as smooth as possible. Will be selling our testing equipment. Badger Lab is opening a new plant, they may purchase all that we are selling.
- 7.) Discussion/Recommendation/Action on the Following:
 - a.) Approve invoice from Crane Engineering in the amount of \$20,785.00 for work on RAS pumps; Raw Activated Sludge pumps from June (late billing). **Motion by Uhl second by Vandenlangenberg to approve invoice from Crane Engineering in the amount of \$20,785.00 for work on RAS pumps.** 4 ayes M/C
 - b.) Approve invoice from Sabel Mechanical in the amount of \$3,557.00 for new check valve: 10” check valve on the #3 valve pump. **Motion by VanCampenhout second by Vandenlangenberg to approve invoice from Sabel Mechanical in the amount of \$3,557.00 for new check valve.** 4 ayes M/C
 - c.) Approve quote from PHD Roof Doctor’s, Inc. for WWTP buildings in the amount of \$25,780.00: Two new rubber roofs needed at the WWTP. Want to have it finished before Winter. **Motion by Uhl second by VanCampenhout to approve quote from PHD Roof Doctor’s, Inc. for WWTP buildings in the amount of \$25,780.00.** 4 ayes M/C
 - d.) Approve 2021 Budget (to be handed out at meeting): Jeremy went over the 2021 Budget line by line. We will be having another Simple Rate Increase of 3% starting January 2021. **Motion by Uhl second by Vandenlangenberg to approve the 2021 Budget as presented.** 4 ayes M/C
- 8.) Approval of Accounts Payable from August 26th to September 28th, 2020 in the amount of \$153,028.30. **Motion by VanCampenhout second by Vandenlangenberg to approve Accounts Payable from August 26th to September 28th, 2020 in the amount of \$153,028.30.** 4 ayes M/C
- 9.) Revenue & Expenditures Guidelines from 2020: **Motion by Uhl second by VanCampenhout to approve Revenue & Expenditures Guidelines from 2020.** 4 ayes M/C
- 10.) Next Meeting Date & Time: As needed.
- 11.) Adjournment: **Motion by VanCampenhout second by Uhl to adjourn @ 6:40 p.m.** 4 ayes M/C

Meeting minutes submitted by: Brittney Bickel, Utility Clerk