

**BOARD OF PUBLIC WORKS
MONDAY, NOVEMBER 2ND, 2020 @ 5:30 P.M.
CITY HALL COUNCIL CHAMBERS**

1. The November meeting was called to order by Chairperson Reed.
2. Roll Call: Darrell Anderson, Ron Daul, Roger Reed
Excused: Howard Schaden
Absent: Kim Bronikowski
Also Present: Superintendent of Public Works Jeremy Wusterbarth
3. **Anderson called for approval of agenda; Daul motioned a second.
(3 Ayes)**
4. **Approval of the September 28th, 2020 meeting minutes issued from Anderson with a Daul second.
(3 Ayes)**
5. Public Input: Anderson discussed the tree across the river from River Bridge: Wusterbarth noted that the removal will be this week.
6. Correspondence: Superintendent Wusterbarth informed the Committee that the DNR spec on Harbor Road, Spies, and Yacht Club have been completed.
Board of Public Works Update:
 - Covid 19 has had 3 guys affected but out @ different times. It is a busy time of year. Regardless, we have caught up.
 - Compost site is changing from the transfer station to behind the shop. We rented a dozer and have now leveled out the property with Foster doing the finishing. The DNR needs to license the area yet. Result: labor savings, faster to reach, less loss of time and fuel in the future.
 - Compost drop off for the public will remain the same.
7. DISCUSSION/RECOMMENDATION/ACTION ON THE FOLLOWING:
 - a.) **Daul called motion to approve an invoice from Oconto County Highway Department in the amount of \$4,268.50 for patch material and Hanson Ave. Anderson issued the second motion.
(M/C)**
 - b.) **Approval of a 5-year lease for a new Elgin Sweeper was moved by Anderson. Daul voiced a second.
(M/C)**

Wusterbarth informed that this project has been written into the Budget. Paperwork, Public Works, and approval follow @ 2.9 % interest are in the works. After a 5 year lease we will purchase the sweeper for \$1 and have a 3 year warranty. As to our old sweeper... no purchase offer was made, just a free pick up.
 - c.) **Approval of an engineering agreement with Mead & Hunt in the amount of \$13,810.00 for the reconstruction of Spies Road, and Yacht Club Road was placed by Daul. Anderson followed with the second.
(3 Ayes)**

Bids for engineering have been received. We met with 5 townships/municipalities as to who will apply for a grant and rank them 1 – 5. Mead and Hunt proved to be \$4.500 cheaper. Jones Ave. has a possible DNR (50/50) grant. All the engineering is complete. There is an ordered DNR water main replacement on Jones Ave. Wusterbarth did apply for a grant, however it is not hopeful. There is a water main on Congress St. to Quincy Ave. starting at Jones and Congress all the way down to Jackson. The curb and gutter will be continued herein. We will be saving about 50% which is bonded with Utility.
8. **Review of Accounts Payable Reports for September 23, 2020 thru October 26, 2020 in the amount of \$23,868.02 was seen as acceptable and moved to motion by Anderson with a Daul second.
(M/C)**

9. Revenue & Expenditure Guidelines through 10/26/2020 were discussed and established acceptable. Wusterbarth reported that overtime is up; \$1,200 has been added to the Budget for new cones: however, he managed a trade for cones with the County for cleaning out traps of their County shop. The \$1,200 can offset overtime.

10. Report/Approval of Attendance to Seminars/Meetings/Conferences: None. The DNR has been providing videos which we have been using with the guys.

11. Next Meeting Date and Time: Monday, December 7 @ 5:30 p.m.

Note: Daul checked the faulty lights on Main St. and by the Post Office of which Wusterbarth informed Schaden.

**12. Daul summoned adjournment @5:50 p.m. Anderson motioned for a second.
(M/C)**

Minutes submitted by
Susan K. Seidl