

Oconto – J. Douglas Bake Municipal Airport  
2983 Airport Road  
Oconto, WI 54153

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**Subject: Airport Commission Meeting Minutes for November 9, 2020.**

1. Meeting called to Order: November 9<sup>th</sup> at 9:00 A.M. by Chairperson Paul LeTourneau.
2. Roll Call: Paul LeTourneau, Kevin Noack and Bob Bake present. Steve Witt and Earl Uhl excused. Also in attendance: Frank Calvert, Steve Woodworth
3. Approval of Agenda: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 3/0.
4. Approval of Minutes from Previous Meeting of October 12, 2020. Kevin moved to accept. Seconded by Bob. The motion was voted and carried 3/0.
5. Correspondence / Public Input: None
6. Discussion/recommendation/approval of Department Reports:
  - a. Treasurer's Report: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 3/0.  
AVFuel Invoice: Kevin moved to accept. Seconded by Bob. The motion was voted and carried 3/0.
  - b. Managers' Report: Bob moved to accept. Seconded by Kevin. The motion was voted and carried 3/0.
7. Discussion/recommendation/action of OLD BUSINESS:
  - a. 2021 Budget Approval – Completed with Oconto County on September 25<sup>th</sup> and the City of Oconto on October 27<sup>th</sup>. Budget approved as presented to both.
  - b. Fuel Purchase / Fuel Price – Purchase of 6400 gallons of AVGas 100LL. Price of fuel down from the last purchase in March. Review of area fuel prices. Price to be reduced to \$3.95. Also review of fuel sales as to the tenants at the Airport.
  - c. Building 12 Repairs – Review of maintenance and repairs to Building 12. Also as to other buildings throughout the summer. Summary of costs.
8. Discussion/recommendation/action of NEW BUSINESS:
  - a. Hangar 8 – No bids received as to purchase of Hangar 8. Manager to continue to list it as available for sale.
  - b. Quad Unit Hangar Design – Updated as to the status of the new quad hangar. Soil borings upcoming. Mead & Hunt proceeding with design.
  - c. GMC Pickup – Discussion as to potential problem with the rear end, and potential cost of repairs. Consensus to continue operating in the present condition and hold off any repairs.
  - d. Oconto County Communication Tower – Update and discussion of recent meeting concerning the plan by Oconto County to construct a new tower at the Courthouse facility. Matter will be on a future agenda for action by the Airport commission.

e. Informational Items

9. Date for next Regular Meeting of the Commission: December 14<sup>th</sup>, 2020, at 9:00 am.
10. Adjournment: Meeting adjourned at 10:52 A.M on November 9<sup>th</sup> by Chairperson Paul LeTourneau. Bob moved to accept, seconded by Kevin. The motion was voted and carried 3/0.

Frank Calvert  
Recording Secretary/Manager.  
November 10, 2020

*CF: Paul LeTourneau, Stephen Witt, Earl Uhl, Kevin Noack, Robert Bake, City of Oconto, Oconto County and Airport files.*